

## MINUTES OF THE DECEMBER 11, 2017 BOARD OF EDUCATION MEETING

**A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, Town of Babylon, Suffolk County, New York, was held on MONDAY, DECEMBER 11, 2017, in the Board Room of the Administration Building.**

### **Board of Education Members present**

**Trustees:** Lucy Campasano, Dennis Kranz, Peter Scariatos, John Evola, Cathy Gismervik, Diane Klein. Trustee Ray Downey arrived at 6:30 PM. Trustee Jennifer Wandasiewicz arrived at 6:40 PM. Trustee Jennifer Longo was absent.

### **Also present**

Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations; Mr. Scott Payne, Executive Director for Curriculum & Instruction; and William C. Morrell, Esq., School Attorney. Ms. Barbara A. Burrows, District Clerk, left prior to 7:00 PM.

## **1. OPENING OF MEETING & EXECUTIVE SESSION**

**Procedural: A. Pledge of Allegiance to the Flag**  
**Meeting opened at 6:04 PM**

**Procedural: B. Call to Order by Presiding Officer**

### **Action: C. Executive Session**

**Motion to enter into executive session, at 6:15 PM, for CSEA Non-Instructional negotiations, personnel matter relating to leave of absence end date, personnel matter relating to new employee start date, personnel matter relating to medical updates and legal matters regarding personnel implications relating to enrollment.**

Motion by Cathy Gismervik, second by John Evola.

**Final Resolution: Motion Carried**

Yes: Lucy Campasano, Dennis Kranz, Peter Scariatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz.

## **2. PUBLIC SESSION-7:17 PM**

**Action: A. Approval of Minutes of previous Meeting(s): (N/A)**

### **Procedural: B. Statement of the Board and/or Superintendent**

Dr. Farrelly started the meeting by thanking the Babylon Rotary Club for recently gifting our third graders with dictionaries as part of the Rotary Club's Dictionary Project. Dr. Farrelly said the SMT (Superintendent's Management Team) has been discussing the Opioid crisis which is occurring throughout the nation. The team discussed the importance of taking a proactive approach. At the most recent SMT meeting, the following related topics were on the agenda: 1. educating our students (reviewing our health & drug ed curriculum); 2. considering screening tools and revising district policies; 3. reviewing our suspension process and procedures for students under the influence of drugs; 4. reviewing mental health/counseling/referral process; 5. increasing student connection/sense of belonging in schools; and 6. educating our parents/community. The SMT has been divided into 6 subcommittees. Each subcommittee will focus on one of these topics and made a recommendation for changes. This will be discussed during a March or February Board meeting. Dr. Farrelly shared that we are not hearing great news regarding state aid for school districts. She said she will provide updates. The legislative advocacy sessions will take place on Friday, January 19th and Saturday, January 20th at 8:30 AM. She invited the Board Trustees to join her. Dr. Farrelly confirmed the Eagle Hall Ribbon Cutting Ceremony will take place at 7:00 PM, at the front of the auditorium, on December 12th prior to the concert. The November "Points of Pride" was available for review and Dr. Farrelly asked all to check out the latest video highlighting JHS technology and FACS (Family and Consumer Science). The video has been posted to the website and Facebook. Dr. Farrelly wished all Happy Holidays and a New Year filled with health, love and happiness.

### **Procedural: C. Statement of West Babylon Teachers Association Representatives**

Mr. Robert Dell'Isola, WBTA President, wished all a Happy & Healthy Holiday/New Year.

### **Procedural: D. Statement of West Babylon School Administrators Association Representatives**

None

### **Procedural: E. Statement of C.S.E.A. Representatives**

None

### **Procedural: F. Statement of Student Association Representatives**

None

### **Procedural: G. Statement of PTA Council Representatives**

Mrs. Claudine Verdi, 1st Vice President, on behalf of PTA Council and the PTAs, wished all a Happy & Healthy Holiday Season/New Year.

### **Procedural: H. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]**

None

## **3. REPORT OF THE SUPERINTENDENT AND/OR EDUCATIONAL PRESENTATION**

### **Information: A. Review of Board of Education Annual School Law Conference - Dr. Yiendhy Farrelly, Superintendent**

Dr. Farrelly attended the day long 2017 Annual School Law Conference sponsored by The Education Law Committees of the Suffolk and Nassau County Bar Associations in partnership with the Suffolk and Nassau Academies of Law. Dr. Farrelly shared that she will be providing the Board with a scaled down version of the booklet she received. The Board will be able to use the booklet for reference purposes. Dr. Farrelly did provide a two page handout relating to Executive Session. Some of the topics highlighted were as follows: 1. why the Board goes into Executive Session; 2. the specific information to be included in the statement at a Board meeting when the Board enters into Executive Session; 3. confidentiality; 4. BOE members and email/text usage; and 5. social media. She also provided an "Email Usage Handbook". Dr. Farrelly highlighted "free speech" and how it relates to Board members. She encouraged Board members to consult with our school attorney. Emphasis at the conference was placed on adhering to the oath of office and for Board members to be mindful of dialogue at Board meetings. Dr. Farrelly also indicated, for the future, she will review our policy/procedure relating to our Board meeting agenda language, etc.

