

JULY 11, 2017

'17-01

THE ANNUAL ORGANIZATION MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, JULY 11, 2017, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees Lucy Camposano, Raymond M. Downey, Jr., John Evola, Cathy Gismervik, Jennifer Longo, Diane Klein, Dennis Kranz, Peter Scarlatos and Jennifer Wandasiewicz

Also present: Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Executive Director for Finance and Operations; Mr. Scott Payne, Executive Director for Curriculum and Instruction; Ms. Barbara A. Burrows, District Clerk; Mr. William C. Marrell, School Board Attorney

District Clerk Barbara A. Burrows opened the meeting at 6:05 pm and led those present in the Pledge to the Flag.

Mr. William C. Marrell, School Board Attorney, issued the oath of office to the newly re-elected trustees: Mr. Raymond M. Downey, Jr.; Mrs. Cathy Gismervik; and Mrs. Jennifer Longo.

He then issued the oath of office to Dr. Farrelly, Mr. Hanley, Mrs. Psarakis, Mr. Payne, Ms. Burrows and Mrs. Jacqueline Gentilesca, District Treasurer.

The District Clerk called for nominations for Board President.

#1
Trustee Dennis Kranz seconded by Trustee Cathy Gismervik made a motion to nominate Trustee Lucy Camposano for Board of Education President.

There were no other nominations.

Trustee Peter Scarlatos seconded by Trustee John Evola made a motion to close nominations.

The motion was **CARRIED** by all present.

Vote for Lucy Camposano as Board President

Trustees Camposano, Downey, Evola, Gismervik, Klein, Kranz, Longo, Scarlatos and Wandasiewicz

The motion was **CARRIED** by all present.

#2

Board President called for nominations for Board Vice President

Trustee Peter Scarlatos seconded by Trustee John Evola nominated Trustee Dennis Kranz for Board of Education Vice President.

There were no other nominations.

Trustee Peter Scarlatos seconded by Trustee John Evola made a motion to close nominations.

The motion was **CARRIED** by all present.

Vote for Dennis Kranz as Board Vice President

Trustees Camposano, Downey, Evola, Gismervik, Klein, Kranz, Longo, Scarlatos and Wandasiewicz.

The motion was **CARRIED** by all present.

Board President called for nominations for Board Second Vice President

Trustee John Evola seconded by Trustee Cathy Gismervik nominated Trustee Peter Scarlatos for Board of Education Second Vice President.

There were no other nominations.

Trustee Diane Klein seconded by Trustee Dennis Kranz made a motion to close nominations.

The motion was **CARRIED** by all present.

JULY 11, 2017

'17-02

Vote for Peter Scarlatos for Board Second Vice President
Trustees Camposano, Downey, Evola, Gismervik, Klein, Kranz, Longo, Scarlatos and Wandasiewicz.

The motion was **CARRIED** by all present.

Mr. William C. Morrell, School Board Attorney, issued the oath of office to President Lucy Camposano, Vice President Dennis Kranz and Second Vice President Peter Scarlatos.

Trustee Peter Scarlatos seconded by Trustee Jennifer Wandasiewicz made a motion to go into Executive Session at 6:25 pm. to discuss personnel, negotiations and legal matters.

The motion was **CARRIED** by all present.

The public portion began at 7:07 pm.

Trustee Diane Klein seconded by Trustee Dennis Kranz made a motion to approve resolutions #3 - #10.

The motion was **CARRIED** by all present.

Trustee Peter Scarlatos was out of the room from 7:10 pm to 7:15 pm.

SUPERINTENDENT'S REPORT:

Dr. Yiendhy Farrelly wished everyone a Happy New School Year 2017-2018. Dr. Farrelly congratulated Mrs. Camposano, Mr. Kranz and Mr. Scarlatos on being re-elected to their Board positions of president, vice president and second vice president, respectively. She shared how she looks forward to another great school year working together as a team. Captial Project photos are currently posted on the website under "Preserving Facilities" and now will also be posted on the district's Facebook page. Our 2017 Summer School program had a successful, smooth start at South Bay School. Thank you to Mr. Cunningham, Mr. Mack, the summer school staff and all who assisted with the coordination of summer school details. Copies of the June "Points of Pride" are available and it has been posted to the website. Recently, a meeting was held with the WBTA to review the attendance audit report. Plans are in the works to address concerns of the attendance audit. A meeting will be scheduled with CSEA representatives as well to address the same topics. As plans and procedures are developed, the information will be shared with the Board of Education including changes (some of which have already been implemented) to the sign-in/sign-out procedures. Dr. Farrelly informed the Board about the upcoming SCOPE Annual Dinner Meeting for all School Superintendents and School Board Members to be held on August 10th at the Bourne Mansion.

A. External Auditor's Presentation - 2016-2017 Financial Statement Audit

Mr. Peter Rodriguez, CPA, Cullen & Danowski, LLP

Dr. Farrelly introduced Mr. Rodriguez and explained the Audit Committee will, upon completion of the presentation, make a motion to enter into Executive Session for a confidential "Auditors Committee" meeting with Mr. Rodriguez. In public, Mr. Rodriguez reviewed the "Audit Planning Meeting-July 11, 2017" handout. Topics highlighted were "Engagement Objectives", "Auditor's Responsibilities", "Other Information Regarding Audit Engagement", "District Responsibilities", "Areas of Audit Emphasis", "Fraud Consideration", "Timetable", and "New Accounting Standards". He specifically referenced page 8 which listed "Areas of Audit Emphasis". A copy of the booklet is on file in the District Clerk's office.

Trustee Peter Scarlatos seconded by Trustee Jennifer Wandasiewicz made a motion to enter into Executive Session in order for the Audit Committee to meet with Mr. Rodriguez at 7:30 pm.

The motion was **CARRIED** by all present.

Meeting reconvened at 7:40 pm.

