### **MINUTES OF THE JANUARY 23, 2018 BOARD OF EDUCATION MEETING**

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, Town of Babylon, Suffolk County, New York, was held on TUESDAY, JANUARY 23, 2018, in the Board Room of the Administration Building.

# **Board of Education Members present**

**Trustees:** Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo and Jennifer Wandasiewicz. Trustee Peter Scarlatos arrived at 6:10 PM.

#### Also present

Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations; Mr. Scott Payne, Executive Director for Curriculum & Instruction; William C. Morrell, Esq., School Attorney and Ms. Barbara A. Burrows, District Clerk.

#### 1. OPENING OF MEETING & EXECUTIVE SESSION

Procedural: A. Pledge of Allegiance to the Flag Meeting opened at 6:00 PM.

Procedural: B. Call to Order by Presiding Officer

Action: C. Executive Session

Motion to enter into executive session to discuss employee individual contracts, superintendent's evaluation, CSEA and Paraprofessional contract negotiations and interim principal.

Motion by Jennifer Wandasiewicz, seconded by John Evola.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

### 2. PUBLIC SESSION-7:25 PM

Action: A. Approval of Minutes of previous Meeting(s): January 9, 2018

Motion to Approve the Minutes of the January 9, 2018 Meeting.

Motion by Dennis Kranz, seconded by Jennifer Wandasiewicz.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

### Procedural: B. Statement of the Board and/or Superintendent

Dr. Farrelly shared that today (1/23/18) a "false and anonymous report was made to the Suffolk County Police Department of a shooting within the West Babylon Senior High School." Thankfully, there was NO such occurrence in any of our district buildings. All of our staff and students were safe. As a precautionary measure, there was police presence and additional security guards throughout the school district. The First Precinct is currently investigating the source of the false allegation. Dr. Farrelly said this is a very serious matter and the district will fully cooperate as the police continue their investigation. The safety and security of our students and staff continues to be our highest priority. Dr. Farrelly commended the Precinct for their swift action and immediate communications. Dr. Farrelly stated she was immediately contacted on her cell phone by the police and was able to ascertain that our district was fine -- hence, avoiding the procedural/emergency police units response. Dr. Farrelly also thanked the administrators, especially the SHS administrators, for quickly disseminating information in the buildings.

The week of January 22nd through January 26th is Buildings & Grounds and Security Personnel recognition week. Dr. Farrelly acknowledged the wonderful job these employees do, their hardwork and dedication to the district. She stated it is much appreciated.

On Wednesday, January 31st, an informational meeting will take place at JFK, 3:45 PM, relative to an employee day care program coordinated by SCOPE. A flyer was available. Depending on interest, the SCOPE contract may be on the next Board of Education meeting agenda.

JoAnn Scott, South Bay Principal, Theresa Taplin, Curriculum Specialist, and Mr. Scott Payne, Executive Director for Curriculum & Instruction, are working on establishing a summer enrichment program through SCOPE. This contract may be on the February Board of Education meeting agenda for approval.

Dr. Farrelly shared that last week she attended the WS BOCES Legislative meetings. The Suffolk County Superintendents are advocating for changes to APPR, adequate school funding, and addressing the growing mental health needs of students.

The December Points of Pride were available for review. The January issue is currently being edited and will be going out shortly. Dr. Farrelly is very proud of the work being done by students and staff. Mrs. Chiquitucto's kindergarten class at South Bay and Mrs. Sagginario's class at Santapogue are using the new touchscreen chromebooks. Kudos to them. Dr. Farrelly commended Kristen Wilken's 5th grade students at Forest Avenue who understand the importance of reading and regularly send to Dr. Farrelly class pictures displaying how many books they have read...always trying to break their own records. The Winter 2018 newsletter issue will be received in homes shortly. Our district music program is highlighted in this issue and our art program will be featured in the next issue.

Dr. Farrelly shared with the Board that the following items had been provided to them: a letter being sent out to SHS parents, the SCOPE day care program flyer, the WS BOCES shared services booklet, the "School Board Member Free Speech Rights and Conflicts of Interest" booklet from the School Law seminar and information provided by Mr. Lou Howard relating to coaches stipends.

