

WEST BABYLON UNION FREE SCHOOL DISTRICT
WEST BABYLON, NEW YORK
REGULAR MEETING
BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING
TUESDAY – MARCH 28, 2017

AGENDA

The order of business at all regular meetings shall be as follows:

1. Call to order by presiding officer
2. Pledge of Allegiance to the Flag

[6:00 P.M. - Meeting Convenes Followed by Student Presentation
and/or Executive Session]

[7:00 P.M. - Public Session Resumes Beginning with Item #3]

3. Approval of minutes of previous meeting(s): Regular Meeting: March 13, 2017
(Rescheduled from March 14, 2017)
4. Statement of the Board and/or Superintendent
5. Statement of West Babylon Teachers' Association Representatives
6. Statement of School Administrators' Association Representatives
7. Statement of C.S.E.A. Representatives
8. Statement of Student Association Representatives
9. Statement of PTA Council Representatives
10. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]*
11. Report of the Superintendent and/or Educational Presentation:

A. ELA Program Evaluation:

Mrs. Jennifer Hoffman, District Curriculum Specialist
Mrs. Lisa Granieri, ELA Chairperson Grades 6-8
Ms. Lynette Jabour, English Chairperson Grades 9-12

Guidance Program Evaluation:

Mrs. Jessica Yawney-Kohler, Assistant Principal, Junior High School
Mr. Michael Devane, Assistant Principal, Senior High School

Home & Careers Program Evaluation:

Mr. Anthony Perillo, Family & Consumer Science & Technology Chairperson Grades 6-8
Mrs. Katharine Reilly-Johnson, Business, Family & Consumer Science & Technology
Chairperson Grades 9-12

12. Business Agenda [****Consent Agenda Items**]
 - A. **BOARD OF EDUCATION**
 - ** (R) Approval of the Sayville Union Free School District to provide a Special Education Program and/or Services, to West Babylon School District Resident Students, during the 2016-2017 School Year (Res. #BE-1)
 - ** (R) Approval of the Bay Shore Union Free School District to provide Special Education Services, to parentally-placed, West Babylon School District Resident Students, with Disabilities, during the 2016-2017 School Year (Res. #BE-2)
 - B. **PERSONNEL**
 - ** (R) 16-A-4 Board of Education
 - ** (R) 16-P-15 Professional Personnel
 - ** (R) 16-C-15 Civil Service Personnel (Res. #PE-1)
 - C. **FINANCE**
 - ** (R) Budget Transfers (Res. #FI-1 through Res. #FI-2)
 - ** (R) Approval of the Treasurer's Report for the Month of February, 2017 (Res. #FI-3)
 - D. **FACILITIES**
 - ** (R) Acceptance of Donation (Res. #FA-1)
13. Policy Review
14. Board of Education Committee Reports
15. Old Business
16. New Business: A. **Review and Discussion of 2017-2018 Final Budget Draft**
Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations
17. Follow-Up to Residents' Statements
18. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]*
19. Adjournment [This should take place by 10:00 P.M.]

Please Note:

- ◆ **2017-2018 BOCES Budget Vote and BOCES Board Trustees Election:**
April 25, 2017 -- 7:00 P.M. -- Administration Building

- ◆ **2017-2018 West Babylon School District Budget:**

Budget Hearing -- May 2, 2017 -- 7:00 P.M. -- Administration Building

**District Budget Vote and Trustees Election -- May 16, 2017 -- 7:00 A.M. to 9:00 P.M.
(Administration Building and Santapogue School)**

*Per Board Policy 1230: The Board of Education encourages participation of residents at open Board meetings. The President of the Board shall ask for brief statements from residents and set a time limit (three minutes per resident) on such statements. To allow for public participation, a period not to exceed 15 minutes shall be set aside during the first and last part of each Board meeting. The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy. Residents wishing to speak should identify themselves, their address, any organization they may be representing at the meeting, and the topic they wish to discuss. Statements during the first part of the meeting will relate to agenda items. Statements during the second part of the meeting will relate to other district matters.

