#### MINUTES OF THE AUGUST 22, 2017 BOARD OF EDUCATION MEETING

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, Town of Babylon, Suffolk County, New York, was held on TUESDAY, AUGUST 22, 2017, in the Board Room of the Administration Building.

## **Board of Education Members present:**

Trustees: Lucy Campasano, Dennis Kranz, Raymond Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, and Jennifer Wandasiewicz. Trustee Peter Scarlatos arrived at 6:10 PM.

#### Also present

Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent of Human Resources; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations; Mr. Scott Payne, Executive Director for Curriculum & Instruction; William C. Morrell, Esq., School Attorney; and Ms. Barbara A. Burrows, District Clerk.

#### 1. OPENING OF MEETING & EXECUTIVE SESSION

Procedural: A. Pledge of Allegiance to the Flag Meeting opened at 6:05 PM.

Action: B. Executive Session

Motion to enter into executive session for the purpose of personnel, negotiations and legal matters,

Motion by Jennifer Wandasiewicz, second by John Evola.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

Procedural: C. Call to Order by Presiding Officer

#### 2. PUBLIC SESSION

The public portion of the meeting began at 7:25 PM.

Action: A. Approval of Minutes of previous Meeting(s): August 8, 2017

Motion to Approve the Minutes of August 8, 2017

Motion by Dennis Kranz, second by Jennifer Wandasiewicz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

## Procedural: B. Statement of the Board and/or Superintendent

Dr. Farrelly welcomed all to the meeting. She shared that Superintendent's Conference Day is Tuesday, September 5th and the first day of school is Wednesday, September 6th. Dr. Farrelly said she is excited to see all of our students, but especially our new incoming Kindergarten students. She discussed the annual Board of Education/Central Administrators district-wide building "walk through". The walk through is scheduled to take place on Tuesday, August 29th at 4:00 PM. Dr. Farrelly and Mrs. Psarakis will create a schedule. Board President Lucy Campasano discussed a security issue at the Business Office.

## Procedural: C. Statement of West Babylon Teachers Association Representatives

Robert Dell'Isola, WBTA President, said he is looking forward to the new school year and acknowledged/thanked Mr. Hanley for the robocall regarding availability of student schedules.

## Procedural: D. Statement of West Babylon School Administrators Association Representatives

None

## Procedural: E. Statement of C.S.E.A. Representatives

None

## Procedural: F. Statement of Student Association Representatives

None

## **Procedural: G. Statement of PTA Council Representatives**

None

## Procedural: H. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]

None

## 3. REPORT OF THE SUPERINTENDENT AND/OR EDUCATIONAL PRESENTATION

## Discussion: A. 2017-2018 Strategic Plan-Dr. Yiendhy Farrelly, Superintendent

The discussion relating to curriculum, instruction and technology areas started with focus area 6 "Student Success". Dr. Farrelly reviewed the Strategic Plan line by line. She noted that at each monthly SMT (Superintendent's Management Team) meeting specific time will be designated to devote to curriculum, instruction and student academic, social and emotional performance. Relating to Technology and Innovation, staff will be provided with access, support, and appropriate technology training. The district will maintain a procedure to review all aspects of technology to ensure consistency with the district's instructional and budgeting process. A plan to increase the use of devices for classroom instruction and assessment will be developed. All students, grades 3-12, will utilize Google Apps for Education applications to create, edit and store their digital school work. Students will communicate with their teachers using Google Apps for Education including Gmail. Throughout the discussion, Dr. Farrelly asked for the Board of Education's input, thoughts and suggestions. Board President Lucy Campasano opened a discussion regarding tracking of student participation in extra curricular activities and ways to possibly reach out to "at risk" children", i.e. those children not participating in any type of after school activity. Lunch room teacher staff members as well as PE teachers may have opportunities to possibly identify these students. Dr. Farrelly said there are "informal" ways this is happening now (faculty meeting discussions, IST meetings, etc.), but there could be a more formalized process/way of looking at all students. This concept is

an item on an upcoming SMT agenda. A printout of the strategic plan was provided for the public. Dr. Farrelly will revise the strategic plan as per discussions held.

Trustee Peter Scarlatos left the meeting at 8:06 PM and did not return.

