

MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 9, 2018

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, Town of Babylon, Suffolk County, New York, was held on Tuesday, October 9, 2018, in the Board Room of the Administration Building.

Board of Education Members present

Trustees: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, and Jennifer Wandasiewicz. Trustee Jennifer Long was not present.

Also present

Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations; Mr. Scott Payne, Assistant Superintendent for Curriculum & Instruction; William C. Morrell, Esq., School Attorney; Ms. Barbara A. Burrows, District Clerk, and approx. 10 audience members.

1. OPENING OF MEETING & EXECUTIVE SESSION-6:05 PM

Procedural: A. Pledge of Allegiance to the Flag

Procedural: B. Call to Order by Presiding Officer

Action: C. Executive Session

Motion to enter into executive session to discuss teacher medical issue (donation of days); security personnel & procedures; WBTA negotiations.

Motion by Jennifer Wandasiewicz, second by Cathy Gismervik.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz

2. PUBLIC SESSION-7:10 PM

Action: A. Approval of Minutes of previous Meeting(s): Regular Meeting of 9/26/18

Motion to Approve the Minutes of the Regular Meeting of 9/26/18.

Motion by Peter Scarlatos, second by Dennis Kranz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz

Procedural: B. Statement of the Board and/or Superintendent

Dr. Farrelly acknowledged School Lunch Recognition Week and asked all to join her in thanking our school lunch department employees for all they do to support our students, faculty, staff and PTAs. The Homecoming Pep Rally will take place on **Friday, October 19th**. The parade, football game and dance are scheduled for **Saturday, October 20th**. We are all looking forward to a pride filled homecoming weekend. On **October 23rd**, we will be recognizing our School Board. Dr. Farrelly extended an invitation to all to please join in the celebration at the October 23rd Board meeting. A fundraiser for one of our beloved teachers, Jaclyn Lynch, is scheduled to take place on **Sunday, October 28th** at the Destination Unknown Beer Company, 1 South Chicago Avenue, Bay Shore, from 1:00 PM to 5:00 PM.

Dr. Farrelly thanked the Social, Emotional, Learning ("SEL") District-wide Committee which is comprised of administrators, teachers and parents. Mrs. Jennifer Hoffman, Curriculum Specialist, and Mrs. Jennifer Carere, Santapogue Principal, have taken the lead in creating family reflection nights. Packets were available on the counter. The current "Family Reflection Night" flyer focuses on "Take the Night Off" from the hustle & bustle of the world and try something new as a family...On **October 18th**, the activity topic is "My Brain is Like a Muscle That Grows (Self-Awareness)". All family members of K-12 students are encouraged to participate in the social emotional path.

Procedural: C. Statement of West Babylon Teachers Association Representatives

Mr. Robert Dell'Isola, WBTA President, shared that the WBTA will be giving out rally towels again this year at homecoming.

Procedural: D. Statement of School Administrators Association Representatives

Mr. Stephen O'Leary, WBAA President, said he hoped the school year started off well for all. Mr. O'Leary is looking forward to seeing everyone at this year's homecoming festivities.

Procedural: E. Statement of C.S.E.A. Representatives

None

Procedural: F. Statement of Student Association Representatives

None

Procedural: G. Statement of PTA Council Representatives

None

Procedural: H. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]

None

3. REPORT OF THE SUPERINTENDENT AND/OR EDUCATIONAL PRESENTATION

Presentation: A. Audit Committee Report-June 30, 2018 Financial Statement: Mr. Peter Rodriguez, CPA, Cullen & Danowski, LLP

Dr. Farrelly introduced Mr. Rodriguez who will present the June 30 Financial Statement to the Audit Committee. Mr. Rodriguez provided, to the trustees and central administrators, the June 30, 2018 financial packet which included the following tentative drafts: fund balance analysis-General Fund; the extraclassroom activity funds financial statement; the financial statements and supplementary information. Mr. Rodriguez reviewed the reports in detail. Mr. Rodriguez said the fund balance review provides an efficient summary. The purpose of the audit is to get an opinion on the financial conditions. Page 19 of the report highlights the profit and loss statement. In 2017 and 2018, several clubs had "no activity". It has to be determined if these clubs are "viable" and if advisors are getting paid. The "Status of Prior Year Comments" focused on the school food service deficit, extraclassroom activity funds and school food service inventory. Mr. Rodriguez said overall the district is in good financial shape. The presentation will be posted to the district's website.