#3

RESOLVED: that **Schedule 17-A-1**, Board of Education Appointments, be approved, as attached.

#4
RESOLVED: that the following banks are designated as depositories of School District funds provided they meet Board Policy requirements:

J.P. Morgan Chase:	General Fund
	Lunch Fund
	Federal Fund
	Money Market #1
J.P. Morgan Chase:	Payroll Account
	Trust and Agency Fund
	Student Activities Account
	Zero Balance Account (for aggregating interest in all J.P. Morgan Chase accounts)
	Capital Fund
The First National Bank of Long Island	General Fund
NYCLASS	General Fund

BE IT FURTHER RESOLVED: that such banks be authorized to submit quotes to the District with regard to Time Open Deposit, Certificates of Deposit, Treasury Notes, and Bills and Repurchase Agreements, leaving it to the option of the Treasurer to transfer funds between such accounts, provided such transfers are in the fiscal best interests of the District.

#5
RESOLVED: that the **Babylon Beacon, Newsday, and South Bay's Neighbor Newspaper**, be designated the official newspapers of the school district for the 2017-2018 school year.

#6
RESOLVED: that the following Petty Cash Accounts be established:

Dr. Yiendhy Farrelly	Superintendent	\$100.
Mr. Shawn Hanley	Assistant Superintendent for Human Resources	100.
Mrs. Michele Psarakis	Executive Director for Finance & Operations	100.
Mr. Scott Payne	Executive Director for Curriculum & Instruction	100.
Mr. Michael Mack	Director/Student Services	50.
District Clerk	Board of Education	100.
Mr. Ray Graziano	Administrator/Facilities, Operations	100.
Dr. Ellice Vassallo	Principal, Senior High School	100.
Mr. Daniel McKeon	Principal, Junior High School	100.
Mr. Anthony Reid	School Transportation Supervisor	50.
Mrs. Patricia Acocella	Principal, Forest Avenue School	50.
Mr. Gregg Cunningham	Principal, John F. Kennedy School	50.
Mrs. Jennifer Carere	Principal, Santapogue School	50.
Mrs. JoAnn Scott	Principal, South Bay School	50.
Mr. Charles Germano	Principal, Tooker Avenue School	50.
Mr. Lou Howard	Director of Athletics	50.
Mr. Anthony Spinelli	Director of Health & Physical Education	50.
Mrs. Stephanie Nocerino	Director of K-12 Student Data and Instructional Technology	50.

#7
RESOLVED: that the mileage compensation rate for employee use of personal cars in the conduct of District business be approved at the Internal Revenue Service rate.

#8
RESOLVED: that the Executive Director for Finance is hereby authorized to draw checks on payroll.

#9
RESOLVED: that the Executive Director for Finance is hereby authorized to pay hospitalization, Medicare payments (bi-annually to retirees), federal taxes, state taxes, social security, Civil Service Employees Association dues and insurance, Teachers Association dues, Teachers Federal Credit Union and life insurance, petty cash, payroll deductions, utilities, principal and interest payments and those emergency payments as may be required, when duly authorized by the Superintendent.

#10
WHEREAS: the following associations provide in-service instructional programs, through local chapters and annual state or national workshops, and

WHEREAS: they provide timely information in matters of information with regard to state and federal legislation, school finance and law,

BE IT RESOLVED: that the Board of Education authorizes membership for itself in the associations listed below:

- > Nassau/Suffolk School Boards Association
- > New York State School Boards Association
- > SCOPE Education Services

Trustee Peter Scarlatos seconded by Trustee Wandasiewicz made a **motion to approve the Consent Agenda and Board of Education Addenda BE-9, BE-10 and BE-11.**

The motion was **CARRIED** by all present.

BOARD OF EDUCATION

#BE-1

RESOLVED: that the Board of Education of the West Babylon Union Free School District hereby established the following as standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

Title	Name	SS# (Last Four Digits)	Standard Work Day (Hrs./Day)	Term Begins/Ends	Participates in the Employer's Timekeeping System Y/N	Days/ Months based on Records of Activities
District Clerk	Barbara A. Burrows	#XXXX	7 hrs./5 days	7/1/17-6/30/18	Yes	N/A
Claims Auditor	Denise Longobardi	#XXXX	7 hrs./1 day	7/1/17-6/30/18	Yes	N/A
District Treasurer	Jacqueline Gentilesca	#XXXX	7 hrs./5 days	7/1/17-6/30/18	Yes	N/A
Deputy Treasurer	Karen Lorito	#XXXX	7 hrs./5 days	7/1/17-6/30/18	Yes	N/A

#BE-2

RESOLVED: that the West Babylon Board of Education approves the Service Agreement between Sound Actuarial Consulting and the West Babylon School District to provide actuarial analysis of the district's Workers' Compensation Self-Insurance Plan.

#BE-3

RESOLVED: that the West Babylon Board of Education approves the following agency to provide tutoring services, at a cost of \$49.00 per hour, to West Babylon School District resident students, during the 2017-2018 school year:
 St. James Tutoring, Inc.

#BE-4

RESOLVED: that the West Babylon Board of Education adopts the 2017-2018 revised Professional Development Plan.

#BE-5

RESOLVED: that the West Babylon Board of Education adopts the revised Academic Intervention Services ("AIS") Plan, developed by the district-wide AIS Committee, for the 2017-2018 and 2018-2019 school year.

#BE-6

RESOLVED: that the West Babylon Board of Education adopts its policy manual, in its entirety, with the understanding that revisions may be made throughout the year, as directed by the New York State School Boards Association ("NYSSBA"), the Board of Education and/or Administration, or as mandated by local, state and/or federal law.