#### 4. APPROVAL OF CONSENT AGENDA

Action (Consent): A. Approval of the Consent Agenda Items

**RESOLVED:** Motion to Approve the consent agenda. Motion by Jennifer Wandasiewicz, second by Diane Klein.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

#### 5. BOARD OF EDUCATION

#### Action (Consent): A. Approval of Contract with Brookville Center for Children's Services, Inc.

**RESOLVED:** that the West Babylon Board of Education approves the following educational institution to provide instructional, special education and related services, to West Babylon School District resident students, during the 2017 - 2018 school year: Brookville Center for Children's Services, Inc.

## Action (Consent): B. Approval of Contract with Lindenhurst Academy

**RESOLVED:** that the West Babylon Board of Education approves the following school district to provide instructional services, as well as special education and related services, to West Babylon School District resident students, during the 2017 - 2018 school year: Lindenhurst Union Free School District/Lindenhurst Academy.

### Action (Consent): C. Approval of Contract with Innovative Behavior Interventions

**RESOLVED:** that the West Babylon Board of Education approves the School Service Agreement between Innovative Behavior Interventions and the West Babylon School District to provide Parent Training Services during the 2017 - 2018 school year.

### Action (Consent): D. M. Mensch Employment Agreement

**RESOLVED:** that the West Babylon Board of Education authorizes the Board President and the Superintendent of Schools to sign an Employment Agreement, with Mr. Michael Mensch, Independent Lead Evaluator, for the period September 1, 2017 through June 30, 2018.

### 6. PERSONNEL - BOARD OF EDUCATION 17-A- (N/A)

### 7. PERSONNEL - PROFESSIONAL PERSONNEL 17-P-3

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Marino	Leslie	PT/Foreign Language (.2)	HS	Step A-9-15/ \$107,342. (prorate @ 20%		Recalled from PEL

### Action (Consent): E. 2017-2018 Regular Substitute Appt.- Special Ed.

RESOLVED: that t	the West Babylon	Board of Education	approves the	following:
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LAST NAMI	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Burden	Jessica	Regular Substitute/ Special Ed. Tchr.		- COP / L L	9/1/17 - 6/30/18 or earlier at district's discretion	5

## Action (Consent): F. 2017-2018 -Probationary Appt.-Behavior Specialist

**RESOLVED:** that the West Babylon Board of Education approves the following:

	FIRST NAME	POSITION	green of the control		. i. 94. i	DESCRIPTION/COMMENTS
 Mazliah	Valerie	Behavior Specialist	JH/DW	\$100,000. (prorate)	8/28/17	611 Grant & General Fund Probationary Appt. 4 yr. prob. period; 8/28/17-8/28/21 [cert: BCBA]