Follow-Up to Residents' Unanswered Questions

| Date | Residents' Questions | Responses |
|--|--|---|
| March 13, 2017 (Rescheduled from March 14, 2017) | ----- | ----- |
| February 7, 2017 | ----- | ----- |
| January 24, 2017 | ----- | ----- |
| January 10, 2017 | ----- | ----- |
| December 13, 2016 | ----- | ----- |
| November 22, 2016 | ----- | ----- |
| November 7, 2016 | ----- | ----- |
| October 25, 2016 | ----- | ----- |
| September 28, 2016 | ----- | ----- |
| September 13, 2016 | ----- | ----- |
| August 23, 2016 | A Forest Avenue parent raised a question regarding the change to the walking procedures for students entering the back entrance of the school. | Dr. Farrelly looked into the matter. There will be no change to the walking procedures at Forest Avenue School. |
| August 2, 2016 | ----- | ----- |
| July 5, 2016 | ----- | ----- |

WEST BABYLON UNION FREE SCHOOL DISTRICT
WEST BABYLON, NEW YORK

REGULAR MEETING
BOARD OF EDUCATION

BOARD ROOM - ADMINISTRATION BUILDING

TUESDAY – MARCH 28, 2017

RESOLUTIONS

BOARD OF EDUCATION

**#BE-1

RESOLVED: that the West Babylon Board of Education approves the following school district to provide a special education program and/or services, to West Babylon School District resident students, during the 2016-2017 school year:

Sayville Union Free School District

**#BE-2

RESOLVED: that the West Babylon Board of Education approves the following school district to provide special education services, to parentally-placed, West Babylon School District resident students, with disabilities, during the 2016-2017 school year:

Bay Shore Union Free School District

PERSONNEL

**#PE-1

RESOLVED: that the following schedules, as attached, are approved:

| | |
|----------------|-------------------------|
| <u>16-A-4</u> | Board of Education |
| <u>16-P-15</u> | Professional Personnel |
| <u>16-C-15</u> | Civil Service Personnel |

FINANCE

***FI-1

RESOLVED: that the West Babylon Board of Education approves the following budget transfers:

| <i>ACCOUNT CODE</i> | <i>ACCOUNT CODE DESCRIPTION & TRANSFER EXPLANATION</i> | <i>FROM</i> | <i>TO</i> |
|---------------------|--|--------------|--------------|
| A9020.8000 | Teacher Retirement | \$698,870.13 | |
| A2110.1200 | Teacher Salaries K-6 | | \$465,352.18 |
| A2110.1300 | Teacher Salaries 7-12 | | \$222,004.95 |
| A2110.1500 | Other Instructional Salaries | | \$ 11,513.00 |
| ----- | | | |
| A2110.1310 | Salary Adjustments and New Hires | \$111,604.19 | |
| A1240.1600 | Superintendent Clerical Salaries | | \$ 7,695.68 |
| A1310.1500 | Business Office Executive Director Salary | | \$ 8,730.34 |
| A1430.1500 | Personnel Assistant Superintendent Salary | | \$ 17,585.16 |
| A1620.1610 | Buildings and Grounds Security Salaries | | \$ 3,995.44 |
| A1620.1630 | Buildings and Grounds Maintenance Mechanics Salaries | | \$ 4,679.19 |
| A1620.1670 | Buildings and Grounds Overtime | | \$ 23,913.63 |
| A2110.1401 | Daily Substitutes | | \$ 45,000.00 |
| A1670.1600 | Printing Salaries | | \$ 4.75 |
| ----- | | | |
| A2810.1600 | Clerical Guidance Salaries | \$ 32,633.24 | |
| A2630.1600 | Technology Non Instructional Salaries | | \$ 20,154.00 |
| A2810.1500 | Guidance Salaries | | \$ 1,547.40 |
| A2815.1601 | Non Instructional - Nurses and Overtime | | \$ 10,931.84 |
| ----- | | | |
| A2805.1600 | Clerical Attendance Salaries | \$ 23,319.64 | |
| A2250.1600 | Special Education Clerical Salaries | | \$ 15,302.20 |
| A2805.1500 | Attendance Teacher Salary | | \$ 2,422.00 |
| A2815.1500 | School Nurse Teacher Salaries | | \$ 4,395.44 |
| A2850.1630 | Chaperones Non Instructional | | \$ 1,200.00 |
| ----- | | | |
| A2270.1200 | Reading Teachers K-5 | \$ 2,534.53 | |
| A2270.1300 | Reading Teachers 6-12 | | \$ 2,534.53 |
| ----- | | | |
| A5510.1600 | Contract Salaries | \$ 1,151.49 | |
| A5510.1631 | Field Trip Driver Salaries | | \$ 1,151.49 |
| | To establish payroll encumbrance. | | |

