

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, April 9, 2013, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present:

Trustees James Bocca, Lucy Campasano, Wendy DeGaetano (arrived 7:10), Cathy Gismervik, Peter Scarlatos, Diane Thiel, Stacy Villagran and Jennifer Wandasiewicz

Absent: Diane Klein

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Dr. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Christine Tona, Executive Director for Curriculum & Instruction; Mrs. Jennifer Buscemi, Executive Director for Finance & Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents (audience of approx. 7).

The President opened the meeting at 7:02 pm and led those present in the Pledge to the Flag.

Trustee Scarlatos seconded by Trustee Wandasiewicz made a motion to go into Executive Session at 7:03 pm to discuss legal and personnel matters.

The motion was **CARRIED** by all present.

Trustee Gismervik seconded by Trustee Scarlatos made a motion to adjourn Executive Session at 7:53 p.m.

The motion was **CARRIED** by all present.

The meeting reconvened at 8:03 pm.

Trustee Wandasiewicz seconded by Trustee Gismervik made a motion to approve the minutes of the Regular Meeting of March 12, 2013

The motion was **CARRIED** by all present.

Statement of the Superintendent and/or Board of Education:

Mr. Cacciola said that the principals will provide an update regarding student recognition. He reminded everyone of the April 16, 2013 Library naming in honor of Owen Johnson, 6 p.m. at the High School.

Mrs. Tona noted that the Parent Portal is live and that the March 21 report cards are on the portal. She said the office staff is assisting with e-mails. Parents who have not viewed their children's report cards will receive a robo-call and those without computers may ask for a paper copy. State assessments and Regents scores can also be viewed through the portal. In response to Trustee Campasano's question, Mrs. Tona said that the printing cost is a few thousand dollars for just the elementary level report cards.

Statement of West Babylon Teachers Association:

Mrs. Squicciarini apologized that she would not be able to stay through the meeting as she has an early flight to Washington D.C. for a NYSSUT hearing. She noted that the WBTA is losing 6 of its members and added that the blame for this lies solely in Albany. She said she will e-mail information from NYSUT to the administrators and trustees. She also discussed the possibility of creating a political action committee and having an Education Forum in October. Mr. Cacciola said that he thought this would be a great idea and added that Middle Country School District has a good model.

Mrs. Squicciarini thanked Mr. Cacciola for the new dental insurance provider with a better package. Mr. Cacciola said that it was Mrs. Buscemi who did the work to find the new provider; he thanked her for doing a wonderful job.

Statement of West Babylon Administrators Association:

Mr. Payne thanked the Board and Administrators for the difficult work in preparing the budget. He also thanked them for the dental insurance change.

Statement of CSEA Representative:

None

Statement of Student Association Representative:

None

Statement of PTA Council Representative:

WBPTA Vice President Jennifer Longo said that the PTA Council Board has changed. She also noted that all PTAs have scheduled budget presentations at their meetings and will vote about promoting passing the budget.

Statement of Residents:

None

Superintendent's Report/Educational Presentation:

None

Trustee Campanano seconded by Wandasiewicz made a motion to approve the **Consent Agenda**.

The motion was **CARRIED** by all present.

BOARD OF EDUCATION

#BE-1

RESOLVED: that the West Babylon Board of Education approves the following independent consultant to provide "Teacher of the Deaf" services to West Babylon School District resident students, during the Summer of 2013, at a rate of \$115 per hour:

Ms. Laura Nagor

#BE-2

RESOLVED: that the West Babylon Board of Education approves the following school district to provide health services to West Babylon School District resident students for the 2012-2013 school year:

Hicksville Union Free School District

#BE-3

RESOLVED: that the Junior High School Community Service Club is approved for the 2012-2013 school year:

Junior High School	Advisor	Student President	Student Treasurer
Community Service Club	Lorraine Zemba	Eric Donohue	Lindsay Siefert

#BE-4

RESOLVED: that the Board of Education of the West Babylon Union Free School District hereby approves and ratifies the Memorandum of Agreement, dated March 13, 2013, with the West Babylon Non-Teaching Unit of the Suffolk County Educational Local 870 (CSEA); and

BE IT FURTHER RESOLVED: that the West Babylon Board of Education authorizes the Board President and the Superintendent of Schools to execute the formal Collective Bargaining Agreement for the period July 1, 2011 through June 30, 2014, consistent with the terms of the Memorandum of Agreement.

#BE-5

BE IT RESOLVED: that the Board of Education of the West Babylon Union Free School District hereby abolishes six positions: two (2) in the music tenure area, two (2) in the special education tenure area and two (2) in the teaching assistant tenure area; and

BE IT FURTHER RESOLVED: that the least senior persons in such positions shall be excessed in accordance with the law.

