MINUTES OF THE JANUARY 9, 2018 BOARD OF EDUCATION MEETING

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, Town of Babylon, Suffolk County, New York, was held on TUESDAY, JANUARY 9, 2018, in the Board Room of the Administration Building.

Board of Education Members present

Trustees: Lucy Campasano, Dennis Kranz, Peter Scarlatos, John Evola, Diane Klein, Jennifer Longo and Jennifer Wandasiewicz. Trustees Ray Downey and Cathy Gismervik were absent. Trustee Peter Scarlatos left at 7:25 PM.

Also present

Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations; Mr. Scott Payne, Executive Director for Curriculum & Instruction; William C. Morrell, Esq., School Attorney and Ms. Barbara A. Burrows, District Clerk.

1. OPENING OF MEETING & EXECUTIVE SESSION

Procedural: A. Pledge of Allegiance to the Flag Meeting opened at 6:04 PM

Procedural: B. Call to Order by Presiding Officer

Action: C. Executive Session

Motion to enter into executive session, at 6:10 PM, to discuss a student discipline matter, employee individual contracts, new employee salary, superintendent's evaluation, CSEA and paraprofessional contract negotiations.

Motion by Peter Scarlatos, second by Diane Klein.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, John Evola, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

2. PUBLIC SESSION-7:30 PM

Action: A. Approval of Minutes of previous Meeting(s): November 27, 2017 and December 11, 2017 Motion to Approve the Minutes of the Regular Meetings of November 27, 2017 and December 11, 2017 Motion by Diane Klein, second by Jennifer Wandasiewicz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, John Evola, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

Procedural: B. Statement of the Board and/or Superintendent

Dr. Farrelly asked all in attendance for a moment of silence in honor of Mrs. Tracey Germano, 4th Grade Forest Avenue teacher, who passed away on December 31st. Mrs. Germano will be greatly missed. The week of January 2nd through the 5th was paraprofessionals recognition week and the week of January 16th through the 19th is school nurses, occupational therapists, physical therapists and certified occupational therapists assistants recognition week. Dr. Farrelly thanked the employees for their hard work and dedication to the West Babylon students. During the January 23rd Board meeting, the 2018-2019 preliminary budget discussions will begin. In addition, at that meeting, Dr. Farrelly has invited BBS and School Construction Consultant represenatives to attend to continue discussion on the JHS concession stand and the parking lot issue. At the February 13th Board meeting, Mr. Michael Devane, SHS Assistant Principal and Mrs. Jessica Yawney-Kohler, JHS Assistant Principal, as well as the SHS/JHS guidance counselors, have been invited to share information regarding the Grades 6-12 graduation pathways. During that same meeting, Dr. Farrelly and Mrs. Psarakis will present the 2018-2019 Budget Draft #1. The 2018-2019 School District Calendar will be adopted and a discussion regarding JHS and SHS graduation dates will take place also. At the March 13th Board meeting, the SHS administration team and Mr. Scott Payne, will provide an overview of the HS course offerings and recommendations. Dr. Farrelly asked the Board trustees to let her know if there were any other topics they would like her to cover in the future. Prior to the recent snow storm, it was determined we needed to purchase a new sander. The cost was approximately \$6,000. This expense came out of our equipment line. As a result, an adjustment will be made to the equipment expenditures for the remainder of the school year (i.e. scoreboards). Dr. Farrelly wished all a Happy and Healthy New Year!

Procedural: C. Statement of West Babylon Teachers Association

Mr. Robert Dell'Isola, WBTA President, wished all a Happy New Year. Mr. Dell'Isola thanked the cudstodial and grounds staff for a job well done with regards to snow removal.

