

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, JULY 27, 2010, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees Lucy Campasano, Wendy DeGaetano, Patrick M. Farrell, Carmine Galletta, Kathleen Jennings, Diane Klein, Jerry Nocera, Peter Scarlatos and Diane Thiel.

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Dr. Dominick Palma, Assistant Superintendent for Curriculum and Student Services; Mrs. Yiendhy Farrelly, Executive Director for Human Resources; Mr. Arthur Williams, Executive Director for Finance & Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents.

The President opened the meeting at 7:00 and led those present in the salute to the flag.

Trustee Klein seconded by Trustee Jennings made a motion to go into Executive Session at 7:01 pm. to discuss personnel and legal matters.

The motion was **CARRIED** by all present.

The public portion began at 8:35 pm.

Trustee Campasano seconded by Trustee Nocera made a motion to approve the minutes of the regular meeting of July 6, 2010

The motion was **CARRIED** by all present

Statement of the Superintendent and/or Board of Education:

Superintendent Cacciola mentioned a few items on this evening's agenda such as the modifications being made to the school calendar which provides a cost savings to the district. The calendar will be smaller and in black and white. In addition, he noted that SCI Distribution will be the sole source provider for the installation and management of the new Fuel Management/Monitoring system in the transportation department as recommended by the State Comptroller. He also congratulated Henry Bianco and the transportation department for receiving the NYS Transportation commendation for 100% passing rate for the district busses. Mr. Cacciola noted that for the past 13 years the district has received 90% or better passing rate for the district's buses. Mr. Cacciola said the district's new website is up and under construction.

Statement of West Babylon Teachers Association:

WBTA President Patt Squicciarini wished everyone a happy summer. She welcomed back Amy Jones, District Clerk (from her FML). Mrs. Squicciarini congratulated Patrick Farrell and Wendy DeGaetano for their recent election as the Board President and Vice President.

Statement of West Babylon Administrators' Association:

None

Statement of CSEA Representative:

None

Statement of Student Association Representative:

None

Statement of PTA Council Representative:

None

Statement of Residents:

Resident Brianne Vergano expressed concern regarding the district's allergy policy and her child's severe allergy to peanuts. She provided the trustees with policies used in neighboring districts. Resident Joan Carlino said that she teaches in North Babylon and that the district is a peanut free district.

Superintendent's Report/Educational Presentation:

None

CONSENT AGENDA

Trustee DeGaetano seconded by Trustee Galletta made a motion to approve the **Consent Agenda** and **Addenda #BE-6 through #BE-11** and **#PE-2**.

The motion was **CARRIED** by all present

#BE-1

RESOLVED: that the 2010-2011 District Goals, are adopted, as follows:

DISTRICT GOALS 2010-2011

1. Commit to a district-wide comprehensive long range strategic plan with measurable goals & objectives that are evaluated annually
2. Provide a rigorous and relevant instructional and co-curricular program for the purpose of raising student achievement to prepare students with skills for 21st century expectations
3. Develop communication methods to enhance relationships between the school district and the community
4. Maintain and enhance fiscal stability
5. Increase the use of technology throughout the school district
6. Recruit, develop and retain talented, qualified staff and educational leaders
7. Provide safe, healthy and well-maintained facilities

#BE-2

RESOLVED: that the 2010-2011 Board Goals, are adopted, as follows:

BOARD GOALS 2010-2011

1. Monitor progress of the district's strategic plan
 - a. Establish measurable goals & objectives that are evaluated periodically
 - b. Portions of the strategic plan will be discussed at each Board meeting (1.1.3)
2. Commit to continued Board trustee staff development
 - a. The Board of Education will attend professional development programs in order to remain current in the governance of the district. (1.2.2)
3. Develop communication methods to enhance relationships between the school district and the community (2.1)

#BE-3

RESOLVED: that the 2010-2011 Superintendent's Goals, are adopted, as follows:

SUPERINTENDENT'S GOALS 2010-2011

1. Provide oversight of the district's strategic plan
 - a. Establish a district-wide process for evaluating progress toward successful completion of system wide goals (1.3)
 - b. Work in cooperation with the Board of Education to set benchmarks and measurable goals & objectives through the establishment of a data dashboard
 - c. At all meetings of existing district committees (BOE, SQT, SMT, SMC, SQRC, etc.), strategic planning will be an agenda item (1.1.3)
2. Maintain fiscal stability that addresses the needs of the district while balancing the community's commitment in difficult financial times
 - a. Make budget information more user-friendly and readily accessible to the community (3.1.1)
 - b. Examine the impact of declining enrollment (3.1.4)
 - c. Based upon the analysis of reserves, make recommendations for the future use of reserves, the redistribution of reserves, and the possible creation of new reserve categories (3.1.2.10)
3. To insure the successful re-building of South Bay School
 - a. Oversee the successful coordination of the architect, State Education Department, contractor, and insurance provider

- b. Insure the delivery of information to all stakeholder groups (Board of Education, Staff, Community and South Bay Parents)
- c. Insure a successful September, 2011 opening

#BE-4

RESOLVED: that the 2010-2011 School District Calendar be revised, as follows:

the second Board of Education Meeting in May, 2011 will take place on **Monday, May 23rd** instead of Tuesday, May 24th;

the first Board of Education Meeting in June, 2011 will take place on **Monday, June 13th** instead of Tuesday, June 14th;

a Board of Education Workshop Meeting will take place on **Tuesday, July 12, 2011**; and

the third Board of Education Meeting in July, 2011 will take place on **Tuesday, July 26th**.

#BE-5

RESOLVED: that the following agencies are approved to provide Health and Special Education Services for the 2010-2011 school year to West Babylon School District resident students:

- Behavior Solutions Resources, LLC
- NYSARC, Inc. - Suffolk Chapter
- Brookville Center for Children's Services

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

- 10-P-02 Professional Personnel
- 10-C-02 Civil Service Personnel

SCHEDULE 10-P-2, Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Kahler, Timothy	Reading Tchr.	FA	Step A-9-13/ \$96,759.	9/1/10	Probationary Appt.
Kahler, Timothy	Elementary Tchr.	FA		2010-2011	Leave of Absence
Scala, Nicole	Special Ed. Tchr.	JH	Step A-6-1/ \$58,401.	9/1/10	Probationary Appt. [from regular substitute post]
Thorschmidt, Joanne	Special Ed. Tchr.	JH	Step A-7-1/ \$60,849.	9/1/10	Probationary Appt. [from part-time post]
Leigh, Bethann	Regular Substitute/ English Tchr.	JH	Step A-1-1/ \$46,629. (prorate)	First Semester, 2010-2011 or sooner at district's discretion	
<u>CSE/CPSE Representatives:</u>				Summer, 2010	
Febbraro, Nancy			\$91.39/hr.		
Granieri, Krista			\$44.69/hr.		