Information: B. Safety and Security Update/Suffolk County Schools Superintendents Association ("SCSSA") Blueprint-Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mr. Edwin Salas, Director of School Safety

Dr. Farrelly introduced the security update PowerPoint presentation. Mr. Salas would be assisting Dr. Farrelly throughout the presentation. The Suffolk County Schools Superintendents Association ("SCSSA"), of which Dr. Farrelly is member of the Board of Directors, developed the "Blueprint for Action to Enhance School Safety". The main focus areas are 1. Invest in school resources officers; 2. Pass legislation to enhance school safety; 3. Take action to support the social, emotional and mental health of children; and 4. Take action to increase state support for school safety measures. The presentation highlighted "What can we all do?"; specifically outlined the West Babylon School District safety measures recap; and specific district updates planned for the 2018-2019 school year. Dr. Farrelly, working with the Board of Education, established a BOE Security/School Safety Sub-Committee which recently met to review the 2018-2019 safety/security buildings/district initiatives and to hold discussions regarding "Armed Guards". A representative from NYSIR (our

insurance company) participated. District policy needs were also discussed. If the Board moved in the direction of armed guards, a policy and regulations would have to be developed relating to armed guards qualifications, duties and responsibilities. The Board requested additional information regarding armed guards. Future discussions will take place regarding requested additional information. Dr. Farrelly indicated she and the Board are grateful for the district/community support and understanding as she and the Board proceed with implementing additional safety and security measures. The presentation will be posted to the district's website.

4. APPROVAL OF CONSENT AGENDA

Action (Consent): A. Approval of the Consent Agenda Motion to approve the consent agenda.

Motion by Jennifer Wandasiewicz, second by Peter Scarlatos.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz

5. BOARD OF EDUCATION

Action (Consent): A. Approval of 2018-2019 Mill Neck Interpreter Service Agreement

RESOLVED: that the West Babylon Board of Education approves the service agreement with Mill Neck Interpreter Service, to provide interpretive services to West Babylon School District resident students, with disabilities, for the 2018-2019 school year.

6. PERSONNEL - BOARD OF EDUCATION 18-A (N/A)

7. PERSONNEL - PROFESSIONAL PERSONNEL 18-P-5

Action (Consent): A. Additional Section - HS

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Additional Section:						
Hedstrom	Kristin	Special Ed. HQ English (.2)	HS	\$114,738. (prorate @ 20%)	10/10/18 - the return of S.Ofsharick	

Action (Consent): B. 2018-2019 Alternative Evening High School

RESOLVED: that the West Babylon Board of Education approves the following personnel appointments:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	COMMENTS
Alternative Evening High School:					2018-2019	
Fiorelli Damm	Carly	Substitute Teacher	SHS	\$34.85/hr.		

Action (Consent): C. Winter, Spring 2018-2019 Coaching

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	COMMENTS
Coaches:						
Rossi	Joseph	Varsity Assistant	Winter Track(B)	\$4,214.	Winter, 2018-2019	
Rossi	Joseph	Varsity Head	Track & Field(B)	\$6,582.	Spring, 2019	
Ging	Frank	Varsity Assistant	Track & Field(B)	\$5,267.		

