

WEST BABYLON UNION FREE SCHOOL DISTRICT
WEST BABYLON, NEW YORK

REGULAR MEETING

BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING

TUESDAY – APRIL 18, 2017

AGENDA

The order of business at all regular meetings shall be as follows:

1. Call to order by presiding officer
2. Pledge of Allegiance to the Flag
[6:00 P.M. - Meeting Convenes Followed by Student Presentation
and/or Executive Session]
[7:00 P.M. - Public Session Resumes Beginning with Item #3]
3. Approval of minutes of previous meeting(s): Regular Meeting: March 28, 2017
4. Statement of the Board and/or Superintendent
5. Statement of West Babylon Teachers' Association Representatives
6. Statement of School Administrators' Association Representatives
7. Statement of C.S.E.A. Representatives
8. Statement of Student Association Representatives
9. Statement of PTA Council Representatives
10. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]*
11. Report of the Superintendent and/or Educational Presentation:
 - A. **Discussion of 2017-2018 Final Budget**
Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations
12. Business Agenda [****Consent Agenda Items**]
 - A. **BOARD OF EDUCATION**
 - ** (R) Approval of the South Huntington Union Free School District to provide Health Services, to West Babylon School District Resident Students, during the 2016-2017 School Year (Res. #BE-1)
 - B. **PERSONNEL**
 - ** (R) 16-P-16 Professional Personnel
 - ** (R) 16-C-16 Civil Service Personnel (Res. #PE-1)

C. FINANCE

- ** (R) Adoption of 2017-2018 School District Budget (Res. #FI-1)
- ** (R) Approval of Alliance Publishing and Marketing, Inc. as Sole Source Provider (Res. #FI-2)
- ** (R) Approval of Eastern Suffolk BOCES Cooperative Bid for the 2017-2018 School Year (Res. #FI-3)

D. FACILITIES

- ** (R) Acceptance of Donation (Res. #FA-1)
- ** (R) Declaration of Obsolete Equipment (Res. #FA-2)

- 13. Policy Review
- 14. Board of Education Committee Reports
- 15. Old Business
- 16. New Business
- 17. Follow-Up to Residents' Statements
- 18. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]*
- 19. Adjournment [This should take place by 10:00 P.M.]

Please Note:

- ◆ **2017-2018 BOCES Budget Vote and BOCES Board Trustees Election:**
April 25, 2017 -- 7:00 P.M. -- Administration Building

- ◆ **2017-2018 West Babylon School District Budget:**

Budget Hearing -- May 2, 2017 -- 7:00 P.M. -- Administration Building

**District Budget Vote and Trustees Election -- May 16, 2017 -- 7:00 A.M. to 9:00 P.M.
(Administration Building and Santapogue School)**

*Per Board Policy 1230: The Board of Education encourages participation of residents at open Board meetings. The President of the Board shall ask for brief statements from residents and set a time limit (three minutes per resident) on such statements. To allow for public participation, a period not to exceed 15 minutes shall be set aside during the first and last part of each Board meeting. The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy. Residents wishing to speak should identify themselves, their address, any organization they may be representing at the meeting, and the topic they wish to discuss. Statements during the first part of the meeting will relate to agenda items. Statements during the second part of the meeting will relate to other district matters.

Follow-Up to Residents’ Unanswered Questions

Date	Residents’ Questions	Responses
March 28, 2017	-----	-----
March 13, 2017 (Rescheduled from March 14, 2017)	-----	-----
February 7, 2017	-----	-----
January 24, 2017	-----	-----
January 10, 2017	-----	-----
December 13, 2016	-----	-----
November 22, 2016	-----	-----
November 7, 2016	-----	-----
October 25, 2016	-----	-----
September 28, 2016	-----	-----
September 13, 2016	-----	-----
August 23, 2016	A Forest Avenue parent raised a question regarding the change to the walking procedures for students entering the back entrance of the school.	Dr. Farrelly looked into the matter. There will be no change to the walking procedures at Forest Avenue School.
August 2, 2016	-----	-----
July 5, 2016	-----	-----

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REGULAR MEETING
BOARD OF EDUCATION