#BE-7

RESOLVED: that the 2017-2018 Board of Education regular meetings will begin at 6:00 P.M. on the dates listed below:

6:00 P.M. – Meeting convenes followed by Student Presentation and/or Executive Session

7:00 P.M. – Public Session resumes

BOARD MEETING DATES
JULY 11, 2017
AUGUST 8, 2017
AUGUST 22, 2017
SEPTEMBER 12, 2017
SEPTEMBER 27, 2017 (WEDNESDAY)
OCTOBER 10, 2017
OCTOBER 24, 2017
NOVEMBER 14, 2017
NOVEMBER 27, 2017 (MONDAY)
DECEMBER 11, 2017 * (MONDAY)
JANUARY 9, 2018
JANUARY 23, 2018
FEBRUARY 13, 2018 *
MARCH 13, 2018
MARCH 27, 2018
APRIL 10, 2018
APRIL 24, 2018
MAY 1, 2018
MAY 22, 2018
JUNE 12, 2018
JUNE 26, 2018

***One Board Meeting in December, 2017 and February, 2018**

#BE-8

RESOLVED: that the West Babylon Board of Education approves the following school district, to provide instructional, special educational and related services, to West Babylon School District resident students, during the 2017-2018 summer school session:

North Babylon School District

PERSONNEL

#PE-1

RESOLVED: that the following personnel schedules, as attached, are approved:

- 17-P-1 Professional Personnel
- 17-C-1 Civil Service Personnel

SCHEDULE 17-A-1, BOARD OF EDUCATION SCHEDULE

I. BOARD OF EDUCATION APPOINTMENTS

POSITION	SALARY	NAME	2017-2018
District Treasurer	\$10,000.	Jacqueline Gentilesca	
District Deputy Treasurer	\$500.	Karen Lorito	
<u>Legal:</u> Labor Relations Counsel	\$39,015. +(\$225./hr.) litigation	Ingerman, Smith, et al.	
General Counsel	\$24,559. +(\$177./hr.) litigation	VanNostrand & Martin	
Bond Counsel	Per size of issue	Hawkins, Delafield & Wood	
External Auditor	\$48,700.	Cullen & Danowski, LLP	
Internal Auditor	\$26,530.	Cerini & Associates, LLP	
Fiscal Advisor	Per size of issue	Capital Markets Advisors, LLC	
Purchasing Agent	None	Michele Psarakis	
Payroll Certification Officer	None	Yiendhy Farrelly	
Extra Curricular Activities Co-Treasurer/JH	\$3,000.	Robert Dell'Isola	
Extra Curricular Activities Co-Treasurer/HS	\$4,000.	Walter Shinnors	
Co-Signer for JH Student Activities Funds	None	Daniel McKeon	
Co-Signer for H Student Activities Funds	None	Stephen O'Leary	
District Clerk	\$13,995.	Barbara Burrows	
Records Management Officer, Access Officer	None	Barbara Burrows	
Board of Education President - District Clerk pro tem.			
Claims Auditor	\$11,000.	Denise Longobardi	

II. Authorization for the following bond:

\$1,000,000. - All Employees

III. Authorization of Signature:

- Vouchers: Treasurer or Deputy Treasurer
- Payroll: Treasurer or Deputy Treasurer
- Investments and Withdrawals: Treasurer or Executive Director for Finance

SCHEDULE 17-A-1, BOARD OF EDUCATION SCHEDULE

BOARD OF EDUCATION APPOINTMENTS

2017-2018

IV. The following administrators are authorized to represent the school district and the Board of Education, regarding special funding applications and/or legal compliance:

NCLB Consolidated Grants	-	Michele Psarakis/Shawn Hanley/Scott Payne
PL 611	-	Michele Psarakis/Michael Mack
PL 619	-	Michele Psarakis/Michael Mack
Title IX, Compliance Officer [Personnel]	-	Shawn Hanley
Title IX, Compliance Officer [Students]	-	Michael Mack
PL 504, Compliance Officer	-	Michael Mack
Health & Safety Officer	-	Edwin Salas
LEA Asbestos Compliance Officer	-	Raymond Graziano
Article 12, Hazardous Materials Compliance Officer	-	Raymond Graziano
Data Privacy Officer	-	Stephanie Nocerino
Homeless Liaison	-	Shawn Hanley
Dignity Act Coordinators	-	Patricia Acocella/Sharene Ovadia
	-	Gregg Cunningham/Eileen Saumell
	-	Jennifer Carere/Giovanni DiStefano/Gary Nemeth
	-	JoAnn Scott/Hillary Fazio/Laure Loughlin, Michael Russo
	-	Charles Germano/Eileen Sabshon/Michael Bellacosa
	-	Daniel McKeon/ Cassandra Madurka/Dana Iemma
	-	Ellice Vassallo/Jaime Lemmo/Barbara Kelly

V. Consultant Services - July 1, 2017 - June 30, 2018:

FUNCTION	VENDOR	PERIOD	FEE
Workers' Compensation	PMA	7/1/17 - 6/30/18	\$22,000. + (\$4,000.) online access
Tax Sheltered Annuities	OMNI Group	7/1/17 - 6/30/18	\$2,544.
Website Management Public Relations	Syntax	7/1/17 - 6/30/18	\$51,100.50
Inventory Control Electronic Update Service	CBIZ	7/1/17 - 6/30/18	\$1,590.
Unemployment Consulting	Labor Cost Management	7/1/17 - 6/30/18	\$1,700.
Section 75 Hearing Officer:			Civil Service Law
Wooley, Joseph	\$175./hr.	7/1/17 - 6/30/18	

Appointment of Physicians:

		7/1/17 - 6/30/18
Dr. Jack Geffken	DO	\$31,000.
Dr. Jack Geffken	DO	Employee physical examinations \$60. per individual beyond the first 10
Dr. Jack Geffken	DO	\$1,500. AED Emergency Health Care Provider

SCHEDULE 17-A-1, BOARD OF EDUCATION SCHEDULE

BOARD OF EDUCATION APPOINTMENTS

2017-2018

VI. Appointment of Registration Members and Election Inspectors:

Annual Election 2017-2018

Chief Election Inspectors: \$16./hr.