**#FI-2

RESOLVED: that the West Babylon Board of Education approves the following retroactive budget transfer:

| <i>ACCOUNT CODE</i> | <i>ACCOUNT CODE DESCRIPTION & TRANSFER EXPLANATION</i> | <i>FROM</i> | <i>TO</i> |
|-------------------------|--|--------------|--------------|
| A9060.8000 | Health Insurance | \$200,000.00 | |
| A5581.4900 | BOCES Transportation | | \$200,000.00 |
| | Unexpected transportation contract expenses | | |

**#FI-3

RESOLVED: that the West Babylon Board of Education approves the Treasurer's report for the month of February, 2017.

FACILITIES

**#FA-1

RESOLVED: that the West Babylon Board of Education gratefully accepts the following donation from the West Babylon Youth League:

One (1) Porta Potty

The porta potty will be available for use during the Girls Youth Lacrosse games played, at the Junior High School, when the Junior High School is closed. The porta potty will be located behind the concession stand and secured with a lock/chain.

WEST BABYLON UNION FREE SCHOOL DISTRICT

REGULAR MEETING - BOARD OF EDUCATION - TUESDAY - MARCH 28, 2017

PERSONNEL

(R) Schedules: 16-A-4 Board of Education
 16-P-15 Professional Personnel
 16-C-15 Civil Service Personnel (**#PE-1)

BOARD OF EDUCATION SCHEDULE

I. Board of Education Schedule 16-A-4

- A. 2016-2017 Registration Members/Election Inspectors

PROFESSIONAL PERSONNEL SCHEDULE

II. Professional Personnel Schedule 16-P-15

- A. Family Medical Leave
- B. Retirement
- C. Probationary Appointment
- D. S.A.T. Proctors
- E. Spring 2016-2017 Coaching
- F. 2016-2017 Per Diem Substitutes

CIVIL SERVICE PERSONNEL SCHEDULE

III. Civil Service Personnel Schedule 16-C-15

- A. Family Medical Leave - Date Change
- B. Resignation
- C. LOA Returnee
- D. Official Start Date
- E. Prior Service Credits

SCHEDULE 16-P-15 Professional Personnel Schedule

Date of Meeting: March 28, 2017

Page 2 of 4 pages.

| NAME | POSITION | SCHOOL/ AREA | STEP/ SALARY | BEG/END APPT. | COMMENTS |
|---------------------|----------------------|-----------------|-----------------|------------------|---|
| Lynch, Faye | Social Studies Tchr. | JH | | 3/22/17 - | Family Medical Leave |
| Gisonda, Bernadette | Special Ed. Tchr. | HS | | 6/30/17 | Resignation to Retire [effective 7/1/17] |

Pursuant to NYSED Regulations, Section 3012-c and/or 3012-d of the Education Law, all teaching and supervisory staff appointed on or after July 1, 2015 must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his/her probationary appointment to be granted or considered for tenure. Expected date of tenure 05/01/21. This applies to the following teacher:

| | | | | | |
|-----------------|--------------|-------|---------------------------------------|--------------------|--|
| Starke, Heather | Speech Tchr. | JH/SB | Step A-5-1/ \$58,511. (prorate) | 5/1/17, or earlier | Probationary Appt. [cert: Speech & Language Disabilities] |
|-----------------|--------------|-------|---------------------------------------|--------------------|--|