SCHEDULE 10-P-2, Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Part-time Athletic Trainer:			\$30./hr.	8/16/10	[as needed]
Haug, Christopher					
Driver Education:			\$1,428./section	2010-2011	
Perrone, Karen	Instructor				
Clubs & Advisors:				2010-2011	
Berger, Brooke	Newspaper	HS	\$1,836.		
Jonasson, Christopher	Mock Trial		\$1,625.		
Peraza, Rosemary	Forensics		\$1,625.		
Per Diem Substitute:				2010-2011	
Esposito, Jennifer	Speech	SB	\$279.78/day		[J. DeLuca]
Regents Preparation Course Instructor: (3 hrs/5 days)			\$43.36/hr.	August, 2010	
Silvio, Kathryn	Algebra/Trig				[additional section]
Torres, Nicole	Physical Education		\$43.36/hr.	Summer, 2010	Independent Study
Johnson, Danielle	Spanish		\$43.36/hr.	Summer, 2010	Independent Study
Per Diem Substitute Teaching Assistants:			\$26.02/hr.	Summer, 2010	
Per Diem Substitute Teachers:			\$43.36/hr.	Summer, 2010	
Cohen, Lauren					
Hawson, Jacqueline					
Thorschmidt, Joanne					
Torres, Nicole					
Regents Proctor & Grader:			\$43.36/hr.	Summer, 2010	
Conte, Joseph					
Summer Work:					
Manzi, Steven	Social Worker	DW	\$1,702.12	3 full days	[special education students needs]
Cipparulo, Rose Lyn	Scheduling	Gr. 6	\$482.28	1 full day	[additional day]
Zemba, Lorraine	Scheduling	JH	\$5,314.70	10 full days	
Summer Curriculum Work:				2009-10	Title II A/General Fund
Acocella, Patricia	K-5 Summer Math Packets		\$99.01/hr.	19 hrs.	
Giorgianni, Allison	"		\$71.51/hr.	19 hrs.	
				2010-11	Title II A/General Fund
Carere, Jennifer	Gr. 4/Social Studies Writing		\$67.03/hr.	12 hrs.	
Amarando, Craig	"		\$84.91/hr.	12 hrs.	
Mercorella, Jennifer	"		\$78.50/hr.	12 hrs.	
Germano, Tracey	"		\$74.22/hr.	12 hrs.	

SCHEDULE 10-P-2, Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Summer Professional Development Work:					Title II A/General Fund
Squicciarini,Patricia	Beginner Smartboards		\$94.84/hr.	8/10/10	6 hrs.
Fitzgerald,Meghan	Beginner Smartboards		\$72.08/hr.	8/17/10	6 hrs.
Kahler,Timothy	Basic Website Help		\$80.63/hr.	8/11/10	6 hrs.
DiPreta,Jillian	Basic Website Help		\$56.83/hr.	8/12/10	6 hrs.
Levy,Kara	Basic Website Help		\$63.53/hr.	8/13/10	6 hrs.
Bauer,Scott	Basic Website Help		\$94.84/hr.	8/18/10,8/19/10	12 hrs.

Emergency Conditional Appointment Extensions:

Waldman,Lisa

SCHEDULE 10-C-2 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Pistani, Jennifer	Paraprofessional [plygd/cafe aide]	JK		7/20/10	Resignation
Burrows, Barbara	Acting District Clerk	Adm.	end of appt.	7/19/10	[A. Jones returned]

Elementary Special Education Summer School Program: July 6-August 16, 2010 (Mon-Fri. 5.5 hrs/day/30 days)

Thompson, Gloria	1:1 Aide	TA	\$14.18/hr.	7/19/10	[repl. L. Kenney]
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Per Diem Substitute:

Plezia,Deborah		JK	\$9./hr.	7/1/10, 7/2/10	Clerical
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Per Diem Substitute:

Cover, Algernon		DW	\$10/hr.	2010-2011	Custodian
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#FI-1 RESOLVED: that the Executive Director for Finance is hereby authorized to pay hospitalization, Medicare payments (**bi-annually** to retirees), federal taxes, state taxes, social security, Civil Service Employees Association dues and insurance, Teachers Association dues, Teachers Federal Credit Union and life insurance, petty cash, payroll deductions, utilities, principal and interest payments and those emergency payments as may be required, when duly authorized by the Superintendent.*

*Revised Resolution #10 - July 6, 2010 agenda

#FI-2 RESOLVED: that Tobay Printing Company, Inc. prints the modified version of the 2010-2011 school district calendar.

#FI-3 RESOLVED: that SCI Distribution LLC be the sole source provider for the installation and management of the new Fuel Management/Monitoring System in the Transportation Department.

#FI-4

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$789.09, from Lifetouch National School Studios. The donation will be deposited into Santapogue School's Trust and Agency Account.