Benvenuto, Stephen
 Romano, Maryann
 Benvenuto, Charles (Alternate Chief Inspector)
 Daly, Eileen (Alternate Chief Inspector)
 Pernal, Rosa (Alternate Chief Inspector)

Election Inspectors: \$10./hr.

Administration:

Boyce, Patricia
 Burrows, Frances
 Cali, Maria
 Culpepper, Estelle
 Daly, Eileen
 DiStasio, Patricia
 Giancana, Vincent
 Kinlan, Patricia
 Necco, Linda
 Pagano, Agatha
 Rappa, Rosaria
 Regina, Katherine
 Regina, Suzanne
 Struckman, Barbara
 Wood, Jeff
 Wood, Noreen
 Zaccaria, Ruth

Santapogue:

Benvenuto, Charles
 Calcaterra, Edward
 Lubrano, Dawn
 Marsden, Carolyn
 Marsden, Jacqueline
 Mastromatteo, Katherine
 Mastrosimone, Nancy
 Pastore, Carol
 Pernal, Rosa
 Quintalino, Frances
 Scelza, Brittany
 Scelza, Louise
 Sessa, Anne
 Sessa, Salvatore
 Valente, Marie
 Wilbert, Louise

VII. Appointment of Pupil Personnel Committee and Impartial Hearing Officers in matters relating to the Handicapped:

District CSE:

Chairperson:	Mr. Michael Mack, Director of Student Services
Alternate Chairpeople:	Mrs. Mary Jean Sewell, Speech/Language Therapist, CSE Chairperson Ms. Elizabeth Thiel, HS Special Education Chairperson Mr. Ian Rodgers, JHS Special Education Chairperson Dr. Justine Duncan, Psychologist Dr. Michele Read, Psychologist Ms. Laure Loughlin, Psychologist Mrs. Sharene Ovardia, Psychologist Mrs. Eileen Sabshon, Psychologist Ms. Eileen Saumell, Psychologist Ms. Lauren Kuncman, Psychologist Ms. Sharon Karo, Psychologist
Psychologists:	Dr. Justine Duncan, Dr. Michele Read, Ms. Laure Loughlin, Mrs. Sharene Ovardia, Mrs. Eileen Sabshon, Ms. Eileen Saumell, Ms. Lauren Kuncman, Mrs. Sharon Karo
Teacher Members:	Special Education Teacher and General Education Teacher K-12
Parent Member:	TBD
Physician:	Dr. Jack Geffken
The Child's Parent(s)	(the student, if appropriate)

SCHEDULE 17-A-1, BOARD OF EDUCATION SCHEDULE

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BOARD OF EDUCATION APPOINTMENTS

2017-2018
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CPSE - Committee on Preschool Special Education:

Chairpeople: Mrs. Mary Jean Sewell, Speech/Language Therapist, CPSE Chairperson
Ms. Eileen Saumell, Psychologist
Alternate Chairperson: Mr. Michael Mack, Director of Student Services
Parent Member: TBD
Teacher Members: Special Education Teacher/Provider
General Education Teachers
Agency Staff: Suffolk County Dept. of Health (for a child in transition from early intervention)
Service Provider/Evaluator
The Child's Parent(s)

Elementary Sub-CSE:

Chairperson: Mr. Michael Mack, Director of Student Services
Alternate Chairpeople: Mrs. Mary Jean Sewell, Speech/Language Therapist, CSE Chairperson
Dr. Justine Duncan, Psychologist
Dr. Michele Read, Psychologist
Ms. Laure Loughlin, Psychologist
Mrs. Sharene Ovadia, Psychologist
Mrs. Eileen Sabshon, Psychologist
Ms. Eileen Saumell, Psychologist
Ms. Lauren Kuncman, Psychologist
Ms. Sharon Karo, Psychologist
Psychologists: Dr. Justine Duncan, Dr. Michele Read, Ms. Laure Loughlin, Mrs. Sharene Ovadia,
Mrs. Eileen Sabshon, Ms. Eileen Saumell, Ms. Lauren Kuncman, Mrs. Sharon Karo
Physician: Dr. Jack Geffken
The Child's Parent(s)
The Child's General Education Teacher
The Child's Special Education Teacher

Junior High School Sub CSE:

Chairperson: Mr. Ian Rodgers, JHS Special Education Chairperson
Alternate Chairpeople: Mr. Michael Mack, Director of Student Services
Mrs. Mary Jean Sewell, Speech/Language Therapist, CSE Chairperson
Dr. Michele Read, Psychologist, Mrs. Sharon Karo, Psychologist
Psychologist: Dr. Michele Read
Alternate Psychologists: Dr. Justine Duncan, Ms. Laure Loughlin, Mrs. Sharene Ovadia,
Mrs. Eileen Sabshon, Ms. Eileen Saumell, Ms. Lauren Kuncman
Physician: Dr. Jack Geffken
The Child's Parent(s)
The Child's General Education Teacher
The Child's Special Education Teacher

SCHEDULE 17-A-1, BOARD OF EDUCATION SCHEDULE

BOARD OF EDUCATION APPOINTMENTS

2017-2018

Senior High School Sub-CSE:

Chairperson: Ms. Elizabeth Thiel, HS Special Education Chairperson
 Alternate Chairpeople: Mr. Michael Mack, Director of Student Services
 Mrs. Mary Jean Sewell, Speech/Language Therapist, CSE Chairperson
 Dr. Justine Duncan, Psychologist
 Psychologist: Dr. Justine Duncan
 Alternate Psychologists: Dr. Michele Read, Ms. Laure Loughlin, Mrs. Sharene Ovadia,
 Mrs. Eileen Sabshon, Ms. Eileen Saumell, Ms. Lauren Kuncman, Mrs. Sharon Karo
 Physician: Dr. Jack Geffken
 The Child's Parent(s) (the student, if appropriate)
 The Child's General Education Teacher
 The Child's Special Education Teacher