PERSONNEL

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

12-P-16 Professional Personnel

12-C-16 Civil Service Personnel

SCHEDULE 12-P-16 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Steffens, Colleen	Elementary Tchr.	JK		3/25/13 -	Family Medical Leave
Tobin, Mona	Director of Student Services	B.O.		6/30/13	Resignation to Retire

The following two (2) probationary music teachers are excessed effective 7/1/13:

Heaton, Bryan
Finocchio, Dominique

The following one (1) probationary special education teacher is excessed effective 7/1/13:

Granieri, Krista

The following two (2) probationary teaching assistants are excessed effective 7/1/13:

Durkin, Kelly [remaining in prob. elem. post]
Phillips, Deanna

The following part-time appointments are terminated effective 6/30/13:

Ceccarelli, Christina	PT/Art (.6)				
White, Nicole	PT/Elementary (.6)				
Tarasov, Lyubov	PT/Foreign Language (.6)				
"	PT/ESL (.4)				
DeLany, Nicole	PT/Mathematics (.4)				[returning to PEL]
Pinola, Jonathan	PT/Physical Education (.1)				
Foster, Christine	PT/Physical Therapist (.6)				
Chamberlain, Karen	PT/Physical Therapist (.4)				
Mocniak-Field, Uta	PT/Psychologist (.6)				
Hawson, Jacqueline	PT/Science (.8)				[returning to PEL]
Thorschmidt, Joanne	PT/Social Studies (.4)				[returning to PEL]
"	PT/Special Education (.6)				
Bellino, Charles	PT/Technology (.5)				

Integrated Algebra & Earth Science Tutorials: JH \$36.59/hr. Spring, 2013
 Craig, Karol [5 hrs.]
 O'Neill, Margaret [5 hrs.]

Integrated Algebra Regents Review Sessions: JH \$36.59/hr. Spring, 2013
 Craig, Karol [2 hrs./session]
 Dell'Isola, Robert [2 hrs./session]
 Takseraas, Robert [2 hrs./session]

Earth Science Regents Review Sessions: JH \$36.59/hr. Spring, 2013
 Kronenbitter, Linda [2 hrs.]
 Neville, Robert [2 hrs.]
 Niles, Jennifer [2 hrs.]
 O'Neill, Margaret [2 hrs.]

Alternative Evening High School: \$34.85/hr. Spring, 2013
 Waldeck, Kristina Social Studies (Independent)

SCHEDULE 12-P-16 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Clubs & Advisors:		HS		2012-2013	Revisions
Kelly, Barbara	Pit Conductor/Rehearsal Accompanist		\$1,946.	[prev. rehearsal acc./repl. D. Meadows, prev. pit conductor]	
Meadows, Dana	Playbill		\$1,741.		[prev. scenic designer/playbill]
Montalvo, Andrea	Scenic Designer		\$1,741.	[repl. D. Meadows: prev. scenic designer/playbill]	
S.A.T. Proctors:			\$22.13/hr.	3/9/13	
Amaya Velasquez, Idalia					6 hrs.
Borgo, Danielle					6 hrs.
Carson, Jeffrey					6 hrs.
Doyno, Ian					6 hrs.
Goodwin, Deborah					6 hrs.
Heaton, Bryan					6 hrs.
Heaton, Elise					6 hrs.
Iaquinto, Christine					6 hrs.
Kohler, Amy					6 hrs.
McArdle, Patrick					6 hrs.
Mendoza, Aimee					6 hrs.
Romeo, Marta					6 hrs.
Ruiz, Lawrence					6 hrs.
Simone, Linda					7.5 hrs.
Montalvo, Christina	Test Supervisor				9 hrs.
Adult Education Instructors:			\$25./hr.	Spring, 2013	
Goldson, Jeff	Latin Dancing				
Goldson, Ginny	Latin Dancing				
Student Teacher/Observer:				Spring, 2013	
Mancuso, Jessica	Physical Education	JH/HS			

SCHEDULE 12-C-16 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Warren, Lisa	Paraprofessional (school teacher aide)	FA		3/19/13 - 6/19/13	Leave of Absence
Gianquinto, Anna	Paraprofessional (school monitor)	JK		3/13/13	Resignation to Retire
O'Hara, Carmela	Cook	SB		6/15/13	Resignation to Retire
Lorito, Thomas	Head Custodian	TA		6/21/13	Resignation to Retire
Munch, Theresa	Paraprofessional (hall monitor)	HS		4/5/13	Returned from LOA

SCHEDULE 12-C-16 Civil Service Personnel Schedule

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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Suter, Heather	Paraprofessional (special ed. aide)	JH		4/15/13	Returning from LOA
Caiati, Diane	Paraprofessional (hall monitor)	HS		4/23/13	Returning from LOA
Butler, Linda	Paraprofessional (school monitor)	SA	Step 1/ \$13.37/hr.	4/10/13	Probationary Appt.