### **Information: B. 2017-2018 Continuous Improvement Reports "CIRs" - Dr. Yiendhy Farrelly, Superintendent**

Dr. Farrelly provided the Board with copies of the 2016-2017 End-of-Year Summary and the 2017-2018 Continuous Improvement Reports "CIRs", PDP, Facilities and Capital Project Update. Included in the report are the following: Section 1 - Superintendent's Executive Summary including

2017-2018 District, Board of Education and Superintendent Goals, 2017-2018 Administrators CIRs, Strategic Plan and District Enrollment. Section 2 - Personnel including HR Update to SMT, 2016-2017 Extra Help Report, and 2016-2017 Staffing/Staff Attendance by Unit Report. Section 3 - Curriculum, Instruction & Student Performance including 2016-2017 Assessment Results, AP Data, 2016-2017 Regents Results by Subject, 2016-2017 Summary of Promotion and 2017-2018 Professional Development Plans. Section 4 - Financial Update including 2016-2017 End-of-Year Financial Update - Reserves Information. Section 5 - Facilities - weekly updates have been provided in News & Notes and during BOE meetings. Dr. Farrelly asked the Board to review the information and contact her with any questions/comments.

**4. APPROVAL OF CONSENT AGENDA**

**Action (Consent): A. Approval of the Consent Agenda Items**

**RESOLVED:** Motion to approve the consent agenda.  
Motion by Peter Scarlatos, second by Jennifer Wandasiewicz.

**Final Resolution: Motion Carried**

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz.

**5. BOARD OF EDUCATION**

**Action (Consent): A. Approval of Deer Park UFSD Health Services Contract**

**RESOLVED:** that the West Babylon Board of Education approves the following school district to provide Health Services, to West Babylon School District resident students, for the 2017-2018 school year: Deer Park Union Free School District.

**Action (Consent): B. Approval of South Huntington UFSD Special Education Services Agreement**

**RESOLVED:** that the West Babylon Board of Education approves the following school district to provide special education services, to parentally-placed West Babylon School District resident students, with disabilities, for the 2017-2018 school year: South Huntington Union Free School District.

**Action (Consent): C. Approval of Destruction of Voting Ballots from the May 16, 2017 Budget Vote & Trustee Election**

**RESOLVED:** that the West Babylon Board of Education approves the destruction of the voting ballots from the May 16, 2017 Budget Vote & Trustee Election.

**Action (Consent): D. Acceptance of Donation**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts the 9/11 Memorial Garden donation from Liam Reiff, SHS 11th grader, WB Boy Scout-Troop 104. Donation of the memorial garden is Liam's Eagle Scout project.

**6. PERSONNEL - BOARD OF EDUCATION 17-A-**

**Action (Consent): A. New Agenda Item (N/A)**

**7. PERSONNEL - PROFESSIONAL PERSONNEL 17-P-10**

**Action (Consent): A. Family Medical Leave - JH**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	DESCRIPTION/COMMENTS
Jonasson	Christopher	Social Studies Teacher	JH		12/11/17 -		Family Medical Leave

**Action (Consent): B. Leave of Absence Request - SB**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	DESCRIPTION/COMMENTS
Starke	Heather	Speech Teacher	SB/JH		11/28/17 -	end of 1st semester	Leave of Absence

**Action (Consent): C. Clubs & Advisors - JH**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	DESCRIPTION/COMMENTS
Clubs & Advisors:			Drama Club	JH		2017-2018	
Neville	Patti	Music Director		\$1,316.			
Kohler	Amy	Asst.		\$1,170.			[repl. P. Neville]

**Action (Consent): D. Clubs & Advisors - HS**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	DESCRIPTION/COMMENTS
Clubs & Advisors:			HS			2017-2018	Replaced Newspaper & SCOPE
Duncan	Justine	Eagle Eyes		\$585.			
Silber	Ellen	Eagle Eyes		\$585.			
Hetherington	Adrienne	Fashion Club		\$1,170.			
Mendoza	Aimee	STEM Honor Society		\$1,170.			[Science, Technology & Math]
Mucaria	Donna	STEM Honor Society		\$1,170.			
Zipkas	Amy	SPEW		\$1,170.			[Students Promoting Equality for Women]

**Action (Consent): E. SAT Proctors**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	COMMENTS
SAT Proctors:			HS	\$22.64/hr	12/2/17		
Ofsharick	Shannon						2.0 Hours