Out of District Placement Sub-CSE:

Chairperson: Ms. Mary Jean Sewell, Speech/Language Therapist, CSE Chairperson
 Alternates: Mr. Michael Mack, Director of Student Services, Dr. Justine Duncan
 Psychologists: Dr. Justine Duncan, Dr. Michele Read, Ms. Laure Loughlin, Mrs. Sharene Ovadia,
 Mrs. Eileen Sabshon, Ms. Eileen Saumell, Ms. Lauren Kuncman, Mrs. Sharon Karo
 Parent Member: TBD
 Physician: Dr. Jack Geffken
 The Child's Parent(s) (the student, if appropriate)
 The Child's General Education Teacher
 The Child's Special Education Teacher

Implementation of amendment to section 200.2 (e) of the Regulations of the Commissioner of Education, effective July 31, 1998, which prescribes procedures that each Board of Education must use for the establishment and rotation of its list of Impartial Hearing Officers:

Albert, Peter	Millman, Tina
Almeleh, Lynn	Monk, James A.
Barbour, Susan	Moore, Christine
Bauchner, Stuart	Murphy, Leah L.
Brandenburg, Wendy	Noun, John
Brandow, Regina E.	Nisely, Robert
Briglio, Robert	Noe, Mary
Bumbalo, Paul	Peters, Gary
Cohen, Diane	Peters Kenneth
Cutler-Igoe, Ellen	Reichel, Heidi
Dewan, Debra Siedman	Richmond, Susan Mills
Ebenstein, Barbara J.	Ritzenberg, Kenneth S.
Farago, John	Roberts, George Hunter
Feinberg, Rona	Roth, Roslyn

Continued.....

SCHEDULE 17-A-1, BOARD OF EDUCATION SCHEDULE

BOARD OF EDUCATION APPOINTMENTS

2017-2018

List of Impartial Hearing Officers - continued

Finkelstein, Sharyn	Schad, Jerome
Flame Lana	Schiff, Martin
Haken, Steve	Schiro, Jeffrey
Itzla, Amy Lynne	Schneider, Judith
Joyner, Theresa R.	Silver, Marjorie A.
Kandilakis, George	Tessler, Craig
Keefe, Jeanne	Venezia, Arthur James
Kehoe, III Martin	Walsh, James
Kestenbaum, Elise	Walsh, Marion
Lassinger, Dora	Wanderman, Carl L.
Lazan, Michael	Washington, Denise
Lederman, Nancy	Wiener, Marc
Lushing, Susan	Wolman, Mindy G.
McKeever, James	Ziev, Joel D.

SCHEDULE 17-P-1 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
DiStefano, Adrienne	Art Tchr.			First Semester, 2017-2018	Leave of Absence [2 nd ext.]
Laronga, Jenna	PT/Art Tchr. (.8)	HS	Step A-1-1/ \$49,125. (prorate @ 80%)	9/1/17 - 6/30/18	[cert: Art K-12]
Bradley-Richardson, Katherine	PT/ENL Tchr. (.8)	HS/Elem.	Step A-5-1/ \$58,950. (prorate @ 80%)	9/1/17 - 6/30/18	[certs: ESL, pending ELA]

Pursuant to NYSED Regulations, Section 3012-c and/or 3012-d of the Education Law, all teaching and supervisory staff appointed on or after July 1, 2015 must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his/her probationary appointment to be granted or considered for tenure. Expected date of tenure 9/1/21. This applies to the following teachers:

SCHEDULE 17-P-1 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Jackson, Elizabeth	Special Ed. Tchr.	HS	Step A-5-1/ \$58,950.	9/1/17	Probationary Appt. [certs: ELA 7-12, SWD ELA 7-12, SWD 7-12]
Piro, Michael	Technology Tchr.	HS/JH	Step A-1-1/ \$49,125.	9/1/17	Probationary Appt. [pending technology certification]
Cardillo, Samantha	Special Ed. Tchr.	SB	Step A-7-1/ \$64,108.	9/1/17	Probationary Appt. [certs: SWD B-2, 1-6, & 7-12, Early Ch. Ed. B-2, Ch. Ed. 1-6]
Augi, Emily	Special Ed. Tchr.	SA	Step A-1-1/ \$49,125.	9/1/17	Probationary Appt. [certs: Ch. Ed. 1-6, SWD 1-6, ELA 7-12]
Project Prepare: Johnson, Alanna			\$37.14/session	2016 - 2017	Title III Grant [15 sessions]

Grades K-8 Special Education Summer School July 10 – August 18, 2017 (Mon. – Fri./ 5.5 hrs./day/30 days)

Per Diem Substitute: Teacher/Speech/Psychologist \$46.60/hr. Summer, 2017
Teaching Assistant \$27.97/hr.