Step Corrections:

Niven, Gelsomina	Clerk Typist	Trans.	Step 2/ \$30,906. (prorate)	2/15/12	
Agostinho, Lisa	Senior Clerk Typist	SB	Step 2/ \$36,258. (prorate)	7/1/12	
Agostinho, Lisa	Senior Clerk Typist	SB	Step 4/ \$39,317. (prorate)	5/23/11	Prior Service Credit [experience verified]

Per Diem Substitutes:

Nofi, Colleen		DW	\$9./hr.	2012-2013	Clerical/Paraprofessional
Prochilo, Jesse					Paraprofessional
Ramirez DeLeon, Sara					

FINANCE

#FI-1

RESOLVED: that the West Babylon Board of Education approves the corrective action plan (CAP) in response to the findings and recommendations made in the Internal Audit Report on Medical Benefits and Retiree Health Insurance. The Executive Director for Finance and Operations will file a copy of the CAP with the State Education Department pursuant to NYCRR Section 170.12(e)(4).

#FI-2

RESOLVED: that the West Babylon Board of Education approves the following budget transfer:

ACCOUNT CODE	ACCOUNT CODE DESCRIPTION & TRANSFER EXPLANATION	FROM	TO
A2110.4900	BOCES Services-Instructional	\$75,000.00	
A2630.4900	BOCES Services-Computer Assisted Instruction		\$75,000.00

CURRICULUM

#CU-1

RESOLVED: that the West Babylon Board of Education declares the following 164 books, located in the Tooker Avenue School Library, obsolete:

<u>Title</u>	<u>ISB Number</u>	<u>Number of Copies</u>
“HBJ Social Studies-5 th Grade” Teacher Edition	0-15-373212-1	1
“World Explorer” - Student Texts	0-13-434123-6	72
“World Explorer” - Teacher Edition	0-13-434125-2	6
“World Explorer” - Color Transparencies	0-13-434579	5
“Science Horizons-5 th Grade” Teacher Edition	0-382-17265-5	1
“Science Horizons” - Student Edition	0-382-17258-2	22
“Harcourt Math” - Resource Booklets	0-15-336484-x	21
“Harcourt Math” - Teacher Edition	0-15-334755-4	10
“Harcourt Math” - Student Edition	0-15-342719-1	26

These materials are outdated.

POLICY REVIEW

File: 0300 Accountability - First Time Reading

Trustee Scarlatos seconded by Trustee Campasano made a motion to waive reading the policy and move it to second time discussion

The motion was **CARRIED** by all present.

File: 5300.65 Visitors to the Schools - First Time Reading — the policy was discussed and amended. The amended policy will be on the April 23 agenda.

Trustee Villagran seconded by Trustee Wandasiewicz made a motion to waive reading the policy and move the policy, as amended, to second time discussion.

The motion was **CARRIED** by all present.

File: 8130 School Safety Plans and Teams - First Time Reading

Trustee Wandasiewicz seconded by Trustee DeGaetano made a motion to waive reading the policy and move it to second time discussion

The motion was **CARRIED** by all present.

File: 8210.10 Use of Surveillance Cameras on School Property - First Time Reading

Trustee Scarlatos seconded by Trustee Campasano made a motion to waive reading the policy and move it to second time discussion

The motion was **CARRIED** by all present.

File: 8630 Computer Resources and Data Management - First Time Reading

Trustee Wandasiewicz seconded by Trustee Scarlatos made a motion to waive reading the policy and move it to second time discussion

The motion was **CARRIED** by all present.

File: 0310 Board Self Evaluation — Second Time Discussion

After discussing that the policy was revised and incorporated into Policy 0300

Trustee Bocca seconded by Trustee Gismervik made a motion to delete the policy.

The motion was **CARRIED** by all present.

BOARD OF EDUCATION COMMITTEE REPORTS:**Curriculum Committee:**

President Diane Thiel read the minutes of the March 19, 2013 Curriculum Committee meeting (on file in the District Clerk's office) — she noted that the next Curriculum Committee meeting will be May 30, 2013 and the next Operations Committee meeting will be June 4, 2013.