#### Action (Consent): G. 2017-2018 Probationary Appt.-Elementary RESOLVED: that the West Babylon Board of Education approves the following: Pursuant to NYSED Regulations. Section 3012-c and/or 3012-d of the Education Law, all teaching and supervisory staff appointed on or after July 1, 2015 must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his/her probationary appointment to be granted or considered for tenure. Expected date of tenure 09/01/21. This applies to the following teacher: LAST NAME FIRST NAME POSITION SCHOOL/AREA STEP/SALARY BEG/END APPT. DESCRIPTION/COMMENTS Step A-1-1/ Probationary Appt. Cavanagh Jessica Elementary Tchr. SA 9/1/17 [certs:SWD B-6, Ch.Ed. 1-6] \$49,125. Regular Substitute/ Step A-1-1/ Resignation Cavanagh Jessica FA 8/23/17 Special Ed. Tchr. \$49,125. [to Prob. Elem. Appt.] Action (Consent): H. 2017-2018 PEL Recall-Music RESOLVED: that the West Babylon Board of Education approves the following: The following probationary teacher is being recalled from the Music Preferred Eligibility List: LAST NAME FIRST NAME POSITION SCHOOL/AREA STEP/SALARY BEG/END APPT. DESCRIPTION/COMMENTS Step A-9-9/ Heaton Bryan JFK/TA Music Tchr. 9/1/17 [FT from (.8)] \$91,127. Action (Consent): I. 2017-2018 Salary Adjustment RESOLVED: that the West Babylon Board of Education approves the following: LAST NAME FIRST NAME POSITION SCHOOL/AREA STEP/SALARY BEG/END APPT. DESCRIPTION/COMMENTS Salary Adjustment: FROM: A-5-1/ TO: A-7-1/ Jackson Elizabeth 9/1/17 \$58,950. \$64,108. Action (Consent): J. 2017-2018 Additional Section/JH-FACS RESOLVED: that the West Babylon Board of Education approves the following: LAST NAME FIRST NAME POSITION SCHOOL/AREA STEP/SALARY BEG/END APPT. DESCRIPTION/COMMENTS Step A-8-14/ Colonna Mary FACS (.1) JH \$101,938. 2017-2018 Additional Section (prorate @ 10%) Action (Consent): K. 2017 Summer Work-Screening New Entrants RESOLVED: that the West Babylon Board of Education approves the following: LAST NAME FIRST NAME POSITION SCHOOL/AREA STEP/SALARY BEG/END APPT. DESCRIPTION/COMMENTS Summer Work: August, 2017 Screening New Entrants FΑ Bergmann Jennifer \$93.71/hr. up to 12 hrs. Heller Rebecca SA \$78.19/hr. up to 6 hrs. Cuevas O'Boyle Christina TA \$73.69/hr. up to 6 hrs. Shay Meghan **JFK** \$91.70/hr. up to 6 hrs. Stuart Patricia SB \$53.43/hr. up to 6 hrs. Action (Consent): L. 2017 Summer Work-ESL Screenings & Scheduling RESOLVED: that the West Babylon Board of Education approves the following: FIRST SCHOOL/ STEP/ BEG/END DESCRIPTION/ LAST NAME NAME POSITION AREA SALARY APPT. COMMENTS Summer. Summer Work: 2017 ESL up to Jacobson Ruth \$84.95/hr. Facilitator Elementary 12 hrs. **ESL** Yturraspe Wood Secondary \$82.70/hr Facilitator 12 hrs. ESL up to Mauro Kathryn Facilitator Secondary \$57.72/hr Action (Consent): M. 2017 Summer Work-Specialist Curriculum Work **RESOLVED:** that the West Babylon Board of Education approves the following: LAST FIRST SCHOOL/ STEP/ BEG/END DESCRIPTION/ POSITION NAME NAME AREA SALARY APPT. COMMENTS Summer Curriculum Work: General Summer, [up to 4 full Cavanagh Jessica Elementary \$245.63/day 2017 Interventionist Action (Consent): N. 2017 Summer Work- CSE/CPSE Representative RESOLVED: that the West Babylon Board of Education approves the following: LAST NAME FIRST NAME POSITION SCHOOL/AREA STEP/SALARY BEG/END APPT. DESCRIPTION/COMMENTS CSE/CPSE Representative: Lynch Jaclyn \$80.45/hr. Summer, 2017. Action (Consent): O. 2017 Summer Work-CSE/CPSE Representative

**RESOLVED:** that the West Babylon Board of Education approves the following:

Justine

LAST NAME

Duncan

CSE/CPSE Representative:

FIRST NAME POSITION SCHOOL/AREA STEP/SALARY

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#### Action (Consent): G. Probationary Appointment-Clerk Typist

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAM	E FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Morante	Donna	Clerk Typist	SB	Step 1/ \$30,839. (prorate)	8/28/17	Probationary Appt. [civil service re-instatement]

## Action (Consent): H. 2017 Summer Work - Part-Time Clerk Typist

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/ COMMENTS
Arcuri	Margaret	P/T Clerk Typist	HS	\$14 94/hr		Up to 17.5 hrs/wk.

### Action (Consent): I. Per Diem Substitute Rate Increase

**RESOLVED:** that the West Babylon Board of Education approves the following:

The rate for per diem substitute paraprofessionals, clericals, food service workers, custodians, bus monitors, student PAC techs and student printers will be increased to \$12./hr. effective 9/1/17.

