

MINUTES OF THE REGULAR BOARD MEETING-VIDEO CONFERENCE OF APRIL 28, 2020

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, Town of Babylon, Suffolk County, New York, was held on Tuesday, April 28, 2020 through Zoom.com-Meeting ID# 924 0642 0961.

Board of Education Members present

Trustees: Lucy Campasano, Cathy Gismervik, Peter Scarlatos, John Evola, Diane Klein, Jennifer Longo, Christopher Paolillo, and Jennifer Wandasiewicz. Trustee Raymond Downey arrived at 6:15 PM.

Also present

Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations; Mr. Scott Payne, Assistant Superintendent for Curriculum & Instruction; William C. Morrell, Esq., School Attorney; and Ms. Barbara A. Burrows, District Clerk. There were approx. 69 people who logged into the meeting.

1. OPENING OF MEETING & EXECUTIVE SESSION-6:00 PM

Procedural: A. Pledge of Allegiance to the Flag

Procedural: B. Call to Order by Presiding Officer

Action: C. Executive Session

Motion to enter into executive session to discuss WBTA, WBAA, CSEA personnel matters relating to seniority; and a personnel legal matter.

Motion by Peter Scarlatos, second by Jennifer Wandasiewicz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Peter Scarlatos, John Evola, Diane Klein, Jennifer Longo, Christopher Paolillo, Jennifer Wandasiewicz

2. PUBLIC SESSION-7:08 PM

Action: A. Approval of Minutes of previous Meeting(s): Regular Video Cnf. Meeting of 4/7/20

Motion to Approve the Minutes of the Regular Video Cnf. Meeting of 4/7/20.

Motion by Peter Scarlatos, second by Jennifer Wandasiewicz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Peter Scarlatos, Ray Downey, John Evola, Diane Klein, Jennifer Longo, Christopher Paolillo, Jennifer Wandasiewicz

Procedural: B. Statement of the Board and/or Superintendent

Dr. Farrelly welcomed all to the meeting. She said she would like to begin by asking everyone for a moment of silence for all who have lost their lives due to coronavirus. To all our West Babylon families and employees who have recently experienced great loss... please know you are in our thoughts.

She continued with the following:

"Our schools continue to be closed until May 15th. We continue with our breakfast/lunch program, child care offering and distance learning plans. Our distance learning continues to evolve. The April curricular expectations have been on our website for parents. The May curricular expectations will be added to our website shortly. The 3rd trimester/4th Quarter Grading System will be sent out to families tomorrow. We are anticipating sometime within the next few days, the Governor will provide an update regarding this date. We recognize that the longer we are out the more important it is to touch base with our students directly. Many of our teachers have already been doing so. Others are attending sessions and learning how to utilize the live features of Google. We thank you for your patience and assure you our teachers and administrators are working together to support our students academically and emotionally throughout these times.

Sometime in the near future, we may need to provide the state the following information:

1. How we cleaned/disinfected our schools? That is an easy one - we hired a company to clean/disinfect our schools...
2. Plans for social distancing... and plans for testing for COVID-19? I am truly at a loss of words for both these topics... We obviously would need to make significant scheduling changes in order to put into place 6 ft distancing within a school environment... and would need state guidance on the testing piece...

End of Year Celebrations - As previously shared in my parent emails, we understand there are so many wonderful end of year celebrations that are up in the air... we understand how frustrating this is....Here is a quick update on what is being worked on.

- A. Our prom committee reps have rescheduled this year's prom to July 21st... We are hopeful... however, if venues are still closed and/or there are state restrictions relating to social distancing - we will need to adjust these plans accordingly.
- B. The Junior Prom will probably take place next year. SHS administration is working with the Class officers on this topic.
- C. Awards Scholarship distribution is also being worked on by the SHS administration.
- D. Blue & Gold Advisors are working on alternate plans.
- E. The Yearbook is waiting to be printed ... Once we have it, we will figure out how to distribute. School Districts are looking into digital signing options.
- F. Graduation - Mr. Payne and SHS administrators have participated in regional meetings regarding graduation and other similar topics. As noted in previous emails from me... We - and all school districts - are working on various graduation plans.... The first

one being we proceed as planned with the same graduation date/location/process... Again, if there are state restrictions regarding gatherings and social distancing, we will need to have various alternative plans worked out to implement... I know it is frustrating to not know what will happen with these wonderful end of year events... however, this is beyond our control... not a Board issue... not an admin issue... at this point, we do not know where the state will be with this pandemic end of June ... We will communicate with families regarding alternate graduation plans towards the end of May/beginning of June.