Valensisi	Valerie				4.0 Hours
Jones-Desiderio	Roberta				4.5 Hours
Neville	Patricia				5.5 Hours
Borgo	Danielle				6.0 Hours
Heaton	Bryan				6.0 Hours
Heaton	Elise				6.0 Hours
Iaquinto	Christine				6.0 Hours
Kohler	Amy				6.0 Hours
McGrath	Donna				6.0 Hours
Napolitano	Cody				6.0 Hours
Ruiz	Lawrence				6.0 Hours
Peraza	Rosemary				6.0 Hours
Dombo	Stephen				6.0 Hours
Tichy	Audrey				6.5 Hours
Shaffer	Donna				7.5 Hours
Thomas	Stephanie	Test Supervisor			8.5 Hours
Durbin	Andrea				9.5 Hours
Montalvo	Christina	Test Supervisor			9.5 Hours

**Action (Consent): F. 2017-2018 Winter Coachings**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	COMMENTS
Coaches:						Winter, 2017-2018
Langella	Ronald	Varsity Asst.	Basketball(G)	\$5,911.		[repl. D. Bachety]
Langella	Ronald	JV Head	Basketball(G)	\$5,911.		[resignation]
Bachety	Daniel	JV Head	Basketball(G)	\$5,911.		[repl. R. Langella]
Bachety	Daniel	Varsity Asst.	Basketball(G)	\$5,911.		[resignation]
McNeil	DeShawn	Varsity Volunteer	Wrestling	\$-0.-	Winter, 2017-2018	

**Action (Consent): G. 2017-2018 Student Teachers/Observers/Interns**

**RESOLVED:** that the West Babylon Board of Education approves the following:

**Student Teachers/Observers/Interns:**

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Baratelli	Jackie	Guidance	JH		Spring, 2017-2018	
Fitzpatrick	Justin	Soc. Studies	HS		Spring, 2017-2018	
Grafhofke	Meghan	Soc. Studies	JH/HS		Spring, 2017-2018	
Handler	Steven	Soc. Studies	HS		Spring, 2017-2018	
Malcolm	Scott	Science	HS		Fall, 2017-2018	
Necco	Angela	Speech	JH		Fall, Spring 2017-2018	
Pulizzi	Alexa	Elem.	TA		Spring, 2017-2018	
Smalling	Tyler	Music	JK		Spring, 2017-2018	

**8. PERSONNEL - CIVIL SERVICE PERSONNEL 17-C-10**

**Action (Consent): A. Leave of Absence - JH**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Ubri	Yvonne	Food Service Wrkr. 'B'	JH		10/12/17-1/2/18	Leave of Absence

**Action (Consent): B. Leave of Absence - JK**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Lilly	Carolyn	Paraprofessional (school monitor) (school teacher aide)	JK		12/5/17-6/30/18	Leave of Absence
Lilly	Carolyn	PT/Clerk Typist	AEHS/Adult Ed.		12/5/17-6/30/18	Leave of Absence

**Action (Consent): C. Additional Hours - JH**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Hartranft	Kerry	Paraprofessional (special ed. aide)	JH	\$14.44/hr.	11/13/17-6/30/18	Art Program (45 min./day/5 days/wk.)

**Action (Consent): D. Probationary Appt. - Trans.**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	DESCRIPTION/COMMENTS
Ingui	Pietro	School Bus Monitor	Trans.	Step 1/ \$16.66/hr.	1/2/18		Probationary Appt.

**Action (Consent): E. Probationary Appt. - FA**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	DESCRIPTION/COMMENTS
*Tischler	Bianca	Paraprofessional (special ed. aide)	FA	Step 1/ \$13.78/hr.	12/12/17		Probationary Appt. *Emergency Conditional Appt.

**Action (Consent): F. Probationary Appt. - JH**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	DESCRIPTION/COMMENTS
*Giannini	Danielle	Paraprofessional (special ed. aide)	JH	Step 1/ \$13.78/hr.	12/12/17		Probationary Appt. *Emergency Conditional Appt.

**Action (Consent): G. 2017-2018 Per Diem Substitute**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	DESCRIPTION/COMMENTS
*DiCiero	Maria	PDS	DW	\$12./hr.	2017-2018		Clerical/Paraprofessional *Emergency Conditional Appt.

**Action (Consent): H. 2017-2018 Per Diem Substitute Guards**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END	APPT.	DESCRIPTION/COMMENTS
<b>Per Diem Substitute Guards:</b>				Elem. \$17./hr.	2017-2018		*Emergency Conditional Appointment
				Sec. \$18./hr.			
*Beck	Christopher						
*McAndrew	John						
*Raynor	Ronald						

**9. FINANCE**

**Action (Consent): A. Approval of Fund Balance Use-Fire Alarm Panel Upgrade**

**RESOLVED:** that the West Babylon Board of Education approves the use of \$100,000 from Fund Balance to begin the fire alarm panel upgrade. The monies will be put back into fund balance upon receipt of a New York State and Municipal Facilities Program (SAM) Capital Grant graciously provided by Senator Phil Boyle.