#### Action (Consent): J. 2017-2018 Student Printers

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	DESCRITPION/ COMMENTS
Student Printers:		The second secon	HS	\$12./hr.	2017-2018	
Scarangella	Gregory		-	to Associated		
Giacomello	Luca			hanned.		ander den generalen general general general general general general general production of entire femilies for
Coolbaugh	Leanne	The state of the s	and the state of t	A. Comme	Mary Control of the C	
Merolla	Olivia			Scholastin		
Conboy	Emily					

#### Action (Consent): K. 2017-2018 Per Diem Substitutes

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	SCHOOL/AREA			DESCRIPTION/COMMENTS
Per Diem Substitutes:		DW	\$12./hr.	2017-2018	Symbol may be an order and the form of an all and the second of the seco
Battista	Sylvia				Paraprofessional
Gibbs	Laurie				Paraprofessional

## Action (Consent): L. 2017-2018 Substitute Guards

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Substitute Guards:			DW	\$17./hr. elementary	2017-2018	
				\$18./hr. secondary		
Burns	Gerald					Emergency Conditional Appt.
Coladonato	Girolamo	[				ing disk riches and had bell as [A-fas dark and and ing ing pay a property of A-base o
Herrera	Daniel		5			
Humpf	Michael					[pending guard license]
Klein	William				1,000	
Lynch	Joseph		1			
Martucci	George					
McCollin	Edmund					And the second section of the second section is the second section of the section of the second section of the section of the second section of the second section of the second section of the
Muller	Daniel		1	hetter fra de skrift skrift skrift i de skrift i Mennisk kolonisk af heli i i isk africansi isk in kritisk i d		
Oliviero	John			g all he had a literal to the fellowing has and more had an a transmitter of the and amount of the latent day of andre and then		Emergency Conditional Appt.
Sausa	Russell	}	]			
Smith	Victor					

#### 9. FINANCE

### Action (Consent): A. Municipal Leasing Consultants - Bus Lease

**RESOLVED:** that the Board of Education of the West Babylon Union Free School District, authorizes the Executive Director for Finance and Operations to finalize the financing of one (1) Thomas Minotour Bus with Municipal Leasing Consultants of Grand Isle, VT, its Agents or Assignee. The proposal was approved at a rate of 4.49% which is fixed until September 7, 2017 after which time the rate floats until funding and will be based on the Like Term Swap Rates. The Executive Director for Finance and Operations of the West Babylon Union Free School District is hereby authorized to execute any and all legal documents necessary to conclude financing of the Lease Purchase Agreement, subject to the approving opinion by the School's attorney, Van Nostrand and Martin.

## Action (Consent): B. Transportation Contract

**RESOLVED:** that the West Babylon Board of Education approves the Transportation Contract with the parent(s) of a child attending Beliport/Blue Point School District. The West Babylon Union Free School District (District) is duly empowered by Education Law to enter into a contract for the purpose of providing transportation for a resident child of said District for the period of September 1, 2017 and is anticipated to be in effect through June 30, 2018. The District agrees to reimburse the parent(s) listed in the Transportation Contract for mileage at the IRS mileage rate in effect for the dates of travel.

#### Action (Consent): C. Quarterly Claims Auditor Reports

**RESOLVED:** that the West Babylon Board of Education accepts the April, May and June Claims Auditor's reports and recommendations.

#### Action (Consent): D. Award of Bid# OB176-17

**RESOLVED:** that the West Babylon Board of Education awards *Bid #OB176-17 Obsolete Materials and Equipment* for Buildings and Grounds Rack Truck #91. The Bid opening was held on August 11, 2017 at 9:00 am in the Business Office and was the only responsible bid received.

#### Information: E. Schedule of Bills

## 10. CURRICULUM (N/A)

#### 11. FACILITIES (N/A)

### 12. POLICY REVIEW

# Action: A. Policy 6240-Investments (First Time Reading) Motion to move policy to "Second Time Discussion".

Motion by Cathy Gismervik, second by Jennifer Wandasiewicz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

# Action: B. Policy 6700-Purchasing (First Time Reading) Motion to move policy to "Second Time Discussion".

Motion by Diane Klein, second by Jennifer Wandasiewicz.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

## Action: C. Policy 6700-R-Purchasing (First Time Reading)

Motion to move policy to "Second Time Discussion".