Thank you for your patience and understanding that multiple plans are being developed for each one of these topics... Based on where the state is with this pandemic and the reopening of the state in June, we will enact appropriate plans that are in compliance with state executive orders.

On May 1st, we will participate with other Suffolk County districts and turn on our field lights to highlight our 2020 seniors. Pictures or videos of this will be posted for all to enjoy. The fields remain closed. Our message boards are being changed with a message to our graduates."

3. REPORT OF THE SUPERINTENDENT AND/OR EDUCATIONAL PRESENTATION

Presentation: A. 2020-2021 Budget Presentation: Dr. Yiendhy Farrelly, Superintendent of Schools & Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations

Mrs. Psarakis reviewed the PowerPoint presentation - 2020/2021 General Fund Budget Draft #2. The focus of the presentation was on **Revenues** - tax levy; other revenues; and state aid. **Expenditures** - new budget expenditures; and **Next Steps**. The tax levy within the tax cap is **5.6308%**. BOE applied \$1,250,000 bond premium to reduce the tax levy to **3.9521%**. Due to the COVID-19 pandemic, Governor Cuomo has indicated that state aid to schools will be cut by 20% unless the Federal government provides more relief to states. Currently, we do not have any guidance as to how the 20% will be applied. We are providing three scenarios: 20% reduction to total aid; 20% reduction to Foundation aid and certain expense based aids; and a 20% reduction to Foundation aid only. Mrs. Psarakis reviewed the 2020-21 New Budget Expenditures Currently Removed including: New playground for Forest Avenue-\$85,000 (removed); cameras for 5 new buses-\$13,167.10 (removed); GPS system for Transportation Dept.-\$19,740 (removed); and Athletics - additional equipment and coaches based on student enrollment (removed). At this time, a new/updated 2020-21 budget timeline has not yet been established by the Governor's office. Specific information regarding the budget vote/trustee election is not available. Tonight's budget presentation will be posted to the district website.

4. APPROVAL OF CONSENT AGENDA

Action (Consent): A. Approval of the Consent Agenda Motion to approve the consent agenda.

Motion by Jennifer Wandasiewicz, second by Diane Klein

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Peter Scarlatos, Ray Downey, John Evola, Diane Klein, Jennifer Longo, Christopher Paolillo, Jennifer Wandasiewicz

5. BOARD OF EDUCATION

Action (Consent): A. Election of Western Suffolk BOCES Trustees

RESOLVED: that the West Babylon Board of Education will cast one vote for each of the three vacancies on the Western Suffolk BOCES Board of Education:

One vote for: Mrs. Jeannette Santos

One vote for: Mr. Peter Wunsch

One vote for: Mr. James Kaden

Action (Consent): B. Approval of Western Suffolk BOCES 2020-2021 Administrative & Capital Budget

RESOLVED: that the West Babylon Board of Education approves the Western Suffolk BOCES 2020-2021 Administrative and Capital Budget in the amount of **\$330,725**.