BOARD ROOM - ADMINISTRATION BUILDING

TUESDAY – APRIL 18, 2017

RESOLUTIONS

**#BE-1

RESOLVED: that the West Babylon Board of Education approves the following school district to provide health services, to West Babylon School District resident students, during the 2016-2017 school year:

South Huntington Union Free School District

PERSONNEL

**#PE-1

RESOLVED: that the following schedules, as attached, are approved:

<u>16-P-16</u>	Professional Personnel
<u>16-C-16</u>	Civil Service Personnel

FINANCE

**#FI-1

RESOLVED: that the school district budget for the 2017-2018 school year, in the amount of \$_____, proposed by the West Babylon Board of Education, in accordance with Section 1716 of the Education Law, be hereby adopted, and that said budget be voted upon by the residents on May 16, 2017.

**#FI-2

RESOLVED: that the West Babylon Board of Education endorses Alliance Publishing and Marketing, Inc. as the sole source provider for the grades 2 through 5 student organizers adopted for the 2017-2018 school year.

**#FI-3

RESOLVED: that the West Babylon Board of Education approves a resolution to participate with Eastern Suffolk BOCES in cooperative bids for the purchase of various supplies, materials and equipment for the 2017-2018 school year as provided by General Municipal Law Section 119-o and Education Law Section 1950; and

WHEREAS: various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS: the West Babylon UFSD, an educational/municipal corporation (hereinafter the “Participant”), is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law Section 119-o and Education Law Section 1950; and

WHEREAS: the Participant is a municipality within the meaning of General Municipal Law Section 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter “Eastern Suffolk BOCES”) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS: the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS: with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED: that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED: that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in *Newsday* which is designated as the official newspaper for the Program; and

Continued.....

BE IT FURTHER RESOLVED: that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED: that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law Section 119-o.2.j.

BE IT FURTHER RESOLVED: that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law Section 119-o.2.j.

BE IT FURTHER RESOLVED: that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

FACILITIES

**#FA-1

RESOLVED: that the West Babylon Board of Education gratefully accepts the donation of a new lawn sign at Forest Avenue School. The sign donated, by West Babylon Senior High School freshman Ryan O'Sullivan, is an Eagle Scout project. Ryan, who is a member of Troop 2014, has designed the sign and will construct it. It will be displayed on the southwest lawn at the school.

**#FA-2

RESOLVED: that the West Babylon Board of Education declares the following equipment, located in the Junior High School Band Room, obsolete:

YAMAHA P-120 Digital Piano
Serial No. UAKJ01195

The piano is no longer functional.

WEST BABYLON UNION FREE SCHOOL DISTRICT

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PERSONNEL

(R) Schedules: 16-P-16 Professional Personnel
 16-C-16 Civil Service Personnel (**#PE-1)

PROFESSIONAL PERSONNEL SCHEDULE

I. Professional Personnel Schedule 16-P-16

- A. Family Medical Leave
- B. Leave of Absence Requests
- C. Resignation/Retirements
- D. LOA Returnee
- E. Salary Adjustment
- F. Tenure Recommendations
- G. Spring 2016-2017 Coaching
- H. 2016-2017 Student Teacher/Observer/Intern
- I. 2016-2017 Per Diem Substitutes

CIVIL SERVICE PERSONNEL SCHEDULE

II. Civil Service Personnel Schedule 16-C-16

- A. Family Medical Leaves
- B. Leave of Absence Request
- C. Retirements
- D. Probationary Appointments
- E. 2016-2017 Student Observer/Intern
- F. 2016-2017 Per Diem Substitute
- G. 2016-2017 Guards

SCHEDULE 16-P-16 Professional Personnel Schedule

Date of Meeting: April 18, 2017

Page 1 of 3 pages.