Fischer, Melinda

Summer Regents Preparation Course Instructors: \$46.60/hr. 8/2/17 - 8/15/17 [up to 2 classes/day/2 hrs./class]
Craig, Nicole Algebra
Owenburg, Kristina Geometry

Coach: Fall, 2017
Bachety, Daniel Varsity Head Swimming (G) \$5,228. [pending FA/CPR/Concussion]

Elementary Club & Advisor: \$1,487. 2017 - 2018 [repl. M. Timko]
Bavolar, Caitlin FA

Literacy Effectiveness Team Member: \$750. 2017 - 2018 Title II Grant [repl. B. Prendergast]
Peragine, Jessica JK

Adult Education Instructors: \$25./hr. Fall, 2017
Baez, Rosalis Spanish for Beginners
Bianco, Maureen Line Dancing: It's Not Just Country Anymore
Crichton, Kim Lower Body Sculpt
" Iyengar Yoga
Dunlop, Kyle Introduction to Microsoft Word
" Introduction to Microsoft Excel
King, John Autumn Harvest
" Winters In France
" Gong-Xi Fa Cai
" Small Plates for Your Holiday Party
" Feast of Seven Fishes

SCHEDULE 17-P-1 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Adult Education Consultants:				Fall, 2017	
Notary Public Central, Inc.	Notary Public Course		\$50./person		
Walker, William	Notary Signing Agent Course		\$50./person		
Greco, Linda-Suffolk Safety	Defensive Driving		\$28./person		
Have Dummy Will Travel c/o Erik Zalewski	Adult, Child and Infant CPR/AED CPR for Professionals and Healthcare Providers		\$60./person \$65./person		
Creative Voice Dev. Group	Opiate Overdose Preventing Getting Paid To Talk		\$10./person \$87.50/night		

Adult Education Volunteer Instructors:

Kass, Steven	Elder Law and Estate Planning		-\$0.-	Fall, 2017	
"	Special Needs Planning				
Danaher, Meg	When Should I Take My Social Security?				
Caramico, Jake	How to Win the Money Game				
Espinoza, Shirley	Diabetes and You				
"	Navigating the Vitamin Mystery				
Esposito, Jan & Tony	How to Pay for College Without Going Broke				

SCHEDULE 17-C-1 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Miller, Annette	Account Clerk Typist	B.O.	Step 3/ \$39,322. (prorate)	5/28/17	Prior Service Credit [experience verified]
Scelza, Louise	Clerk Typist	HS	Step 3/ \$33,494. (prorate)	6/14/17	Prior Service Credit [experience verified]
DeMaria, Glenn	Chief Custodian	JH	Step 8/ \$73,520. (prorate)	7/12/17	Probationary Appt. C.S. List of Eligibles #17SR222 [from Head]

2017 ENL Summer Tech. Camp: July 24 – August 4, 2017*

*contingent, pending sufficient enrollment

Morales, Evelyn	1:1 Aide		\$14.44/hr.		Title III Grant
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SCHEDULE 17-C-1 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Summer Work:				Summer, 2017	
Per Diem Substitute:					
Sloan, Doreen	Paraprofessional (pt/clerk)		\$10./hr.		[up to 17.5 hrs./wk.]
Mareno, Dean	PT/Maintenance Supervisor	DW	\$2,100.	2017 - 2018	[stipend]
Alternative Evening HS/Adult Education:					
Lilly, Carolyn	PT/Clerk Typist		2017 - 2018 \$14.94/hr.		[2.5 hrs./2 days wk.]
Guards:					
		Elem.	\$17./hr.	2017 - 2018	
		Sec./DW	\$18./hr.		
Chery, Glenn					
Marshen, Gregory					
Martini, Eric					
Meurlin, Thomas					
Palazzo, Frank					
Peacock, Brian					
Ratner, Jeanette					
Scotti, Robert					[substitute]
Sullivan, John					
Per Diem Substitutes:					
	DW		\$10./hr.	2017 - 2018	Paraprofessional
*Brzozinski, Anita					
McGovern, Eileen					
Per Diem Substitute:					
	DW		\$10./hr.	2017 - 2018	Custodian
*Murphy, Peter					

FINANCE

#FI-1

RESOLVED: that the West Babylon Board of Education approves the following budget transfers:

*Emergency Conditional Appointment

<i>ACCOUNT CODE</i>	<i>ACCOUNT CODE DESCRIPTION & TRANSFER EXPLANATION</i>	<i>FROM</i>	<i>TO</i>
A1310.1600	Business Office Staff Salaries	\$ 2,100.00	
A2110.1200	Teacher Salaries K-6	\$ 20,000.00	
A2250.1500	Special Education Salaries	\$ 170,100.00	
A2331.1600	Clerical Salaries	\$ 4,000.00	
A2816.4490	Test Scoring – District	\$ 7,300.00	
A2820.1500	Psychologists' Salaries	\$ 17,000.00	
A5510.1630	Bus Driver Salaries	\$ 62,500.00	
A5510.1600	Contract Salaries	\$ 35,000.00	
A2010.1500	Executive Director Curr. & Instr. Salary	\$ 36,000.00	
A1620.1610	Buildings & Grounds Security Salaries		\$ 12,000.00
A1620.1630	Buildings & Grounds Maintenance Mechanics Salaries		\$ 5,000.00
A1620.1670	Buildings & Grounds Overtime		\$ 30,000.00
A1620.1672	Buildings & Grounds Overtime Community Use		\$ 8,000.00
A2020.1601	Clerical Extra Pay		\$ 800.00
A2020.1640	Substitute Clerical		\$ 1,300.00
A2110.1401	Daily Substitutes		\$ 20,000.00
A2110.1410	Home Teaching		\$ 28,000.00
A2110.1500	Other Instructional Salaries		\$ 26,000.00
A2110.1600	Teacher Aides/Sub Salaries		\$ 48,000.00
A2110.1602	Senior Sub Salaries		\$ 4,000.00
A2250.1600	Special Education Clerical		\$ 100.00
A2250.1601	Aides Special Education		\$ 60,000.00
A2250.1602	Special Education Senior Substitute Aides		\$ 4,000.00
A2331.1500	Instructional Salaries		\$ 4,000.00
A2850.1510	Clubs and Advisors		\$ 2,300.00
A2850.1530	Instructional Chaperones		\$ 2,500.00
A2850.1630	Non Instructional Chaperones		\$ 2,500.00
A2855.1500	Coaches' Salaries		\$ 17,000.00
A5510.1631	Bus Driver Salaries for Field Trips		\$ 4,500.00
A5510.1632	Bus Driver Salaries for Athletics		\$ 500.00
A5510.1670	Overtime		\$ 2,500.00
A9030.8000	Social Security/Medicare		\$ 71,000.00
	Close out salary codes for 2016/2017 school year		