6. PERSONNEL - BOARD OF EDUCATION 19-A (N/A)

7. PERSONNEL - PROFESSIONAL PERSONNEL 19-P-16

Action (Consent): A. Leave of Absence Request - SB

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Mostransky	Elissa	Reading Teacher	SB		First Semester, 2020-2021	Leave of Absence [last extension]

Action (Consent): B. Resignation - HS/JH

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Diaz	Karen	Foreign Language Teacher	HS		6/30/20	Resignation

Action (Consent): C. Terminations

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
The following Regular Substitute Appointments are terminated effective June 30, 2020:						
Repalone	Ashley	Regular Substitute/Reading				

Alestra	Kyle	Regular Substitute/Science				
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The following Part-Time Appointments are terminated effective June 30, 2020:

Hill	Alison	PT/Art (.2)				
Serras	Alexis	PT/Elementary (.6)				
Hearns	Gabrielle	PT/Foreign Language (.8)				[returning to PEL]
Bulmer	Kimberly	PT/Health (.6)				
Montalvo	Christina	PT/Mathematics (.3)				
Bracco	Laura	PT/Music (.2)				
Bridgwood	Frances	PT/Physical Therapist (.4)				
Foster	Christine	PT/Physical Therapist (.6)				
Thek	Robin	PT/Registered Nurse (.4)				
Branigan	Alexander	PT/Social Studies (.6)				
Mazarakis	Ashley	PT/Special Education (.4)				

The following full-time (grant-funded) appointments are terminated effective June 30, 2020:

Darby	Nicholas	Teaching Assistant				
Donlon	Sarah	Teaching Assistant				
Gonzalez	Cristin	Teaching Assistant				
Lewis-Lombardi	Robin	Teaching Assistant				
Marrone	Jamie	Teaching Assistant				
Minogue	Meaghan	Teaching Assistant				
Tartaro	Jamie	Teaching Assistant				

Action (Consent): D. Probationary Period Reduction

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Miller	Erica	Elementary Teacher	SA		Probationary Appt: 9/1/19 Expected Date of Tenure: 1/28/23	Probationary Period Reduction 3.5 yrs. [jarema credit]

Action (Consent): E. Tenure Recommendations

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Upon the recommendation of the Superintendent of Schools, the following professional personnel who have successfully completed their annual reviews are appointed to tenure as listed below:						
Starke	Heather		Speech		5/1/20	Tenure
Weisbecker	Roberta		School Nurse Teacher		9/1/20	Tenure

Pursuant to NYSED Regulations, Section 3012-c and/or 3012-d of the Education Law, all teaching and supervisory staff appointed on or after July 1, 2015 must receive three(3) annual APPR composite ratings of Effective or Highly Effective in at least three(3) of the preceding four(4) years and cannot have an APPR composite rating of Ineffective in the last year of his/her probationary appointment to be granted or considered for tenure. This applies to the following teachers:

Upon the recommendation of the Superintendent of Schools, the following professional personnel who have successfully completed their annual reviews are appointed to tenure as listed below:

Gordon	Pamela		Special Education		9/1/20	Tenure
Peterson	Robert		Special Education		9/1/20	Tenure

8. PERSONNEL - CIVIL SERVICE PERSONNEL 19-C-16 (N/A)

9. FINANCE

Action (Consent): A. Approval of Eastern Suffolk Boces Cooperative Bid Participation

RESOLVED: that the West Babylon Board of Education approves a resolution to participate with Eastern Suffolk BOCES in cooperative bids for the purchase of various supplies, materials and equipment for the 2020-2021 school year as provided by General Municipal Law Section 119-o and Education Law Section 1950; and

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the West Babylon UFSD, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter "Eastern Suffolk BOCES") Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids,

and reporting the results to the Participant.

BE IT RESOLVED, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED, that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in *Newsday* which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED, that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED, that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Action (Consent): B. Approval of 2020-2021 Edgewater Consulting, LLC Agreement

RESOLVED: that the West Babylon Board of Education approves Edgewater Consulting, LLC to provide support and professional development related to claiming State Aid for students with disabilities, non-resident billings and tuition rates for approved summer special education programs in accordance with State reporting requirements. This Agreement shall be in effect from July 1, 2020 through June 30, 2021.

Action (Consent): C. Approval of 2019-2020 South Huntington UFSD Health Services Contract

RESOLVED: that the West Babylon Board of Education approves South Huntington Union Free School District, to provide Health Services to West Babylon School District resident students, during the 2019-2020 school year.