Mr. Robert Dell'Isola, WBTA President, thanked Dr. Farrelly for inviting him to attend the 2018 20th Annual WS BOCES Legislative Meeting on January 19th. Mr. Dell'Isola complimented Dr. Farrelly on her presentation relating to the opioid crisis. Dr. Farrelly thanked Mr. Dell'Isola and the central administrators for attending.

Procedural: D. Statement of School Administrators' Association Representatives

None

Procedural: E. Statement of C.S.E.A. Representatives

None

**Procedural: F. Statement of Student Association Representatives** 

None

**Procedural: G. Statement of PTA Council Representatives** 

None

Procedural: H. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]

None

# 3. REPORT OF THE SUPERINTENDENT AND/OR EDUCATIONAL PRESENTATION

### Discussion: A. Coaching Stipends and Post Season Pay - Mr. Lou Howard, Director of Athletics

Mr. Lou Howard, Athletic Director, provided a hand out which included a comparison of the coaching salaries for the following local school districts: West Babylon, Connetquot, Copiague, South Country, Riverhead, Babylon, Rocky Point, Half Hollow Hills, Elwood, Commack, East Islip and Brentwood. West Babylon ranks, on the very low end, 17th out of 18 school districts. An in depth discussion was held regarding increasing the annual coaching salaries. By a consensus, the Board of Education agreed to an 8% increase. This would effect approximately 87 Junior High School and Senior High School coaches. The increase would be factored into the 2018-2019 school district budget. Discussion was also held regarding the JHS cheerleading coach salary discrepancy. Board President Lucy Campasano asked Lou Howard to look into this matter. It was agreed that the JHS cheerleading coaching salary would be increased to \$4,170 which equals the coaches salary of all JHS Head coaching stipends. The increase would not be retroactive. It was also discussed and agreed upon that the coaching post season pay would remain the same. At the conclusion of the discussion, Dr. Farrelly said if the teachers are in agreement she would reach out to the WBTA to prepare a side agreement relating to the change to the contractual coaching salaries that would be adopted at a future Board of Education meeting.

# Discussion: B. Scoreboard Plans/Cost Update - Mr. Lou Howard, Director of Athletics

As a follow up to previous scoreboard requests, Dr. Yiendhy Farrelly opened the discussion relating to the purchase of the multi-sport scoreboard as well as the baseball and softball scoreboards. After the review of the proposals (which were much higher than the original quotes), as provided by Mr. Howard, followed by discussion, all were in agreement that the district would purchase, using the budget equipment line, this year, the multi-sport scoreboard at a cost of \$13,676 to be installed/mounted on the SHS building wall. Per Dr. Farrelly - the purchase of the baseball/softball scoreboards will be placed on the district "wish list" and postponed.

Mr. Howard shared that on Tuesday, January 30th at 5:30 PM, at the SHS basketball court, Gym A, the dedication will take place honoring Mr. Jim Lynch and the late Mr. Frank Taplin, for their years of coaching and dedication to the West Babylon community. A 4 x 8 sign will be mounted on the south wall of Gym A. All are invited to attend. In closing, Mr. Howard commented on how important the West Babylon School athletic program is in keeping our students involved and off the streets.

### 4. APPROVAL OF CONSENT AGENDA

Action (Consent): A. Approval of the Consent Agenda RESOLVED: Motion to approve the Consent Agenda.

Motion by Peter Scarlatos, seconded by Cathy Gismervik. Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

## 5. BOARD OF EDUCATION

# Action (Consent): A. Approval of West Islip UFSD Health and Welfare Services Agreement

**RESOLVED:** that the West Babylon Board of Education approves the following school district to provide health and welfare services, to West Babylon School District resident students, during the 2017-2018 school year: West Islip Union Free School District.

## Action (Consent): B. Approval of West Islip UFSD Special Education Services Contract

**RESOLVED:** that the West Babylon Board of Education approves the following school district to provide special education services, to parentally-placed West Babylon School District resident students, with disabilities, during the 2017-2018 school year: West Islip Union Free School District.