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Sparks, Meredith	Special Ed. Tchr.	HS		3/31/17 -	Family Medical Leave
Shay, Meghan	Reading Tchr.	JK		3/28/17 - 6/30/17	Leave of Absence
DeStefano, Renee	Elementary Tchr.	JK		4/18/17 - 6/30/17	Leave of Absence
MacKenzie, MaryEllen	Special Ed. Tchr.	HS		First Semester, 2017-2018	Leave of Absence [last ext.]
Mostransky, Elissa	Reading Tchr.	SB		First Semester, 2017-2018	Leave of Absence [last ext.]
Mandriota, Jennifer	Mathematics Tchr.	JH		6/30/17	Resignation [from LOA]
Butler, Kenneth	Music Tchr.	JH		6/30/17	Resignation to Retire [effective 7/1/17]
Fischer, Melinda	Art Tchr.	SB/FA		6/30/17	Resignation to Retire [effective 7/1/17]
Soldano, Susan	Special Ed. Tchr.	SA		6/30/17	Resignation to Retire [effective 7/1/17]
Pomilla, Donna	Speech Tchr.	TA		1/1/18	Resignation to Retire [effective 1/2/18]
Delaney, Christina	Elementary Tchr.			9/1/17	Returning from LOA

SCHEDULE 16-P-16 Professional Personnel Schedule

Date of Meeting: April 18, 2017

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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Salary Adjustment:

Starke, Heather	Speech Tchr.	JH/SB	Step A-5-3/ \$63,387. (prorate)	5/1/17, or earlier	[from A-5-1]
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Upon the recommendation of the Superintendent of Schools, the following professional personnel who have successfully completed their annual reviews are appointed to tenure as listed below:

Craig, Amanda	Elementary			9/1/17	Tenure
White, Nicole	Special Education			9/1/17	Tenure
Psarakis, Michele	Executive Director for Finance & Operations			9/15/17	Tenure

Coaches:

Ryan, Diana	JHS Asst.	Lacrosse (G)	\$4,436.	Spring, 2016-2017	[resignation]
Ryan, Diana	JHS Head	Lacrosse (G)	\$4,436.		
TBD	JHS Asst.	Lacrosse (G)	\$4,436.		
Epps, Mark	JHS Head	Track & Field (B)	\$4,436.		[repl. B. Klein, pending concussion cert.]

Student Teacher/Observer/Intern:

Coticchio, Hope	Elementary	TA		2016-2017 Spring	
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Per Diem Substitute:

Hearney, Joanna		DW	\$110./day	2016 - 2017	[certs: Ch. Ed. 1-6, SWD 1-6]
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Per Diem Substitute:

Francois, Saragine			\$88./day	4/19/17 - 6/30/17	[up to 3 days/week]
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*Emergency Conditional Appointment

SCHEDULE 16-C-16 Civil Service Personnel Schedule

Date of Meeting: April 18, 2017

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Senzamici, Donna	Registered Nurse	SB		3/29/17-	Family Medical Leave
Bredenkamp, Lenore	Account Clerk Typist	BO		4/3/17 -	Family Medical Leave
Murray, Beatrice	Food Service Wrkr. 'B'	HS		3/30/17 - 6/30/17	Leave of Absence
Otte, Janet	School Bus Driver	Trans.		2/7/17	Resignation to Retire
Benvenuto, Louise	Senior Clerk Typist	JH		6/29/17	Resignation to Retire [eff. 6/30/17]
Welter, John	School Bus Driver	Trans.	Step 1/ \$20.33/hr.	4/19/17	Probationary Appt.
Gamberdella, Catherine	Paraprofessional (school monitor)	SA	Step 1/ \$13.78/hr.	4/19/17	Probationary Appt.
*Ward, Jennifer	Paraprofessional (special ed. aide)	SA	Step 1/ \$13.78/hr.	4/19/17	Probationary Appt.
<u>Student Observer/Intern:</u>				2016-2017	
*Afrahim, Shannon	Dietician	DW		Spring	
<u>Per Diem Substitute:</u>				2016-2017	
*Jeran, Connor		DW	\$10./hr.		Paraprofessional
<u>Guards:</u>				4/19/17 - 6/30/17	
Holley, Ahmad	Elem.		\$17./hr.		[from substitute]
"	Sec./DW		\$18./hr.		
Ratner, Jeanette	Elem.		\$17./hr.		[from substitute]
"	Sec./DW		\$18./hr.		

*Emergency Conditional Appointment