S.A.T. Proctors:

| | | | | | |
|--------------------------|-----------------|--|-------------|---------|----------|
| Jones-Desiderio, Roberto | | | \$22.47/hr. | 3/11/17 | 1.5 hrs. |
| Powers, Brian | | | | | 2.5 hrs. |
| Shaffer, Donna | | | | | 4 hrs. |
| Amaya, Idalia | | | | | 5.5 hrs. |
| Kohler, Amy | | | | | 5.5 hrs. |
| McGrath, Donna | | | | | 5.5 hrs. |
| Neville, Patricia | | | | | 5.5 hrs. |
| Borgo, Danielle | | | | | 6 hrs. |
| Coleman, Therese | | | | | 6 hrs. |
| Fealey, Miranda | | | | | 6 hrs. |
| Heaton, Bryan | | | | | 6 hrs. |
| Heaton, Elise | | | | | 6 hrs. |
| Iaquinto, Christine | | | | | 6 hrs. |
| Kelly, Barbara | | | | | 6 hrs. |
| McArdle, Patrick | | | | | 6 hrs. |
| Romeo, Marta | | | | | 6 hrs. |
| Ruiz, Lawrence | | | | | 6 hrs. |
| Peraza, Rosemary | | | | | 7 hrs. |
| Tichy, Audrey | | | | | 8 hrs. |
| Montalvo, Christina | Test Supervisor | | | | 8.5 hrs. |

SCHEDULE 16-P-15 Professional Personnel Schedule

Date of Meeting: March 28, 2017

Page 3 of 4 pages.

| NAME | POSITION | SCHOOL/ AREA | STEP/ SALARY | BEG/END APPT. | COMMENTS |
|-------------------------------------|---------------|------------------|-----------------|-------------------|---|
| <u>Coach:</u> | | | | Spring, 2016-2017 | |
| Klein, Brendan | Varsity Asst. | Track/Field(B&G) | \$5,189. | | |
| Klein, Brendan | JHS Head | Track/Field(B) | \$4,436. | | [resignation] |
| TBD | JHS Head | Track/Field(B) | \$4,436. | | |
| <u>Per Diem Substitutes:</u> | | DW | \$110./day | | |
| Verasco, Jennifer | | | | 3/29/17 - 6/30/17 | [certs: Soc. St. 7-12, SWD Soc. St. 7-12] |
| Wong, Lauren | | | | 3/29/17 - 5/31/17 | [cert: pending Social Studies 7-12] |

SCHEDULE 16-C-15 Civil Service Personnel Schedule

Date of Meeting: March 28, 2017

Page 4 of 4 pages.

| NAME | POSITION | SCHOOL/ AREA | STEP/ SALARY | BEG/END APPT. | COMMENTS |
|-----------------------------|--------------------------------------|-------------------------|-----------------------------------|--------------------------|---|
| Powers, Terrence | Maintenance Mechanic II | DW | | 11/7/16 - | Family Medical Leave [date change] |
| Wilson, Robert | School Bus Driver | Trans. | | 3/24/17 | Resignation |
| Battista, Sylvia | Paraprofessional (school monitor) | JK | | 3/20/17 | Returned from LOA |
| Official Start Date: | | | | | |
| Alsterberg, James | School Bus Driver | Trans. | Step 1/ \$20.33/hr. | 3/16/17 | Probationary Appt. |
| McNamara, Michael | Maintenance Mechanic II | DW | Step 3/ \$45,288. (prorate) | 9/14/16 | Prior Service Credit [experience verified] |
| Riback, Lisa | Clerk Typist | JH | Step 3/ \$33,494. (prorate) | 2/3/17 | Prior Service Credit [experience verified] |