#FI-5

RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$140.84, from Chase Bank's "WaMoola for Schools" program. The donation will be deposited into South Bay School's Trust and Agency Account.

#FI-6

RESOLVED: that the West Babylon Board of Education accepts the following recommendations for awarding bids listed from the Long Island School Nutrition Directors Association:

SNACKS

- Big Geysler
- Cookies & More
- Driscoll Foods
- Jay Bee Distributors
- McKee Foods
- Mivila
- Savory Foods

FROZEN

- Cookies & More
- Driscoll Foods
- H. Schrier & Co.
- Mivila
- Savory Foods
- T. A. Morris

ICE CREAM

- Alpha 1, Inc.
- Circusman

GROCERIES

- Cookies & More
- Driscoll Foods
- H. Schrier & Co.
- Jay Bee Distributors
- Savory Foods
- T. A. Morris
- Mivila

DAIRY

- Driscoll Foods
- H. Schrier & Co.
- Mivila
- Oaktree
- Savory Foods
- T. A. Morris

DRINKS

- Coca Cola
- Savory Foods
- Snapple Distributors
- Big Geysler
- Cookies & More
- Driscoll Foods
- Exclusive Beverage Distributors
- Jay Bee Distributors
- Mivila
- Pepsi-Meadowbrook Distributing Center
- T. A. Morris
- Tropicana DSD

BREAD

- Modern Italian Bakery

BAGELS

- Lorden Bagels

MEAT

- Driscoll Foods
- Flynn's Provisions
- H. Schrier & Co.
- Mivila
- Savory Foods
- T. A. Morris

PAPER/PLASTIC

- All One Source Supplies
- Appco Paper & Plastic
- Borax Paper Products
- Driscoll Foods
- J & F Supplies
- Mivila

PROCESSED

Asian Food Solutions
Cains Foods
Culinary Standards
Driscoll Foods
Integrated Food Service
Jennie O Turkey
JTM Food Group
Michael Foods Inc.
Nardone Bros.
Pierre Foods, Inc.
Savory Foods
T. A. Morris
Tasty Brands

CHEESE/PIZZA

Mivila
Nardone Bros.
Savory Foods
T. A. Morris
Uno

CLEANING SUPPLIES

EcoLab

COFFEE

Colonial Coffee

PLEASE NOTE THE COOP WILL CONTINUE TO BID MILK WITH THE STATE CONTRACT

OAKTREE DAIRY IS THE WINNING VENDOR

#CU-1

RESOLVED: that the West Babylon Board of Education declares the following books, located at Santapogue School, obsolete:

- “New York” by McGraw Hill - 30 copies 1998
- “Writers Express” by Houghton Mifflin - 58 copies 1995

#FA-1

RESOLVED: that the West Babylon Board of Education declares the following piece of equipment, located in Santapogue School, obsolete:

1 Traulsen & Co. “Reach In Freezer”, Model No. RLT 2- 32WUT, Serial No. 206978 7G

The freezer is broken and cannot be repaired.

ADDENDA:

#BE-6

BE IT RESOLVED: that the Board of Education of the West Babylon Union Free School District does hereby elect to provide the benefits of the Chapter 105, **Part A** retirement incentive program to all targeted employees who are members of the New York State Teachers’ Retirement System and the New York State Local Employees’ Retirement System and who retire with an effective date of retirement during the “open period” commencing on **July 27, 2010**, and ending on **August 31, 2010**, and who are otherwise eligible to participate in such program. (A list of the titles targeted for the benefits of Part A of Chapter 105 of the Laws of 2010 is annexed hereto.) The Board is not electing to exempt employees from waiving any local retirement incentive. Accordingly, employees who are provided the benefits of the Chapter 105, Part A Retirement Incentive program shall not be permitted to avail themselves of a local retirement incentive.