# Action (Consent): C. Approval of Lindenhurst UFSD Special Education Services Contract for the 2016-2017 School Year

**RESOLVED:** that the West Babylon Board of Education approves the services agreement to provide special education services, to parentally-placed West Babylon School District resident students, with disabilities, in private school within the Lindenhurst School District, for the 2016-2017 school year.

# Action (Consent): D. Approval of Lindenhurst UFSD Special Education Services Contract for the 2017-2018 School Year

**RESOLVED:** that the West Babylon Board of Education approves the services agreement to provide special education services, to parentally-placed West Babylon School District resident students, with disabilities, in private school within the Lindenhurst School District, for the 2017-2018 school year.

# Action (Consent): E. Approval of Amityville UFSD Health Services Contract

**RESOLVED:** that the West Babylon Board of Education approves the Amityville Union Free School District to provide health services to West Babylon School District resident students during the 2017-2018 school year.

## Action (Consent): F. Approval of Occupational Therapist Agreement

**RESOLVED:** that the West Babylon Board of Education approves the service agreement, with the following occupational therapist, to provide occupational therapy services, to a West Babylon School District resident student, during the 2017-2018 school year: Ms. Judith A. Pedley, MS, OT/L.

#### 6. PERSONNEL - BOARD OF EDUCATION 17-A

Action (Consent): New Agenda Item (N/A)

# 7. PERSONNEL - PROFESSIONAL PERSONNEL 17-P-12

Action (Consent): A. LOA Returnee - SB/JH

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAI	ME FIRST NAM	MEPOSITION	SCHOOL/AREA	STEP/SALARYE	BEG/END APPT.		DESCRIPTION/COMMENTS
Starke	Heather	Speech Tchr.	.SB/JH	9	Second Semester,	2018	Returning from LOA

# Action (Consent): B. Retirement

**RESOLVED:** that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END A	APPT.	DESCRIPTION/COMMENTS
Норре	Lisa	Special Ed. Tchr.	SA		4/30/18		Resignation to Retire [eff. 5/1/18]

### Action (Consent): C. Part-time Appointment Change

**RESOLVED:** that the West Babylon Board of Education approves the following:

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LAST NAM	1E FIRST I	NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS		
Craig	Nicole		JH	PT/AIS,MATH Tchr. (.6)	Step A-8-1/ \$66,810. (prorate @ 60%)	1/29/18-6/30/18	[from (.7)]		

## Action (Consent): D. Additional Section - TA

**RESOLVED**: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Alexander-Kinnear	Toni	ENL (.2)	TA	100 -0.	1/12/18-6/30/18, or earlier at district's discretion	

# Action (Consent): E. 2017-2018 Student Teachers/Observers/Interns

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Palma	Yesenia	Special Education	SB/JK		Spring, 2017-2018	
Russo	Maxianne	Special Education	SA		Spring, 2017-2018	

# Action (Consent): F. 2017-2018 Per Diem Substitute

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Craig	Nicole	PDS (.4)	JH	\$50./day	1/29/18-6/30/18	[from (.3)]

# Action (Consent): G. 2017-2018 Per Diem Substitute Teachers

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AF	REASTEP/SALAR	YBEG/END APP	T.DESCRIPTION/COMMENTS
PDS Teachers:			DW	\$125./day	2017-2018	
Judge	Kirsten					[cert: Ch. Ed. 1-6]
Young	Alyssa					[max. 40 days work,pending cert.