Procedural: D. Statement of School Administrators' Association Representatives

None

Procedural: E. Statement of C.S.E.A. Representatives

None

Procedural: F. Statement of Student Association Representatives

None

Procedural: G. Statement of PTA Council Representatives

None

Procedural: H. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker] None

3. REPORT OF THE SUPERINTENDENT AND/OR EDUCATIONAL PRESENTATION

Presentation: A. Student Enrollment Presentation: Dr. Yiendhy Farrelly, Superintendent

Dr. Farrelly said it is no surprise that the district continues to experience a decrease in enrollment. Annually, BOCES prepares an enrollment report and provides projections 5 to 10 years out. The data from the following year is compared with the projections. County birth records are also utilized. Discussion took place regarding whether or not to close a school building. Dr. Farrelly's presentation highlighted 4 considerations: 1. the building closure decision making process - a. committee recommends to BOE and then BOE decides, b. no committee - BOE decides, c. decision-which building to close? 2. Distribution of students - a. Redistrict-1 elementary building area divided into 4 buildings, b. Redistrict-3 elementary buildings catchment areas into two (2) buildings, c. Redistrict-all elementary buildings (K-2 buildings), d. Redistrict-all elementary buildings into 4 buildings (all K-5); 3. Transportation Routes - a. Mr. Reid would need to run variations of redistricting plans to assist us with section numbers and staffing implications; and 4. Use of closed building. Dr. Farrelly also addressed the personnel implications of a building closure on professional staff and support staff. Dr. Farrelly recommended that, at this time, the Board "maintain all five elementary buildings because a. elementary enrollment will remain constant (similar to our current low numbers) for the next 10 years as per BOCES enrollment projection; and b. we could continue to attrition positions/excess staff based on student enrollment in order to be fiscally responsible." Annually, we will review enrollment and determine whether or not we need to revist the concept of an elementary school closure. The Board of Education agreed Dr. Farrelly should continue to monitor the situation and maintain all 5 elementary buildings.

Update: Eagle Scout Project at the SHS

Dr. Farrelly shared that she met with the student, Liam Reiff, and Dr. Vassallo, SHS Principal, to discuss specific details of the project. Dr. Farrelly said Liam is very open to suggestions. Liam said, to acknowledge his appreciation for the Downey's family help in obtaining an artifact from the World Trade Center site, he planned to commemorate Deputy Fire Chief Raymond M. Downey with a "thank you" plaque that will be placed by the artifact. It was also agreed that the memorial would commemorate West Babylon residents and West Babylon Alumni. In addition, there will be a plaque, without names, inscribed with some type of catch all phrase to reflect "any one else affected by 9/11". The memorial will be located by the Central Administration parking lot near the bleachers facing the entrance. Liam said, when ready, he would like to do the installation over a 3 day weekend. We will also have our maintenance staff available to provide assistance if needed.

4. APPROVAL OF CONSENT AGENDA

Action (Consent): A. Approval of the Consent Agenda Items

RESOLVED: Motion to approve the consent agenda.

Motion by Jennifer Wandasiewicz, second by John Evola.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, John Evola, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

5. BOARD OF EDUCATION

Action (Consent): A, Authorization to Sign Agreement with WBTA

RESOLVED: that the West Babylon Board of Education authorizes the Board of Education President and the Superintendent of Schools to sign the agreement between the District and the WBTA relating to the amendment to Appendix "F" of the Collective Bargaining Agreement (page 53).

6. PERSONNEL - BOARD OF EDUCATION 17-A

Action (Consent): A. New Agenda Item (N/A)

7. PERSONNEL - PROFESSIONAL PERSONNEL 17-P-11

Action (Consent): A. Leave of Absence Request - SB

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME FIRST NAME POSITION SCHOOL/AREA STEP/SALARY BEG/END APPT. DESCRIPTION/COMMENTS Yturraspe Wood Kris ENL Tchr. SB 1/17/18-end of first semester Leave of Absence

Action (Consent): B. LOA Returnees

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARYBEG/END APPT.	DESCRIPTION/COMMENTS
DiStefano	Adrienne	Art Tchr.	SA	Second Semester, 2018	Returning from LOA
Levy	Kara	Library Media Specialist	SB	Second Semester, 2018	Returning from LOA
Mostransky	Elissa	Reading Tchr.	SB	Second Semester, 2018	Returning from LOA
Yturraspe Wood	Kris	ENL Tchr.	SB	Second Semester, 2018	Returning from LOA