#BE-7

WHEREAS, on June 2, 2010, the State signed into law an early retirement incentive designed to achieve cost savings for public employers, including educational employers under the Laws of 2010, Chapter 105, Part A (the “Targeted Part A Retirement Incentive”); and

WHEREAS, the Targeted Part A Retirement Incentive provides that such incentive may be offered to targeted eligible employees where the District demonstrates a compensation savings of fifty percent over a two (2) year period; and

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WHEREAS, the Superintendent of Schools has developed a compensation plan designed to achieve fifty percent cost savings over the two (2) year period, which targets eligible positions for the Part A Targeted Early Retirement Incentive as set forth at Exhibit A hereto; and
WHEREAS, by resolution and, based upon the compensation plan attached hereto, the Board has elected to offer the Part A Targeted Retirement Incentive to targeted eligible positions; and
WHEREAS, said resolution electing the Part A Retirement Incentive identified the targeted eligible positions under the Part A Retirement Incentive; and
WHEREAS, the employees, within the targeted eligible positions, have submitted letters of resignation to the District availing themselves of the benefit of the Targeted A Retirement Incentive; and
WHEREAS, the Board of Education has determined that the cost savings to be achieved under the compensation savings plan is in the best interests of the District; and
NOW, THEREFORE, BE IT RESOLVED: that the Board of Education hereby accepts the letters of resignation from the targeted eligible employees identified at Exhibit B attached hereto.

#BE-8

RESOLVED: that the Board of Education authorizes the Superintendent of Schools to sign a memorandum of agreement by and between the West Babylon Union Free School District and the West Babylon Teachers Association regarding Chapter 105, Part A Early Retirement Incentive.

#BE-9

RESOLVED: for the purpose of participating in Part A of the Retirement Incentive, the Board of Education hereby waives the 60 day advance notice of retirement requirement that appears in Article 2.11 of the CSEA Non-Instructional Agreement and Article VI of the Chief and Head Custodians' Agreement for the following employees:

DI MARTINO, PASQUALINA
FISHMAN, MARIE A.
NEILSON, JAMES
NOLFO, JOSEPHINE
SCHORTEMAYER, JR., FRANK J.
TITOLO, LORETTA

#BE-10

RESOLVED: for the purpose of participating in Part A of the Retirement Incentive, the Board of Education hereby waives the notification requirement to "Opt-In" to the district's health insurance plan for the following employees, if applicable:

BORZELLECA, FRANCES
DAVIES, JAMES E.
DI MARTINO, PASQUALINA
EHRENSPERGER, MARGARET A.
FISHMAN, MARIE A.
GORMAN, NANCY E.
HORSTMANN, JR., GERARD
LARSON, JR., CHARLES A.
NEILSON, JAMES
NOLFO, JOSEPHINE
PENN, LINDA R.
QUINLAN, JR., WILLIAM
SCHORTEMAYER, JR., FRANK J.
SQUICCIARINI, DOMENICO
TITOLO, LORETTA
VITALE, THERESA R.
WILLIAMS, KIM

#BE-11

RESOLVED: that the President of the West Babylon Board of Education is authorized to sign an agreement between the West Babylon Union Free School District and BBS Architects and Engineer PC for the South Bay Re-construction project.

#PE-2

RESOLVED: that the personnel schedules, as attached, are approved:

10-P-2A(a) Professional Personnel

10-C-2A(a) Civil Service Personnel

SCHEDULE 10 -P-2A, Professional Personnel Schedule

ADDENDUM (a)