Action (Consent): D. Approval of WS BOCES/Konica Copier Maintenance & Equipment Lease

RESOLVED: that the West Babylon Board of Education approves the agreement between the West Babylon School District and 2020-4676_Konica Maintenance relating to the Copier Improvement four (4) year lease.

Action (Consent): E. Cardinal Control Systems, Inc. - Bid No. 20-003

RESOLVED: that the West Babylon Board of Education authorizes the District to utilize Bid No. 20-003 Automatic Temperature Control Service and Repair to purchase goods and/or services with Cardinal Control Systems, Inc. for the period February 12, 2020 through February 12, 2021.

10. CURRICULUM (N/A)

11. FACILITIES (N/A)

12. POLICY REVIEW (N/A)

13. OLD BUSINESS (N/A)

14. NEW BUSINESS

Discussion: A. Discussion: Suffolk County Board of Elections request regarding West Babylon School District Polling Site: Dr. Yiendhy Farrelly, Superintendent of Schools

Per Dr. Farrelly - the West Babylon School District is a designated polling site. The June 23rd primaries have been cancelled. Discussion was held and it was agreed that since our buildings have been professionally sanitized, the buildings (specific buildings designated as a polling site) should not be used by the Suffolk County Board of Elections as a polling site. No further action needs to be taken at this point since that has been cancelled.

Discussion: B. Discussion: During COVID-19 School Closure-Continue with Zoom Virtual Meeting or Stream Live on YouTube: Dr. Yiendhy Farrelly, Superintendent of Schools

A discussion was held and it was agreed that the district will continue with the Zoom Virtual Board of Education Meetings. Through the Zoom Chat feature, the public has immediate access to the Board of Education and the Superintendent with regard to communicating questions/comments during the active meeting.

Discussion: C. Discussion: BOE to Consider Writing to State & Federal Representatives Requesting Assistance to States and Consequently, Public Schools: Dr. Yiendhy Farrelly, Superintendent of Schools

Discussion was held with regard to the Board of Education preparing a letter and communicating with public officials relating to requesting financial assistance for the coming school year. It was agreed that Dr. Farrelly will draft a letter on behalf of the Board. Dr. Farrelly said she would post to the website the contact information for elected officials in order for the community to also send a letter relating to a request for financial assistance.

Discussion: D. Discussion: Request by Superintendent to Schedule Special Board of Education Meeting on Thursday, April 30, 2020 to Discuss Personnel Matters in Executive Session: Dr. Yiendhy Farrelly, Superintendent of Schools

Dr. Farrelly proposed that a special executive session meeting be held on this Thursday, April 30, 2020 at 5:00 PM to discuss personnel matters. After a discussion, the Board was in agreement to schedule a Special Board of Education Meeting on Thursday, April 30, 2020 to discuss personnel matters. No public business would be conducted.

15. RESIDENTS STATEMENTS

Procedural: A. Statements of Residents: Public Statements will be taken using the Chat feature of Zoom.

Several community members submitted questions through the Zoom chat feature on various topics including cameras on buses; senior high school prom/graduation plans; Blue & Gold options; senior high school 4th grade quarter grades. Per Dr. Farrelly - with regard to cameras on buses, this is not mandatory and is a budget area where there may be a reduction. Senior High School Prom/Graduation & Blue & Gold: All of the end of the year celebrations/activities are being discussed with the senior high school administration and activity/event advisors. The district is required to adhere to the state guidelines. As available, information will be shared with parents/guardians in the beginning of June. Relative to 4th quarter grades, letters (school messenger) are going out to parents/guardians with regard to the development of grading plans.

16. ADJOURNMENT**Action: A. Adjourn Meeting (Should take place by 10:00 PM)****Motion to Adjourn the Meeting at 7:56 PM**

Motion by Peter Scarlatos, second by Cathy Gismervik.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Cathy Gismervik, Peter Scarlatos, Ray Downey, John Evola, Diane Klein, Jennifer Longo, Christopher Paolillo, Jennifer Wandasiewicz

Attest: _____
District Clerk