Action (Consent): C. ACT Proctors

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	NAME	POSITION	AREA	STEP/SALARY	APPT.	COMMENTS
ACT Proctors:			HS	\$22.64/hr.	12/9/17	
Coleman	Therese					2.0 Hours
Shaffer	Donna					2.0 Hours
Dombo	Stephen	***************************************				5.5 Hours
Fealey	Miranda					5.5 Hours
Amaya	Idalia					6.0 Hours
Borgo	Danielle					6.0 Hours
Iaquinto	Christine					6.0 Hours
Romeo	Marta					6.0 Hours
Kohler	Amy					6.0 Hours
McArdle	Patrick		1			6.0 hours
Romeo	Marta					6.0 hours
Ruiz	Lawrence					6.0 Hours
Ofsharick	Shannon		1			7.0 Hours
Hickey	Susan			, and a second s		8.0 Hours
McMullen	Brook					8.0 Hours
Satriano	Paul					8.5 Hours
Thomas	Stephanie					8.5 Hours
ACT Proctors:			HS	\$22.64/hr.	12/16/17	
Kohler	Amy					3.0 Hours
Shaffer	Donna					5.5 Hours
Thomas	Stephanie					6.0 Hours

Action (Consent): D. Probationary Appt. - TA/SB

RESOLVED: that the West Bab	lon Board of Education	approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
				Step A-7-3/		Probationary Appt.
Sparagano-Tinoco	Marissa	Speech Language Pathologist	TA/SB	\$69,267.	2/12/18, or earlier	[cert: Speech & Language
				(prorate)		Disabilities]

Action (Consent): E. Club & Advisor-JH

RESOLVED: that the West Babylon Board of Education approves the following:

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Heaton	Bryan Ja	zz Band Gr. 6JH	\$2,12	21. 1/4/18-6	5/30/18			
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Piro	Michael	Robotics Asst.	THE RESERVE AND PARTY OF THE PA	\$1,698.	2017-2018		COMPLIA	
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RESOLVED	: that the West	Babylon Board of	Education appr					
LAST NAME Intramural	FIRST NAMEPO	SITIONSCHOOL/		RYBEG/END APP Winter, 2017-				
Advisors:			\$28,42/hr.	2018				
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	Kelly	SA						
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Burden .	Jessica	FA						
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<u>Elementary</u> Gym	Night:				2017-2018	COMPLNIS		
Rayola	Michael		FA	\$88.06/hr.	-	up to 3 hrs.		
Russo	Michael	I CO - Charles -	SB	\$91.70/hr.		up to 4.5 hrs.		
Torres Nemeth	Nicole Gary		SBSA	\$61.41/hr. \$98.63/hr.		up to 3 hrs. up to 1.5 hrs.		
DiStefano	Giovanni	***************************************	SA	\$81.37/hr.		up to 1.5 hrs.		
Carcone	Maria		JK	\$97.25/hr.		up to 5 hrs.		
Haug	Christopher		ÞΚ	\$91.70/hr.		up to 5 hrs.		
		ng 2017-2018 A				nteers		
LAST NAME		Babylon Board of	Education appro	ives the following	4 4	STED/SALADY	BEG/END APPT.	DESCRIPTION/COMMENT
	ation Instruct	ors:	TEF OST TON SC	TOOLYARLA		\$25./hr,	Spring, 2017-2018	
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Crichton		Kim	P	ver Body Sculpt ngar				
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J.S. Coast G c/o Steve Co	iuard Auxiliary		Am	erica's Boating C	ourse	\$35./person		
	Central, Inc.		Not	ary Public Course	3	\$50./person		
William Walk	APPRICATION AND ALL RESIDENCE OF THE PARTY O			ary Signing Agen	t Course	\$50./person		
Inda Greco/ Have Dumm	Suffolk Safety Will Travel			ensive Driving Ilt, Child and Infa	ent CDD/AED	\$28./person \$60./person		
c/o Erik Zale	Farmer to the contract of the		Bas	ic Life Support Pr Healthcare Provid	ovider(CPR/AED	\$70./person		
reative Voic	ce Developmen	t Group	Opi	ate Overdose Pre ting Paid to Talk	i i i i i i i i i i i i i i i i i i i	\$10./person \$87.50/night	AMERICA PROPER SERVICE	
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Action (Con	sent): K. Spri	ng, 2017-18 Coa	ching					
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Coaches:						Spring, 2018	
							Pending
Fischer	Theres		V Head	Softball		,228.	updated FA & CPR
1auro	Kathry		V Assistant	Girls Lacros	CONTRACTOR SECTION AND CONTRACTOR OF CONTRAC	,201.	
angella	Ronald		V Head	Girls Lacros	- Passer	,228.	Resignation
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ГBD		Á.	HS Assistant	Girls Lacros	se \$3	,948.	
BD			arsity Assistan	nt Baseball	\$5	,228.	
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es errer Armanian social della sitte c imi na	**************************************	The second secon	1		\$125./day		
Pomilla		Donna			\$279.77/day	u	cert: Speech & Hearing Handica 5+ consecutive days
Stuart		Patricia		Mr. Mary St. William St. Sarrelli, sacrassica	\$125./day	2017-2018	
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Action (Consent): I. Probationary Appointment - SB