Motion by Cathy Gismervik, second by Jennifer Wandasiewicz.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

#### Action: D. Policy 8414.5-Alcohol and Drug Testing of Bus Drivers (Second Time Discussion)

Motion to move policy to "Third Time Adoption".

Motion by John Evola, second by Jennifer Wandasiewicz.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

#### 13. OLD BUSINESS

#### Discussion:

## A. Capital Project Update-Dr. Yiendhy Farrelly, Superintendent; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations

Discussion was held regarding authorization to order 72 stools for student art tables and 3 teacher chairs for the Junior High School art rooms. Decision was made and the Board of Eudcation provided authorization to process the order for the square back stool design and teacher chairs.

### 14. NEW BUSINESS

#### Discussion:

# A. Discussion re: Lease Purchase of New Rack Truck - Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations At a recent Board meeting, one of the district trucks was declared obsolete. Mrs. Psarakis is seeking authorization to look for a replacement

truck/to purchase a new rack truck. Through the Ford dearlership, our vehicles are considered a "fleet" and Mrs. Psarakis plans to pursue the purchase through Ford. The Board of Education provided authorization for Mrs. Psarkis to proceed to enter into a lease-purchase agreement. The truck will be utilized by the Buildings and Grounds Department.

## Action (Consent): B. Waiver of April 1st Transportation Notification Deadline Date

RESOLUTION: Motion to waive April 1st notification deadline

Motion by Jennifer Wandasiewicz, second by Diane Klein.

**RESOLVED:** that the West Babylon Board of Education approves the waiver of the April 1st notification deadline date for private school transportation to said family discussed in executive session from temporary residence to private school of attendance.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz Not Present at Vote: Peter Scarlatos

# C. Discussion re: Future Topic - Dr. Yiendhy Farrelly, Superintendent; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations

Upcoming issue - Future discussion will have to take place regarding possibly replacing the air conditioning system in the Performing Arts Center. The cost would be approximately \$15,000. Mr. Ray Graziano, Director of Facilities III, is researching the situation. Mrs. Psarakis said money has been budgeted for PAC upgrades, etc.

### 15. RESIDENTS STATEMENTS

#### Procedural: A. Follow-up to Residents' Statements

None

## Procedural: B. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]\*

Ms. Barbara Greengold, a West Babylon resident, handed out her prepared statement regarding "Discipline Reform". In the statement, she thanked the Board of Education, in advance, for allowing her the opportunity to speak and express her concerns about West Babylon's current disciplinary process. A lengthy discussion followed regarding the district's policy and practices. The disciplinary section of the Code of Conduct was discussed as well as student suspension procedures. Dr. Farrelly said she would bring this discussion back to the administrative team. Mrs. Greengold asked if the Board and the administrators would please review the information she provided.

Ms. Sherry McGrath, West Babylon resident, stated peer mediation can work when it is part of the school's culture and she supports it.

Ms. Fatime McKeon, a West Babylon resident, stated she wanted to share that Mrs. Christine Manzi, a 5th grade teacher at Santapogue Elementary School, created an account similar to GoFundMe seeking donations to enable her class to purchase 15 computers. Ms. McKeon wanted to recognize Mrs. Manzi and share this information with other teachers and the Board.

Ms. McKeon also questioned what the path is for a student from 6th grade to HS/BOCES careers, i.e. skilled jobs. Ms. McKeon highlighted the lack of skilled workers available to fill current job vacancies. Dr. Farrelly suggested Ms. McKeon, as well as any parent, touch base with the Junior High School administrative team and guidance regarding course offerings etc. and what options are available.

Ms. McKeon also had a question regarding today's robocall and the parent portal (supply list, etc.) She was unable to see the Kindergarten schedule. Dr. Farrelly indicated Kindergarten information will be sent through the U.S. mail.

#### **16. ADJOURNMENT**

Action: A. Adjourn Meeting (Should take place by 10:00 PM)

Motion to Adjourn the Meeting at 9:00 PM

Motion by Jennifer Wandasiewicz, second by John Evola.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz Not Present at Vote: Peter Scarlatos

Attested to: \_\_\_\_\_\_ District Clerk