# 8. PERSONNEL - CIVIL SERVICE PERSONNEL 17-C-12

Action (Con	sent): A.	Leave of	Absence	Request - J	Н
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RESOLVED: that the	West Babylon Board	of Education	approves the following:
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LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Cuiffo	Doreen	Paraprofessional	ЗН		1/18/18-6/30/18	Leave of Absence

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		(speci	al ed. aide)			·				
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	FIRST NAME					ASTEP/SALAF			. DE	SCRIPTION/COMMENT
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	nsent): C. I that the W					Happroves the	followir	ng:		
LAST NAME	FIRST NAME	_		SCHO	OL/AREA	ASTEP/SALAF	RYBEG/	END APPT	. DES	CRIPTION/COMMENTS
Vinetti	Laura		rofessional erk typist)	ЭΗ			1/8/1	8-6/30/1	8 Leav	ve of Absence
	nsent): D. I					K approves the	fallawin	van s		
	FIRST NAME					ASTEP/SALAR			DES	CRIPTION/COMMENTS
			rofessional		OLJ AIRE	DILI/SALAN				
Meyer	Danielle		al ed. aide)	JK			2/5/1	8-6/30/1	8 Leav	e of Absence
Action (Co	nsent): E. F	lesign	ation - SB							
				of Ed	ucation a	accepts the fo	llowing	1		
LAST NAME	FIRST NA				HOOL/AF	REASTEP/SAL	_ARYBE	G/END AF	PT. DE	SCRIPTION/COMMENT
Davis-Moris	i Susan		aprofession ecial ed. aic		SB		1/	16/18	Res	signation
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Action (Co.	nsent): G. F	Probat					•			
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	FIRST NAME								DESCR	RIPTION/COMMENTS
		Dec.				Step 1/				tionary Appt.
Canon	John	Auto N	1echanic III	Trans	•	\$48,707. (prorate)	2/5/1	8		ency Conditional Appt
	nsent): H. F					A pproves the	fallowin			
AST NAME	FIRST NAM	FPOST	TION	SCH	IOOL/ARE	FASTEP/SALA	RYBEG	/FND APP	T DES	CRIPTION/COMMENTS
			professiona		100 E/7 (1 (1	Step 1/				ationary Appt.
Bos-Greene	Annie		cial ed. aide			\$13.78/hr.	1/2	1/18		rgency Conditional Ap
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nzone	Tara		al ed. aide)	FA		\$13.78/hr.	1/29/	18	Probat	tionary Appt.
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Action (Co	nsent): K. 2	017-2	018 Per D		ubstitut	e Guard				
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AST NAME	FIRST NA								DESCR	IPTION/COMMENTS
er Diem S	ubstitute G	uard:		Elem.		\$17./hr.	2017-2	2018		
Calise	Michael			Sec.		\$18./hr.				ng security guard licens
							1		-merge	ency Conditional Appt.

# 9. FINANCE

Information: A. Information: Schedule of Bills

## Action (Consent): A. Obsolete Books JHS Library

**RESOLVED:** that the West Babylon Board of Education declares 93 library books (list available upon request), located in the West Babylon Junior High School, obsolete. The materials are either no longer relevant, correct or damaged.

### 11. FACILITIES

Action (Consent): New Agenda Item (N/A)

#### 12. POLICY REVIEW

Action: A. Policy 5140 - Entrance Age (Second Time Discussion)

Motion to move policy to "Third Time Adoption".

Motion by Jennifer Wandasiewicz, seconded by Peter Scarlatos.

Final Resolution: Motion Carried.

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo,

Jennifer Wandasiewicz

Action: B. Policy 8414.4 - Video Cameras on School Buses (Second Time Discussion)

Motion to move policy to "Third Time Adoption".

Motion by Peter Scarlatos, seconded by Cathy Gismervik.

Final Resolution: Motion Carried.

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

# 13. OLD BUSINESS

Discussion: A. Discussion: JHS Concession Stand and Parking Lot - BBS/School Construction Consultants - Dr. Yiendhy Farrelly, Superintendent; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations

Concession Stand: Dr. Farrelly opened the discussion regarding the JHS concession stand by introducing Ms. Karalisa Grundner from BBS Architechts. She provided a recap to the Board on previous discussions regarding obtaining a certificate of occupancy, the Sanitary Department issues and the Department of Health issues. The Board needs to determine its use before we apply for a certificate of occupancy. Mr. Raymond Graziano, Director of Facilities III, was also in attendance. Ms. Grundner set up a design board and, in detail, explained the sewerline, storm drainage and cesspool issues surrounding the concession stand as well as a vareity of options. She highlighted the exploratory work that occured at the JHS concession stand. Estimates range from \$89,000 to \$129,000. After a lengthy discussion, Board President Lucy Campasano asked to have a copy of the plans for review by a plumber who may assist with the project. Mrs. Campasano shared that she had obtained a \$30,000 grant under the Sports Parents Association and the funds from the grant may be used to cover the costs of this project. She is also working on obtaining materials donations from local vendors. Mrs. Campasano said the "concession building is part of the culture of our community". Dr. Farrelly said all information is being shared in order to make an informed decision. Dr. Farrelly thanked Ms. Grundner for the presentation.