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Delaney	Denise	Paraprofessional (special ed. aide)	SB	Step 1/ \$13.78/hr.	1/10/18	Probationary Appt.

Action (Consent): J. Probationary Appointment - SB

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAMEFIR	ST NAME POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT	.DESCRIPTION/COMMENTS
Martin The	Paraprofessional (special ed. aide)	SK	Step 1/ \$13.78/hr.	1/10/18	Probationary Appt.

Action (Consent): K. Probationary Appointment - SB

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME F	IRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Davis-Morisi S	Susan	Paraprofessional (special ed. aide)	SB	Step 1/ \$13.78/hr.	1/15/18	Probationary Appt.

Action (Consent): L. 2017-2018 Student Printer

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME FI	RST NAME POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT,	DESCRIPTION/COMMENTS
Student Printer:		HS	\$12./hr.	2017-2018	
	than			_	

Action (Consent): M. 2017-2018 Per Diem Substitute Guard

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME POS	ITIONSCHOOL/AR	EASTEP/SALA	RYBEG/END APPT	DESCRIPTION/COMMENTS
Per Diem Substitute:		Elem.	\$17./hr.	2017-2018	Guard
		Sec.	\$18./hr.		
Petrovic	Filip				

Action (Consent): N, 2017-2018 Per Diem Substitutes

RESOLVED: that the West Babylon Board of Education approves the following:

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LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Per Diem Substitutes:			DW	\$12./hr.	2017-2018	Clerical
Chiarelli	Lisa				THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TO SHAPE IN COLUMN TO SH	
Salamon	Alejandra					

9. FINANCE

Action (Consent): A. Reserve for Advances Transfer

RESOLVED: that the West Babylon Board of Education hereby authorizes a withdrawal of \$306,607.42 from Reserve for Advances, to transfer into the School Lunch Fund, to eliminate the operating deficit, as recommended in the Corrective Action Plan dated June 30, 2017.

Action (Consent): B. 2017-2018 Updated Risk Assessment Report

RESOLVED: that the West Babylon Board of Education accepts the Updated Risk Assessment Report for the 2017-2018 school year, as presented by the Internal Auditors, Cerini & Associates, LLP.

Action (Consent): C. Treasurer's Report for November 2017

RESOLVED: that the West Babylon Board of Education approves the Treasurer's Report for November, 2017.

Information: D. Information: Schedule of Bills

Information: E. Information: School Lunch Reports - October and November, 2017

10. CURRICULUM

Action (Consent): A. Acceptance of Donation

RESOLVED: that the West Babylon Board of Education gratefully accepts the donation from Quick International Courier LLC, of 16 mini macs to our SHS Technology Department (\$3,000 value), for our Computer Technology class.