OLD BUSINESS:

NONE

NEW BUSINESS: Budget Draft #3 — Anthony Cacciola, Superintendent and Jennifer Buscemi, Executive Director for Finance

Mr. Cacciola noted that the district held two budget presentations for the community and there were only 2 guests at the first presentation and th18 guests at the second presentation. He expressed concern about the lack of a turnout and said that perhaps people are checking the district's website for information. He said that the district will be presenting at upcoming PTA meetings and a date will be set for an informational meeting to which presidents of various organizations will be invited.

Mrs. Buscemi offered a presentation of the current budget draft which is available on the district's website. She said that the state aid year to year increase is 3.9% (approximately a million dollars) over the January proposal and the state will not recalculate the district's interest. She said that most of the increase in aid has been applied to the fund balance. Mrs. Buscemi said that there will be some surplus from this year's budget e.g. salaries from staff on unpaid leaves of absence, retirement, and utilities due to the energy performance contract. These surpluses will be applied to the unreserved fund balance to bring the district closer to the 4% allowable unreserved fund balance. Other changes to the budget draft included the ratification of the CSEA Contract, the teacher retirement incentive and a change to clerical staff in the Office of Instructional Technology which will both save an employee position and save the district money. Mrs. Buscemi reviewed the remaining budget dates and said that the Board would receive the last draft on April 19. She noted that if the budget is defeated the district would have to make 2.3 million dollars in additional cuts. In response to trustee Wandasiewicz' question, Mr. Cacciola said that there is a way that the district could see how many people are going on the website to review the budget.

Mr. Cacciola shared a request to add a boys' volleyball team and the cost of adding the team. He said to add a JHS team the cost would be \$8,604.00, to add the JV team would cost an additional \$10,585.00, and to add the Varsity team would be an additional \$12,169.00. He said that he doesn't recommend adding the team at this time because of the budget constraints. In response to trustee DeGaetano's question Mr. Cacciola said that the \$60,000.00 grant from Assemblyman Sweeney has not been earmarked yet. He added that uniforms and supplies were possible allocations of the funds. There was a lengthy discussion about the pros and cons of starting the new team. According to Mr. Spinelli the deadline to add a JV and/or Varsity team was February 1, 2013. There was also a discussion about reinstating assistant coaches at a cost of approximately \$22,000.00 to \$25,000.00. Mr. Cacciola again stated that he is strongly opposed to adding the team during these challenging fiscal times and does not recommend reinstating the coaches. In response to Trustee Thiel's question, Athletic Director Anthony Spinelli said the athletic department is on a tight budget and he would not have the funds to start the program using his current budget. He also stated that there are other districts cutting programs. Trustee Thiel expressed her concern with spending money on a new program during these challenging fiscal times. She suggested that volleyball be part of the intramural program for a trial period to determine if it is worthwhile. Mr. Spinelli said that this could be a possibility. Mrs. Buscemi noted that funds that are held onto now will help to maintain programs in the future. After discussion:

Trustee Scarlatos seconded by Trustee Bocca made a motion to start a JHS Boys' Volleyball team for the 2013-2014 school year.

The motion was **CARRIED** by all present.

Trustee Scarlatos seconded by Trustee Campasano made a motion to reinstate the assistant coaches.

Voting Yes: Trustees Bocca, Campasano and Scarlatos

Voting No: Trustees DeGaetano, Gismervik, Thiel, Villagran and Wandasiewicz

The motion was **DEFEATED**

In response to Trustee Bocca's question, Mrs. Tona said that the program evaluation format will be different next year. In addition Mr. Cacciola said that the cost of each program will be provided with the program evaluation for the Board.

Mrs. Farrelly shared a parent request to waive policy regarding a residency issue. After the Board had a discussion:

Trustee Bocca seconded by Trustee Campasano made a motion to deny waiving the district residency policy.

Voting Yes: Trustees Bocca, Campasano, Gismervik, Thiel, Villagran and Wandasiewicz

Voting No: Trustees DeGaetano and Scarlatos

The motion was **CARRIED**

STATEMENTS OF RESIDENTS:

Resident Debbie Zedek said that she believes the budget will pass with sports and the arts. She expressed her displeasure with the parent portal. She also said that she, along with many other parents, wants the printed calendar and she provided the trustees with a petition with approximately 200 signatures (a copy is on file in the District Clerk's office) requesting that the district bring back the printed calendar. Mr. Cacciola explained that the calendar on the website is able to be changed and the printed calendar is often incorrect. Changes can be made to the website calendar to make it more accurate. In addition, the district will print a calendar for someone upon request. Mrs. Thiel said that she is sorry that Ms. Zedek is so upset.

Trustee James Bocca seconded by Trustee Peter Scarlatos made a motion to adjourn at 9:57 pm.

The motion was **CARRIED** by all present.

Attested to: _____

District Clerk Pro Tem