#FI-2

RESOLVED: that the West Babylon Board of Education approves (retroactively) the following budget transfers:

ACCOUNT CODE	ACCOUNT CODE DESCRIPTION & TRANSFER EXPLANATION	FROM	TO
A1620.4900	BOCES Services	\$30,000.00	
A1680.4900	BOCES Services	\$10,000.00	
A5581.4900	BOCES Services	\$15,140.00	
A1480.4900	BOCES Services	\$15,000.00	
A2330.4900	BOCES Services	\$ 5,000.00	
A1430.4900	BOCES Services		\$ 640.00
A2010.4900	BOCES Services		\$ 22,000.00
A2110.4900	BOCES Services		\$ 12,000.00
A2250.4900	BOCES Services		\$ 40,000.00
A2610.4900	BOCES Services		\$ 500.00
	Transfer among BOCES codes to pay June invoice.		

#FI-3

RESOLVED: that the West Babylon Board of Education approves the Corrective Action Plan ("CAP") in response to the findings contained in the May 2017 Review of Attendance audit. The Executive Director for Finance & Operations will file a copy of the CAP with the State Education Department pursuant to NYCRR Section 170.12(e)(4).

#FI-4

RESOLVED: that the West Babylon Board of Education approves Troy & Banks, Inc. to conduct a complete examination and analysis of the district's electric, gas and steam charges, and telephone services for the purpose of securing any savings, credits and/or refunds of such rates and charges. This agreement shall be in effect for the 2017-2018 school year.

#FI-5

RESOLVED: that the West Babylon Board of Education approves the following:

WHEREAS, It is the plan of a number of public school districts in **Nassau/Suffolk Counties**, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2017-2018 school year.

WHEREAS, The **West Babylon School District** is desirous of participating with other districts in **Nassau/Suffolk Counties** in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0; and,

WHEREAS, The **West Babylon School District** wishes to appoint a committee to assume the responsibility for the drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the **Board of Education of the West Babylon School District** hereby appoints the **Long Island School Nutrition Directors Association Cooperative Bid Committee** to represent it in all matters related above; and,

BE IT FURTHER RESOLVED, that the **West Babylon School District's Board of Education** authorizes the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities; and,

BE IT FURTHER RESOLVED, that the **West Babylon School District's Board of Education** agrees to assume its equitable share of the costs of the cooperative bidding; and,

BE IT FURTHER RESOLVED, that the **West Babylon School District's Board of Education** agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

#FI-6

RESOLVED:

that the West Babylon Board of Education accepts the following recommendations awarding bids listed from the Long Island School Food Service Directors Coop Bid Association for the 2017-2018 school year:

Bagels

Modern Italian Bakery

Bread

Modern Italian Bakery

Ice Cream

American Classic Ice Cream

Gov't. Processed

AdvancePierre Foods
Cargill Kitchen Solutions
JTM Food Group
Jennie O Turkey Store
Michael Foods, Inc.
Mivila Foods
Nardone Bros. Baking Co.
Rich Products Corp.
T. A. Morris

Drinks

Big Geysler
Coca Cola
Colonial Coffee Co.
Cookies & More
H. Schrier & Co.
Jay Bee Distributors
Mivila Foods
Snapple Distributors, Inc.
T. A. Morris
Tropicana

Frozen

H. Schrier & Co.
Island Wholesale Meats
Mivila Foods
Nardone Bros.
T. A. Morris

Dishwashing Supplies

EcoLab

Meat

H. Schrier & Co.
Island Wholesale Foods
Meadow Provisions
Mivila Foods
T. A. Morris

Paper & Disposables

APPCO Paper & Plastic Corp.
H. Schrier & Co.
J & F Supplies
Mivila Foods

Grocery

Flynn's Provisions
H. Schrier & Co.
Jay Bee Distributors
Mivila Foods
RC Foods
T. A. Morris

Small Equipment

Calico Industries, Inc.
J & F Supplies
Mivila Foods
Nassau Foodservice Equip.
Sam Tell Companies
WB Mason

Dairy

H. Schrier & Co.
Meadow Provisions
Mivila Foods
T. A. Morris

Snacks

Big Geysler
Cookies & Moore
H. Schrier & Co.
Jay Bee Distributors
Mivila Foods
T. A. Morris

Large Equipment

Calico Industries, Inc.
Douglas Equipment
Nassau Foodservice Equip.
Sam Tell Companies

#FI-7

RESOLVED:

that the West Babylon Board of Education approves retirees of the District, who are eligible for family health insurance coverage, be given the option of opting-out of family health insurance for individual coverage and receive an annual payment of \$2,000.

CURRICULUM

#CU-1

RESOLVED:

that the West Babylon Board of Education declares 337 library books (list available upon request), located in the Junior High School Library, obsolete. The content/material is outdated. Also, some books were damaged, pages were missing and/or had a poor circulation history (not borrowed within the last five years).

#CU-2

RESOLVED: that the West Babylon Board of Education declares 873 social studies textbooks (list available upon request), located in the Junior High School Library, obsolete. The content/material is outdated and books were damaged.

FACILITIES

#FA-1

RESOLVED: that the West Babylon Board of Education declares the following instruments, located in the Junior High School Music Department-Band Room, obsolete:

1. Viola 14", Strad copy — no serial number and no model number
Instrument is broken and cannot be repaired.
2. Violin ¾", Hungarian — serial number 1 ew
Instrument is broken and cannot be repaired.
3. Hamilton Upright Piano — serial number 176343
Instrument is nearly 50 years old and is no longer used by the department.
4. Hamilton Upright Piano — serial number 171211
Instrument is nearly 50 years old and is no longer used by the department.