11. FACILITIES

Action (Consent): A. Obsolete Equipment - SHS

RESOLVED: that the West Babylon Board of Education declares 2 Epson 1430 and 1 Epson Workforce #WF7010 Printers obsolete. They are broken and beyond repair.

12. POLICY REVIEW

Action: A. Policy 5140 - Entrance Age (First Time Reading)

Motion to move policy to "Second Time Discussion".

Motion by Jennifer Wandasiewicz, second by John Evola.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, John Evola, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

Action: B. Policy 8414.4 - Video Cameras on School Buses (First Time Reading)

Motion to move policy to "Second Time Discussion".

Motion by Dennis Kranz, second by Jennifer Wandasiewicz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, John Evola, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

13. OLD BUSINESS

Discussion: A. Discussion: Capital Project Update-Dr. Yiendhy Farrelly, Superintendent; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations

Dr. Farrelly opened up the discussion with a PowerPoint presentation. She highlighted the original Phase 3 work for Forest Avenue elementary school and the original Phase 5 work for Santapogue school. The following capital project items are on "hold": 1. window replacement throughout the district (\$449,300) - additional funding is needed to replace windows - this item has been moved to the end of the project; 2. JHS hallway ceiling tiles (\$215,000); 3. JHS Eagle Hall flooring (\$90,000); 4. blinds throughout the district (\$424,850); and 5. elementary field reconstruction (excluding Tooker Avenue School) (\$400,000). All five phases of the capital project "A" list work (including items on hold) must be completed prior to selecting items from the "B" capital project list. The earliest this could occur would be summer of 2019. The specific "B" list items were reviewed. Per the NYS Facilities Dept., we cannot get aid on building capital work if we do not address ADA building concerns. Aid is based on student occupied space. If we complete work at a building and close a building shortly thereafter, we run the risk of losing aid. Aid may stop if occupancy is changed shortly after construction. If we close a building and rent only the first floor, we do not need an elevator. If we close a building and rent it out, we still need to have ADA compliant bathrooms as part of capital work. Dr. Farrelly made the following recommendations: 1. We complete the original scope of work (including the Forest Avenue elevator); 2. We wait to see where we end after the main capital phases have been completed. We then see how much capital funding is left and prioritize the remaining B list projects; and 3. If the Board would like to replace the Eagle Hall chairs/seats, we can either make it the first item completed from the B list or we can budget for this expense (\$335,000).

Discussion: B. New Process for Review of Capital Project Submissions-D. Yiendhy Farrelly, Superintendent; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations

Mrs. Psarakis explained the new submission process. She said the SED delays will hold up the capital project work. The SED Office of Facilities Planning will begin outsourcing capital project submissions to third-party vendors beginning February 1, 2018. Districts can choose to have their projects reviewed by SED staff or by a third-party vendor (for an additional fee). SED Facilities Planning has halted all Level 1 architectural reviews. They will no longer "fast track" non-mechanical projects such as door and floor replacements. BBS, our architectural firm, has been selected to be a vendor. The Board agreed to "hold tight" and see how the new process effects submissions.

14. NEW BUSINESS

A. New Agenda Item (N/A)

15. RESIDENTS STATEMENTS

Procedural: A. Follow-up to Residents' Statements

Procedural: B. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]*

Mr. Gene Attardo, West Babylon resident, thanked Dr. Farrelly for the snow removal letter sent via school messenger. Copies of which were also available to the public at the meeting. A discussion was held regarding snow removal throughout the district and specifically, regarding the sidewalks.

16. ADJOURNMENT

Action: A. Adjourn Meeting (Should take place by 10:00 PM)

Motion to Adjourn the Meeting at 8:30 PM

Motion by Jennifer Wandasiewicz, second by John Evola.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, John Evola, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Not Present at Vote: Peter Scarlatos

Attested to :		
-	District Clerk	