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Ehrensperger, Margaret	Health Tchr.	HS		7/27/10	Resignation to Retire
Horstmann, Gerard Jr.	Elementary Tchr.	TK		7/27/10	Resignation to Retire
Squicciarini,Domenico	Technology Tchr.	JH/HS		7/27/10	Resignation to Retire
Vitale, Theresa	Elementary Tchr.	SB		7/27/10	Resignation to Retire
Borzelleca,Frances	Special Ed. Tchr.	JH		7/28/10	Resignation to Retire
Penn,Linda	Reading Tchr.	JK		7/31/10	Resignation to Retire
Larson,Charles Jr.	Special Ed. Tchr.	HS		8/1/10	Resignation to Retire
Williams, Kim	Elementary Tchr.	TA		8/6/10	Resignation to Retire
Quinlan,William	Guidance Counselor	HS		8/28/10	Resignation to Retire
Davies,James	Technology Tchr.	HS		8/31/10	Resignation to Retire

SCHEDULE 10-C-2A Civil Service Schedule

ADDENDUM (a)

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Fishman, Marie	Senior Clerk Typist (10 mo.)	HS		8/7/10	Resignation to Retire
Neilson, James	Head Custodian	FA		8/28/10	Resignation to Retire
Titolo, Loretta	Principal Account Clerk	BO		8/28/10	Resignation to Retire
DiMartino,Pasqualina	Personnel Assistant	Adm.		8/31/10	Resignation to Retire
Gorman,Nancy	Registered Nurse	JH		8/31/10	Resignation to Retire
Nolfo, Josephine	Senior Stenographer	HS		8/31/10	Resignation to Retire
Schortemeyer, Frank	Auto Mechanic III	Trans.		8/31/10	Resignation to Retire

POLICY REVIEW:

File: DG Investments (Second Time Discussion)

Trustee Galletta seconded by Trustee Jennings made a motion to move to third time adoption

The motion was **CARRIED** by all present.

OLD/NEW BUSINESS:

COMMITTEES: Trustees will be setting meeting dates for future committee meetings.

Strategic Plan Update:

Mr. Cacciola said that the trustees have received measurable goals in their packet this evening. He said that he plans to update portions of the strategic plan every two weeks. Mr. Cacciola provided the trustees with updates to state assessments and added that the data should be further updated by the end of the week.

South Bay School Update:

BBS Architect representative Caralisa Grudner provided a progress update for South Bay School. She said that the district has received approval from SED to order a large portion of building components. It is hoped that a building permit will be received on September 1, 2010. A written progress update was provided to the trustees (on file in the District Clerk's office). A discussion was held regarding whether a curtain divider wall or a traditional divider wall is preferred for the gymnasium. The trustees requested to see other districts' that have the curtain type wall. Mr. Farrell noted that this type of wall is used in the West Babylon Youth Center. There was a discussion about the types of flooring available for the gymnasium, i.e., soft flooring material or traditional hardwood flooring. In addition, the trustees unanimously agreed to eliminate the doors to outside from the individual classrooms.

Mr. Cacciola noted that the trustees approved a number of addenda this evening including a resolution to adopt the State's early retirement incentive. He thanked retiring elementary teacher Mr. Gerard Horstmann, who was present this evening, for his thirty nine years of dedicated service.

STATEMENT OF RESIDENTS: Mr. Farrell said that he didn't want Mrs. Vergano to think the Board was ignoring her request. He said that the district's physician and, with Mrs. Vergano's permission, the child's physician would review the district's allergy policy and determine if any changes would be necessary to ensure the safety of the students with allergies.

Resident Andrea Medina thanked the Board for addressing Mrs. Vergano's concerns.

Resident William Hill spoke about test scores and tax rates in other states and countries. He suggested having a former Superintendent from Massachusetts share information with the district regarding "what has to be done to get us going in the right direction."

In response to resident Diana Doerbecker's question, Mr. Cacciola and Mr. Williams explained that the insurance reimbursement checks for the PTA arrived today and can be picked up in his office.

Trustee Campasano seconded by Trustee Scarlatos made a motion to executive session at 9:50 p.m.

The motion was **CARRIED** by all present

Trustee Klein seconded by Trustee Jennings made a motion to adjourn at 11:15 p.m.

The motion was **CARRIED** by all present

Attested to: _____

District Clerk