**Action (Consent): B. Acceptance of Target Field Trip Grant**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts the donation, of the \$700 field trip grant, from Target in partnership with Scholarship America.

**Action (Consent): C. Approval of WS BOCES Proposal #2017-3142**

**RESOLVED:** that the West Babylon Board of Education approves the agreement between the West Babylon School District and WS BOCES - Proposal #2017-3142 relating to the Technology Improvement five (5) year lease.

**Action (Consent): D. Approval of Equipment and License Agreement - Annie's Frozen Yogurt**

**RESOLVED:** that the West Babylon Board of Education approves the Equipment and License Agreement, with Annie's Frozen Yogurt, to provide their services for the Senior High School students.

**Information: B. Information: Schedule of Bills**

**10. CURRICULUM**

**Action (Consent): A. New Agenda Item (N/A)**

**11. FACILITIES**

**Action (Consent): A. Obsolete Lockers - SHS Wood Shop**

**RESOLVED:** that the West Babylon Board of Education declares metal lockers, Item #s 001609, 001610, 001611, 001612, located in the Senior High School wood shop, obsolete. The metal lockers are old, falling apart and rusted.

**12. POLICY REVIEW**

**Action: A. Policy 8505 Charging School Meals (Third Time Adoption)**

**Motion to "Adopt" policy.**

Motion by Peter Scarlatos, second by Cathy Gismervik.

**Final Resolution: Motion Carried**

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz.

**13. OLD BUSINESS**

**Discussion: A. Capital Project Update-Dr. Yiendhy Farrelly, Superintendent; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations**

Discussion was held regarding Nickerson Corp.'s offer of \$62,500 relating to the JHS Art Room cabinets. The Board accepted the offer. Dr. Farrelly shared that Mr. Carl Weber, from BBS, did a walk-through of the SHS to review the mechanical scope of Phase IV work. The current

budget has \$950,000 allocated to replace condensate piping similar to work performed at the JHS. BBS is suggesting that the district consider replacing the steam traps only and re-allocate the remaining funds to replacing unit ventilators in the 1966 north-facing rooms. The pipes appear to be in good condition and are easily accessible in the tunnels should repairs be needed (unlike the crawl space at the JHS) and the unit ventilators are in very poor condition and require constant maintenance. Mrs. Psarakis said all new unit ventilators will have new connecting pipework. Board President Lucy Campasano made a motion: to re-allocate capital funds at the SHS to include replacing the steam traps at the SHS only and to re-allocate the remaining funds to replace unit ventilators in the 1966 north-facing rooms as recommended by BBS.

**Action: A. Motion to Re-allocate Funds**

**RESOLVED:** that the West Babylon Board of Education agrees to re-allocate capital funds at the SHS to include replacing the steam traps at the SHS only and to re-allocate the remaining funds to replace unit ventilators in the 1966 north-facing rooms as recommended by BBS. Motion by Cathy Gismervik, second by Jennifer Wandasiewicz.

**Final Resolution: Motion Carried**

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz.

**Discussion: B. Eagle Scout Project-9/11 Memorial Garden-Dr. Yiendhy Farrelly, Superintendent**

For Board review, Dr. Farrelly provided the updated student handout relating to the project which included additional information as requested by Mr. Morrell, School Attorney. Discussion was held relating to project details. Dr. Farrelly will schedule a meeting, with the student - Liam Reiff and Dr. Vassallo, to share the evening's discussion including Board suggestions. Dr. Farrelly will update the Board.

**14. NEW BUSINESS**

**Discussion: A. New Agenda Item (N/A)**

**15. RESIDENTS STATEMENTS**

**Procedural: A. Follow-up to Residents' Statements**

**Procedural: B. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]\***

Ms. Amy Kennedy, West Babylon resident, brought up JFK parking lot issues. Discussion was held regarding safety issues, parking by the fire hydrant, the "yellow" curb, and entrance of emergency vehicles. Mr. Gene Attardo commented the "yellow" curb may be used for student bus drop-off. Dr. Farrelly thanked the residents and said she would follow up with Mr. Gregg Cunningham, JFK Principal, regarding this matter.

**16. ADJOURNMENT**

**Action: A. Adjourn Meeting (Should take place by 10:00 PM)**

**Motion to Adjourn the Meeting at 8:45 PM**

Motion by Peter Scarlatos, second by Jennifer Wandasiewicz.

**Final Resolution: Motion Carried**

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Raymond Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz.

Attested to : \_\_\_\_\_  
District Clerk