#FA-2

RESOLVED: that the West Babylon Board of Education declares the following student equipment, located in the district Student Services Department, obsolete:

One (1) Nova Chat 10 with IVONA and Symbol Stix
(10X/STD/Acap-Uvona/SS) — serial number 10XNC1584

#FA-3

RESOLVED: that the West Babylon Board of Education gratefully accepts the following donation from the American Heart Association:

One (1) CPR in Schools Training Kit which includes:

10 Mini Anne Plus Inflatable Manikins
10 Kneel Mats with Carry Bags
10 Practice-While-Watching Training DVDs
Hand Pump for Manikin Inflation
2 Mesh Collection and Storage Bags
Classroom Carry Bag
50 Replacement Airways
50 Manikin Wipes
10 Replacement Face Masks
Facilitator Guide
Lesson Plan

Ms. Eve Pyser, Regional Director, Youth Market Western Suffolk County, American Heart Association, met with the Superintendent on June 14th and presented the kit to the district. Customers Bank sponsored the CPR kit donation.

ADDENDUM

BOARD OF EDUCATION:

#BE-9

RESOLVED: that the West Babylon Board of Education approves the services contract between Adults and Children with Learning and Developmental Disabilities, Inc. and the West Babylon School District, for the 2017-2018 school year.

#BE-10

RESOLVED: that the West Babylon Board of Education approves the following agency to provide professional, clinical and direct support services, to West Babylon School District resident students, with disabilities, for the 2017-2018 school year:

Positive Behavior Support Consulting & Psychological Resources, P.C.

#BE-11

RESOLVED: that the West Babylon Board of Education approves the services agreement between Gayle E. Kligman Therapeutic Resources and the West Babylon School District, to provide services and evaluations, to West Babylon School District resident students, with disabilities, during the 2017-2018 school year.

POLICY:

The following policies are on the agenda for annual review. The policies remain in effect, unchanged.

2160 – School Board Officer and Employee Code of Ethics including Exhibit E-1 and E-2 (Annual Review)

5100 – Student Attendance (Annual Review)

OLD BUSINESS: Discussion of Capital Project – Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations

Mrs. Psarakis provided a handout highlighting/re-capping selections from the June 27th meeting relating to the HS Boy's Locker Room/Coaches Bathroom, HS Girl's Locker Room/Coaches Bathroom, Tooker Avenue Student Bathrooms and JHS Faculty and Nurse's Bathrooms. Discussion was held regarding color confirmation for JHS Faculty Bathrooms and Nurse's Bathroom. The decision was made to keep the wall color "Desert Grey" which was the original color selection. With regard to the Administration front walkway, after a discussion, the decision was made to have the existing walkway replaced to ensure that the walkway would be level with the newly installed High School walkway.

NEW BUSINESS: Discussion of 2017-2018 Goals – Dr. Yiendhy Farrelly, Superintendent of Schools:

Dr. Farrelly said she had shared, with the Board of Education in News & Notes, the draft 2017-2018 Goals and was seeking suggestions or possible changes. She further stated she along with her colleagues are working on updating the strategic plan. She said the general goals are important, but she would like to focus on specific goals such as district events and ways to increase attendance. Dr. Farrelly wants to consolidate certain plan areas and also, working with Mr. Payne, to make sure Curriculum & Instruction goals relating to the K-5 Intervention Plan are reflected clearly in the strategic plan. Administrators are working on CIRs – Continuous Improvement Reports based on each of their specialized areas i.e. a particular school/department. Board President Lucy Camposano suggested possibly scheduling a workshop meeting to specifically review the Board's goals and the strategic plan. Board Trustee Diane Klein recalled past "sub committees" that were established to focus on certain areas. Dr. Farrelly said the two Board meetings in August could be earmarked for review and update of the goals and the strategic plan. Also, Dr. Farrelly shared that any potential concerns or suggestions Board Trustees may have relating to goals or the plan or curriculum instruction, etc. can be addressed at any time under the "New Business" section on the Board of Education agenda. A printout of the 17-18 Goals was available.

Based on several questions posed by Board Trustee Dennis Kranz, Dr. Farrelly and Mr. Payne discussed the implementation of the new K-5 Intervention Plan. Dr. Farrelly said implementation of the program is a collaboration where "everyone's voice is in the room" to enable all (administrators, principals, instructional staff, etc.) involved to brainstorm together. Meetings will continue throughout the school year to provide opportunities for review, revision and assessment.

Discussion was held regarding the required increase in minimum wage, to \$11.00 per hour effective December 31, 2017, relating to substitute custodial, clerical, etc. staff. The Board agreed to increase the hourly rate to \$11.00 effective September 1st. Discussion was held regarding the shortage of teacher substitutes and the possibility of increasing the current daily rate (\$110 per day). On average, neighboring districts (for example - Copiague and Amityville) pay substitute teachers \$125 per day. The competitive rate would entice the substitutes to commit to working for our district.

Trustee Peter Scarlatos seconded by Jennifer Wandasiewicz made a motion to increase the rate of substitute teacher pay to \$125 per day.

The motion was **CARRIED** by all present.

In closing, Dr. Farrelly summarized the following: the first meeting in August (August 8th) will be focused on reviewing the strategic plan and the second meeting in August (August 22nd) will focus on the strategic plan and an elementary schedule/K-5 Intervention Plan update. The principals will be invited to provide a K-5 Intervention Plan "progress" presentation at an early Fall Board meeting.

Board President Lucy Camposano asked if the Claims Auditor could provide presentations at future Board meetings. Dr. Farrelly and Mrs. Psarskis confirmed the claims auditor would be attending future Board meetings as requested.

JULY 11, 2017

'17-20

Trustee Peter Scarlatos seconded by Trustee Jennifer Wandasiewicz made a motion to adjourn at 8:36 pm.

The motion was **CARRIED** by all present.

Attested to: _____
District Clerk