Parking Lot "Puddling" Issue: Dr. Farrelly, along with Mr. Nick Amoruso, President, Mr. DeLucia, Project Manager, from School Construction Consultants, Ms. Grundner and Mr. Graziano, discussed the "puddling" areas in the JHS and HS parking lots. Of particular concern, is the area in front of the high school student walkway. An in depth discussion was held as far as possible remedies. Rule of thumb is the industry standard 24 hour rule. The contractor is agreeable to redo whatever work the district would like done. One option is to try "to heat/iron" the asphalt rather than cutting and patching or redoing the 20 x 10 crosswalk section. Heating will hopefully create a faster water drainage flow which eliminates the water buildup. All were in agreement to move forward with the heating process. Discussion was held with regards to fixing or patching the JHS area. It was agreed to leave the JHS area as is. Dr. Farrelly thanked the BBS and School Construction Consultants representatives for their attendance and input.

# 14. NEW BUSINESS

Discussion: A. 2018-2019 Preliminary Budget Discussion-Dr. Yiendhy Farrelly, Superintendent; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations

Mrs. Psarakis provided a hand out highlighting the preliminary budget numbers. Attached was the State of New York 2018-2019 Executive Budget Proposal which included the "17-18 and 18-19 aids payable under Section 33609 plus other aids". The 2018-2019 building aid based on district level prospective project amortization is a total of \$2,430,965. Mrs. Psarakis reviewed the capital planning - debt service to building aid, the projected tax levy limit-2017-2018, the projected 2018-2019 property tax cap worksheet for determining tax levy limit as well as the projected revenue summary. A "reserve balances" chart reflected fund balances from the school year 2009-2010 through the current school year. Discussion was held regarding future use of reserve funds. The first formal budget presentation will take place at the February 13th Board of Education meeting.

# **15. RESIDENTS STATEMENTS**

Procedural: A. Follow-up to Residents' Statements

Procedural: B. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]\*

Mr. Gene Attardo, West Babylon resident, raised the issue of snow removal at the SHS along Great East Neck Road. He asked if Dr. Farrelly had received a response from the Town of Babylon. Dr. Farrelly said the District is corresponding with Town officials and discussed the issues/concerns relating to snow removal and in particular, in front of the SHS. Mr. Attardo thanked Dr. Farrelly for following up from the last Board meeting. Dr. Farrelly thanked Mr. Attardo for bringing up the issue again.

Ms. Sue Tronolone, West Babylon resident, said last June, at a Board meeting, she raised the issue of a course guide. She thanked Dr. Farrelly for the new booklet she received last week. Dr. Farrelly said kudos should go to Mr. Michael Devane, SHS Assistant Principal, Mrs. Jessica Yawney-Kohler, JHS Assistant Principal, and the guidances counselors who worked together creating the new updated, revised version.

### 16, ADJOURNMENT

Action: A. Adjourn Meeting (Should take place by 10:00 PM)

Motion to enter into post executive session regarding a specific personnel matter. Meeting adjournment will take place at the conclusion of the post executive session.

Motion by Jennifer Wandasiewicz, seconded by Cathy Gismervik.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Action: B. Adjourn Meeting (Should take place by 10:00 PM)

Motion to Adjourn meeting (after conclusion of post executive session) at 9:45 PM.

Motion by Jennifer Wandasiewicz, seconded by Cathy Gismervik.

**Final Resolution: Motion Carried** 

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, Jennifer Wandasiewicz

Attested to:		
	District Clerk	