Action (Consent): D. 2018-2019 Per Diem Substitute Teacher

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Per Diem Substitute Teacher:						
Barclay	Michelle			\$125./day	2018-2019	[certs: ECE B-2, Ch. Ed. 1-6, SWD B-2 & 1-6, PhysEd]
Feldman	Amy					[certs: School Counselor]
Magee	Renee					[certs: Elementary Ed. Pre K-6, Reading 1-6]
McDermott	Helena					[certs: Elementary Ed. Pre K-6, Art, Reading K-12, Special Education K-12, SDA]

8. PERSONNEL - CIVIL SERVICE PERSONNEL 18-C-5

Action (Consent): A. LOA Request

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Fredericks	Debra	Paraprofessional (special ed. aide)	FA		9/24/18 - 4/30/19	Leave of Absence

Action (Consent): B. Paraprofessional Hourly Rate Corrections

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Hourly Rate Corrections:						
Erickson	Tina	Paraprofessional		Step 1/ \$15.08/hr.	9/13/18	
Hartmann	Rita	Paraprofessional		Step 1/ \$15.08/hr.	9/13/08	
Steenbuck	Rebecca	Paraprofessional		Step 1/ \$15.08/hr.	9/13/08	
Brzozinski	Anita	Paraprofessional		Step 1/ \$15.08/hr.	9/27/18	
DelValle	Margie	Paraprofessional		Step 1/ \$15.08/hr.	9/27/18	

Action (Consent): C. Probationary Appointment - Special Ed. Aide**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Muller	Marie	Paraprofessional (special ed. aide)	TA	Step 1/ \$15.08/hr.	10/10/18	Probationary Appt.

Action (Consent): D. Probationary Appointment - Special Ed. Aide**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Cantwell	Christine	Paraprofessional (special ed. aide)	SHS	Step 1/ \$15.08/hr.	10/11/18	Probationary Appt. Emergency Conditional Appt.

Action (Consent): E. Probationary Appointment - Special Ed. Aide**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Westcott	Michele	Paraprofessional (special ed. aide)	FA	Step 1/ \$15.08/hr.	10/11/18	Probationary Appt. Emergency Conditional Appt.

Action (Consent): F. Probationary Appointment - Special Ed. Aide**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Rutledge	Elizabeth	Paraprofessional (special ed. aide)	TA	Step 1/ \$15.08/hr.	10/15/18	Probationary Appt. Emergency Conditional Appt.

Action (Consent): G. Probationary Appointment - Special Ed. Aide**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Giordano	Colleen	Paraprofessional (special ed. aide)	TA	Step 1/ \$15.08/hr.	10/15/18	Probationary Appt.

Action (Consent): H. Probationary Appointment - Special Ed. Aide**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
DeLany	Dorian	Paraprofessional (special ed. aide)	JHS	Step 1/ \$15.08/hr.	10/16/18	Probationary Appt. Emergency Conditional Appt.

9. FINANCE**Action (Consent): A. Acceptance of External Auditor's Report****RESOLVED:** that the West Babylon Board of Education accepts the Independent External Auditor's Report, for the fiscal year ending June 30, 2018, as presented to the Audit Committee by Mr. Peter Rodriguez, CPA, from the firm of Cullen and Danowski, LLP.**Information: B. Schedule of Bills - September 12, 2018 & September 26, 2018****Action (Consent): C. Acceptance of Donation - Admin.****RESOLVED:** that the West Babylon Board of Education gratefully accepts the donation, of a refrigerator (donation value = \$600.00), to the Central Administration building from Dr. Yiendhy Farrelly, Mr. Scott Payne and Mr. Shawn Hanley.**Action (Consent): D. Approval of Treasurer's Reports for July and August 2018****RESOLVED:** that the West Babylon Board of Education approves the Treasurer's Reports for the months of July and August, 2018.**10. CURRICULUM****Action (Consent): A. Declaration of Obsolete Social Studies Textbooks****RESOLVED:** that the West Babylon Board of Education declares the following social studies textbooks, located at the Junior High School, obsolete. These textbooks are outdated and no longer able to be used:

1. myWorld History by Kurr and Wiggins
 - a. Publisher: Pearson
 - b. Copyright: 2012
 - c. ISBN: 0-13-372699-1
 - d. Quantity: 257
 - e. Location: N6, E3, 06

Action (Consent): B. Approval of the JHS Yearbook Club**RESOLVED:** that the West Babylon Board of Education approves the following:

JHS Yearbook Club 2018-2019
 Faculty Advisor: Jennifer Tomeo
 Co-Presidents: Kaitlyn Zambrana and Katelyn Carlo
 Treasurer: Elena Savage

Action (Consent): C. Special Aid Application - Title I**RESOLVED:** that the Assistant Superintendents are authorized to file application under the Educational Consolidation and Improvement Act, Title I, Part A, in the approximate amount of \$426,161, for the 2018-2019 school year.**Action (Consent): D. Special Aid Application - Title II****RESOLVED:** that the Assistant Superintendents are authorized to file application under the No Child Left Behind Act, Title II, Part A, Teacher and Principal Training and Recruiting Funds, in the approximate amount of \$113,809, for the 2018-2019 school year.**Action (Consent): E. Special Aid Application - Title III****RESOLVED:** that the Assistant Superintendents are authorized to file application under the No Child Left Behind Act, Title III, Part A, LEP (Limited English Proficient), in the approximate amount of \$29,841, for the 2018-2019 school year.**Action (Consent): F. Special Aid Application - Title IV****RESOLVED:** that the Assistant Superintendents are authorized to file application under the Every Student Succeeds Act ("ESSA"), Title IV, Part A, Student and Academic Enrichment ("SSAE") Program, in the approximate amount of \$26,399, for the 2018-2019 school year.

Action (Consent): G. Adoption of the 2018-2019 Physical Education Plan

RESOLVED: that the West Babylon Board of Education adopts the 2018-2019 Physical Education Plan as revised.

11. FACILITIES

Action (Consent): A. Acceptance of Donation – DW

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$5,500, from the Sports Parents Association. The donation relates to the concession stand exploratory excavation work done by Ambrosio & Company, Inc. under the direction of our architectural firm, BBS.

12. POLICY REVIEW

Action: A. Policy 3220-Organization Chart

Motion to move policy to second time discussion.

Motion by Cathy Gismervik, second by Peter Scarlatos.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz

13. OLD BUSINESS (N/A)

14. NEW BUSINESS (N/A)

15. RESIDENTS STATEMENTS

Procedural: A. Follow-up to Residents' Statements

None

Procedural: B. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]*

Ms. Susan Tronolone, West Babylon resident, raised a question regarding the lockout procedures relating to BOCES students. Dr. Farrelly shared that in the event BOCES students are returning to the SHS during a lockout situation, the Transportation Department would be in contact with the bus driver(s), and the bus(es) would be directed to an alternate location.

Mr. Gene Attardo, West Babylon resident, congratulated Dr. Farrelly and the Board of Education on the excellent job being done by all relating to the safety/security issues. He acknowledged that safety/security is a big task. Mr. Attardo raised the issue of installing metal detectors. Discussion was held regarding the pros & cons of metal detectors. Trustee John Evola shared that metal detectors can possibly be a logistical nightmare requiring students to arrive at school up to 45 minutes early in order to be processed through the metal detectors. Trustee Vice President Dennis Kranz commented that we have placed emphasis on hiring guards with certain backgrounds which will enhance their ability to interpret possible security/safety situations. Trustee Kranz has assisted in steering the district in the direction of establishing our command center. Dr. Farrelly shared that the topic of school safety/security will continuously be explored and is a work in progress.

Ms. Kelly Hamblin, West Babylon resident, raised a concern relating to children climbing on the roof of Forest Avenue Elementary School as well as Tooker Avenue School. Ms. Hamblin said she has called the security telephone number, but was not able to reach any one. Dr. Farrelly said Ms. Hamblin should call 911, if necessary, to report any suspicious activity at any school.

Ms. Katina Price, West Babylon resident, asked if it would be possible to have a second language offered to 6th and 7th graders. Dr. Farrelly said that topic can be added to the discussion of the district's curriculum plans and budget plans.

16. ADJOURNMENT

Action: A. Adjourn Meeting (Should take place by 10:00 PM)

Motion to Adjourn the Meeting at 8:35 PM.

Motion by Jennifer Wandasiewicz, second by Peter Scarlatos.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Wandasiewicz

Attest to: _____
District Clerk